

FINANCE AND AUDIT COMMITTEE

(Following the Personnel Affairs Committee)

Friday, September 6, 2013

Southern University Shreveport
3050 Martin Luther King, Jr. Drive
Shreveport, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items:
 - A. Request approval of Operating Budgets, System-wide
 - B. Request approval of 2013-2014 Athletics Intercollegiate Operating Budget, SUBR
 - C. Request approval of 2013-2014 Athletic Budgets, SUSLA
 - D. Request approval of 2013-2014 Athletic Budgets, SUNO
 - E. Request approval of Tuition Discount Waiver for the 2013 Summer Semester, SUBR
 - F. Request approval of Student Insurance, SUSLA
 - G. Request approval of Non Resident Tuition Waiver Policy, SULC
 - H. Request approval to Delegate Authority for Grant Award, SUAREC
6. Informational Item:
 - A. Interim Financial Report as of July 31, 2013, SU System entities
7. Other Business
8. Adjournment

MEMBERS

Mr. Willie E. Hendricks – Chair; Dr. Eamon M. Kelly - Vice Chair;
Atty. Murphy F. Bell, Jr., Mr. Calvin W. Braxton, Sr., Mr. Darren G. Mire
Mr. Mike A. Small, Dr. Leon R. Tarver II
Atty. Bridget A. Dinvaout - Ex Officio



Office of the Chancellor
P.O. Box 9374
Baton Rouge, Louisiana 70813

Voice: (225) 771-5020
FAX: (225) 771-2018

August 22, 2013

Dr. Ronald Mason, President
Southern University System
J. S. Clark Adm. Bldg.
Baton Rouge, LA 70813

Dear President Mason:

Enclosed you will find an additional item to be included on the Board's agenda for the meeting scheduled on September 6, 2013.

- 2013-2014 Athletics Intercollegiate Operating Budgets

Sincerely,

James L. Llorens
Chancellor, SUBR

JLL/swm

SOUTHERN UNIVERSITY
and A&M COLLEGE

ATHLETICS
INTERCOLLEGIATE



OPERATING BUDGETS
2013-2014

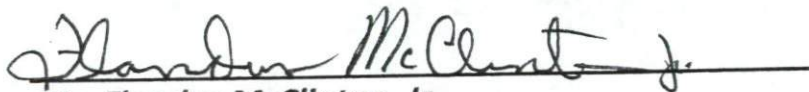
The following forms are the Athletics Intercollegiate Operating Budgets and Personnel Schedules for the fiscal year 2013-2014. The forms are submitted to Dr. James Llorens, Chancellor and Mr. Flandus McClinton, Vice Chancellor for Finance and Administration.

Approvals:



**Dr. William Broussard
Athletics Director**

8/22/13
Date



**Mr. Flandus McClinton, Jr.
Vice Chancellor for Finance and Administration**

8/22/13
Date



Dr. James Llorens, Chancellor SUBR

8/22/13
Date

Revenues:**2013-14**

Football Ticket Sales	\$ 1,150,000.00	
Basketball Ticket Sales	80,000.00	
Baseball Ticket Sales	10,000.00	
Track and Field (Pelican Relay)	2,000.00	
Guarantees:		
Men Basketball	405,000.00	
Women Basketball	71,500.00	
Football	372,500.00	
Volleyball	2,000.00	
Soccer	2,500.00	
Parking	180,000.00	
Concessions	90,000.00	
Bayou Classic (Ticket Sales)	390,000.00	
Bayou Classic (Battle of Bands)	60,000.00	
Student Athletic Fees	2,750,000.00	
Handling Fee	20,000.00	
SWAC	78,000.00	
NCAA	365,000.00	
General Athletics	95,000.00	
Non-Mandatory Transfer	1,200,000.00	
Gender Equity	175,000.00	
Athletic Subsidy	699,841.00	
Licensing	80,000.00	
Go Jags Gear Revenue	2,500.00	
Jaguar Jamboree	175,000.00	
Corporate Sponsorship-Baton Rouge Ortho Clinic	25,000.00	
Facility Rental	10,000.00	
Follette	5,000.00	
TOTAL REVENUE:		\$ 8,495,841.00

Expenditures:**2012-13**

Salary	\$ 2,497,692.80	
Related Benefits--Salary	789,577.20	
Related Benefits-Wages	24,480.00	
Sick Leave, Terminal Pay, etc.	30,000.00	
Retirees Insurance	30,000.00	
Wages	320,000.00	
Professional Services	100,000.00	
Medical Service (Bills)	65,000.00	
Travel (Sports)	965,000.00	
Travel (Athletic Director)	20,000.00	
Travel (Post Season)	30,000.00	
Travel (Administrators-Sport Medicine, Strengthen & Conditioning)	7,000.00	
Bayou Classics (Travel)	40,000.00	
Operational Services	400,000.00	
La Carte Card (Operating Service)	10,000.00	
Merchant Charges	25,000.00	
Team Supplies	181,000.00	
Supplies	215,000.00	
La Carte Card (Supplies)	10,000.00	
Scholarships	1,999,091.00	
Course Related Textbooks	120,000.00	
Guarantees	58,000.00	
Debts Reserves	25,000.00	
Audit Fees	9,000.00	
Mumford Fieldhouse (Debt Service)	525,000.00	
TOTAL EXPENDITURES:		<u>\$ 8,495,841.00</u>

**Guarantee Games
Southern University (Host Team)**

ACCOUNT PAYABLE

Football	\$ 40,000.00	
Women Basketball	6,000.00	
Men Basketball	12,000.00	
TOTAL GUARANTEE (ACCOUNT PAYABLE)		<u>\$ 58,000.00</u>

ACCOUNT RECEIVABLES

Football	\$ 372,500.00	
Women Basketball	71,500.00	
Men Basketball	405,000.00	
Volleyball	2,000.00	
Soccer	2,500.00	
TOTAL GUARANTEE (ACCOUNT RECEIVABLE)		<u>\$ 853,500.00</u>

**ATHLETIC ADMINISTRATION
SALARIES**

Extra Compensation	\$	75,000.00	
Women Basketball Supplement Salary		15,880.00	
William Broussard, Athletic Director		115,000.00	
Earl Hill, Assistant Athletic Director		50,000.00	
Pamela Smith, Associate AD & SWA		54,000.00	
Christopher Jones, Assist. AD for Media Relations		50,000.00	
Aretha Hunt, Auxiliary Enterprise Manager		41,100.80	
Lealon Castello, Athletics Ground Supervisor		43,000.00	
Derek Price, Head Equipment Manager		44,000.00	
Gabrielle Stafford, Administrative Secretary		38,938.00	
Friedsburg Gray, Assistant Equipment Manager		27,000.00	
LaKisha Franklin, Asst. Auxiliary Enterprise Mg		25,000.00	
Rosalind Smith, Cashier Ticket Office		21,424.00	
LaShonda Stirgus, Assistant Athletics Director		3,000.00	
Trayvean Scott, Academic Counselor		3,000.00	
TOTAL SALARIES			\$ 606,342.80
RELATED BENEFITS			\$ 201,912.15
Sick Leaves, Terminal Pay, etc.	\$	30,000.00	
Retirees Insurances		30,000.00	
Wages (Game Support & Security Personnel)		320,000.00	
Related Benefits for Wages		24,480.00	
Travel Athletic Director & Staff		20,000.00	
Post Season Travel		30,000.00	
Operational Services		400,000.00	
Supplies		160,000.00	
LaCarte Card		20,000.00	
Medical Service		65,000.00	
Professional Services		100,000.00	
TOTAL NON-SALARY			\$ 1,199,480.00

OTHER CHARGES

Course Related Textbook
Guarantees
Bayou Classics
Merchant Charges
Audit Fees
Debts Reserves

120,000.00
58,000.00
40,000.00
25,000.00
9,000.00
25,000.00

TOTAL OTHER CHARGES

\$ 277,000.00

TOTAL ATHLETIC ADMINISTRATOR (DIRECTOR)

\$ 2,284,734.95

FOOTBALL

SALARIES

Dawson Odums, Head Coach	\$	140,000.00	
Chennis Berry, Defensive Coordinator		70,000.00	
Christopher Coleman, Assistant Coach		47,000.00	
Elvis Joseph, Assistant Coach		55,000.00	
Chadwick Germany, Assistant Coach		58,000.00	
Lorick Atkinson, Assistant Coach		55,000.00	
Myron Jackson, Assistant Coach		52,000.00	
Marty Biagi, Assistant Coach		55,000.00	
Lionel Mitchell, Part-Time Assistant Coach		30,000.00	
Justin Poindexter, Videographer/Asst. Coach		35,000.00	
Reid Sanders, Graduate Assistant*		10,000.00	
			\$ 607,000.00

TOTAL SALARIES

\$ 202,131.00

RELATED BENEFITS FOR STAFF

TRAVEL

Team Competition	\$	170,000.00	
Recruiting		65,000.00	
Equipment Travel		10,000.00	
			\$ 245,000.00

TOTAL TRAVEL

\$ 704,084.04

SCHOLARSHIPS

\$ 75,000.00

SUPPLIES

\$ 1,833,215.04

TOTAL FOOTBALL

*No Benefits

^Special Hire

MEN'S BASKETBALL

SALARIES

Roman Banks, Head Coach	\$ 165,000.00
Morris Scott, Assistant Coach	53,000.00
Sheldon Jones, Assistant Coach	3,000.00
Ryan Price, Assistant Coach	42,000.00
Rodney Kirchner, Assistant Coach*	36,000.00
Peter Cipriano*	29,000.00

TOTAL SALARIES \$ 328,000.00

RELATED BENEFITS \$ 87,579.00

TRAVEL

Team/Professional	\$ 144,000.00
Recruiting	\$ 14,000.00

TOTAL TRAVEL \$ 158,000.00

SCHOLARSHIPS \$ 145,506.40

SUPPLIES \$ 10,000.00

TOTAL MEN BASKETBALL \$ 729,085.40

*No Benefits

WOMEN'S BASKETBALL

SALARIES

LaSandra Pugh, Head Coach	\$ 100,800.00
Carlos Funchess, Assistant Coach	50,000.00
David Frank, Assistant Coach	29,300.00
TBA, Recruiting Coordinator/Asst Coach	32,000.00

TOTAL SALARIES

\$ 212,100.00

RELATED BENEFITS

\$ 70,629.30

TRAVEL

Team/Professional	\$ 130,000.00
Recruiting	\$ 14,000.00

TOTAL TRAVEL

\$ 144,000.00

SCHOLARSHIP

\$ 167,892.00

SUPPLIES

\$ 10,000.00

TOTAL WOMEN BASKETBALL

\$ 604,621.30

BASEBALL

SALARIES

Roger Cador, Head Coach \$ 106,250.00
Fernando Pueblo, Assistant Coach 43,000.00
TBA, Assistant Coach* 25,000.00

\$ 174,250.00
\$ 49,700.25

TOTAL SALARIES

RELATED BENEFITS

TRAVEL

Team/Professional \$ 75,000.00
Recruiting \$ 5,000.00

\$ 80,000.00

TOTAL TRAVEL

\$ 130,955.76

SCHOLARSHIP

\$ 14,000.00

SUPPLIES

TOTAL BASEBALL

\$ 448,906.01

*No Benefits

MEN AND WOMEN X-COUNTRY

SALARIES

Beau Walker, Head X-Country Coach/Asst. Track Coach 32,000.00

\$ 32,000.00

TOTAL SALARIES

\$ 10,656.00

RELATED BENEFITS

TRAVEL

Team/Professional 11,000.00

Recruiting 2,000.00

\$ 13,000.00

TOTAL TRAVEL

SCHOLARSHIP

\$ -

SUPPLIES

\$ 5,000.00

TOTAL MEN & WOMEN X-COUNTRY

\$ 60,656.00

SOFTBALL

SALARIES

TBA, Head Coach \$ 45,000.00
TBA, Assistant Coach 30,000.00
TBA, Graduate Assistant* 6,000.00

TOTAL SALARIES

\$ 81,000.00

RELATED BENEFITS

\$ 24,975.00

TRAVEL

Team/Professional \$ 62,000.00
Recruiting \$ 4,000.00

TOTAL TRAVEL

\$ 66,000.00

SCHOLARSHIP

\$ 134,313.60

SUPPLIES

\$ 14,000.00

TOTAL SOFTBALL

\$ 320,288.60

***No Benefits**

SOCCER

SALARIES

Courtne Prather, Head Coach \$ 39,000.00
Brenda Parra, Graduate Assistant* 5,000.00
TBA, Goalkeeper* 5,000.00

TOTAL SALARIES

\$ 49,000.00

RELATED BENEFITS

\$ 12,987.00

TRAVEL

Team/Professional \$ 40,000.00
Recruiting \$ 4,000.00

TOTAL TRAVEL

\$ 44,000.00

SCHOLARSHIP

\$ 156,699.20

SUPPLIES

\$ 10,000.00

TOTAL SOCCER

\$ 272,686.20

*No Benefits

VOLLEYBALL

SALARIES

Venessa Jacobs, Head Coach

\$ 45,600.00

\$ 45,600.00

TOTAL SALARIES

RELATED BENEFITS

15,184.80

TRAVEL

Team/Professional

\$ 60,000.00

Recruiting

4,000.00

\$ 64,000.00

TOTAL TRAVEL

SCHOLARSHIPS

\$ 134,313.60

SUPPLIES

\$ 10,000.00

TOTAL VOLLEYBALL

\$ 269,098.40

WOMEN'S TENNIS

SALARIES

Jeffrey Conyers, Head Coach

\$ 47,000.00

\$ 47,000.00

TOTAL SALARIES

\$ 15,651.00

RELATED BENEFITS

TRAVEL

Team

\$ 24,000.00

Recruiting

\$ 4,000.00

\$ 28,000.00

TOTAL TRAVEL

SCHOLARSHIPS

\$ 89,542.40

SUPPLIES

\$ 7,000.00

TOTAL WOMEN TENNIS

\$ 187,193.40

BOWLING

SALARIES

Karen Couvillon, Head Coach

\$ 42,400.00

TOTAL SALARIES

\$ 42,400.00

RELATED BENEFITS

\$ 14,119.20

TRAVEL

Team/Professional

\$ 24,000.00

Recruiting

\$ 4,000.00

TOTAL TRAVEL

\$ 28,000.00

SCHOLARSHIPS

\$ 55,964.00

SUPPLIES

\$ 7,000.00

TOTAL BOWLING

\$ 147,483.20

CHEERLEADERS

SALARIES

James Smith, Head Coach*

\$ 12,000.00

TOTAL SALARIES

\$ 12,000.00

RELATED BENEFITS

\$ 918.00

TRAVEL

Team/Professional

\$ 10,000.00

TOTAL TRAVEL

\$ 10,000.00

SUPPLIES

\$ 5,000.00

TOTAL CHEERLEADERS

\$ 27,918.00

*No Benefits

SPORT MEDICINE

SALARIES

Ashante Simms, Head Trainer \$ 57,500.00
Candance St. Julian, Assistant Trainer 37,000.00
TBA, Assistant Trainer 30,000.00
TBA, Intern* 12,000.00

TOTAL SALARIES

\$ 136,500.00

RELATED BENEFITS

\$ 41,458.50

TRAVEL

Professional \$ 4,000.00

TOTAL TRAVEL

\$ 4,000.00

SUPPLIES

\$ 40,000.00

TOTAL SPORT MEDICINE

\$ 221,958.50

***No Benefits**

STRENGTH AND CONDITIONING

SALARIES

Corliss Fingers, Head Strength/Conditioning Coach \$ 52,000.00

\$ 52,000.00

TOTAL SALARIES

\$ 17,316.00

RELATED BENEFITS

TRAVEL

Professional \$ 3,000.00

\$ 3,000.00

TOTAL TRAVEL

SUPPLIES

\$ 15,000.00

TOTAL STRENGTH AND CONDITIONING

\$ 87,316.00



September 6, 2013 Board Item



➤ Athletic Budgets (FY 2013-2014)

SUSLA

SOUTHERN UNIVERSITY SHREVEPORT, LOUISIANA

EXCELLENCE · INTEGRITY · ACCOUNTABILITY · SERVICE
OFFICE OF ACADEMIC AFFAIRS

RECEIVED
SUSLA

AUG 21 2013

VICE CHANCELLOR
FINANCE & ADMINISTRATION

MEMORANDUM

TO: Mr. Benjamin Pugh, Vice Chancellor for Fiscal Affairs

THROUGH: Dr. Regina Robinson, Vice Chancellor for Student Affairs/Athletic Director

FROM: Coach David Francis, Men's Basketball
Coach Jenone Bell, Women's Basketball *DF*
J. Bell

RE: Athletic Budgets (FY 2013-2014)

DATE: August 21, 2013

Attached for your review are the proposed budgets for the Athletic Department for the coming school year 2013-2014.

Please take a moment to look at the budgets and let us know of any adjustments.

Thank you.

Approve

Disapprove

/ceo

Southern University at Shreveport

2013-2014 Operating Budget for Athletics

**Basketball
Account # 518901- 518902**

REVENUE \$384,774

PROJECTED EXPENDITURES:

Salaries	79,000
Wages	5,390
Related Benefits	26,860
Travel	41,418
Operating Services	26,964
Supplies	10,942
Professional Services	0
Other Charges	0
Scholarships	194,200
Acquisitions	0

TOTAL PROJECTED EXPENDITURES \$384,774

PROJECTED BALANCE JUNE 30, 2014 0

Approval Disapproved

D. Regina J. Brown

Vice Chancellor Academic/Student Affairs

Approval Disapproved

[Signature]

Vice Chancellor for Finance Administration

Approval Disapproved

[Signature] 8/21/13

Chancellor

Approval Disapproved

Vice President Finance and Business Affairs

Approval Disapproved

President, Southern University System

Southern University at Shreveport

2013-2014 Operating Budget for Women Athletics

**Women Basketball
Account # 518902- 58710**

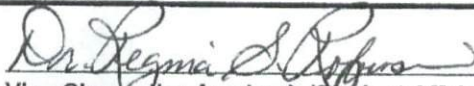
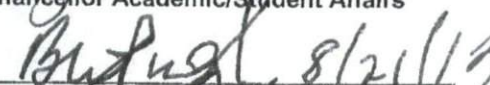
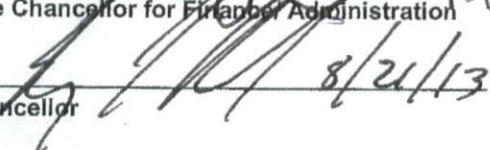
PROJECTED INCOME: \$193,384

PROJECTED EXPENDITURES:

Salaries	41,500
Wages	2,240
Related Benefits	14,110
Travel	19,551
Operating Services	6,481
Supplies	5,922
Professional Services	6,480
Other Charges	0
Scholarships	97,100
Acquisitions	0

TOTAL PROJECTED EXPENDITURES \$193,384

PROJECTED BALANCE JUNE 30, 2014 0

<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Disapproved	 Vice Chancellor Academic/Student Affairs
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Disapproved	 Vice Chancellor for Financial Administration
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Disapproved	 Chancellor
<input type="checkbox"/> Approval	<input type="checkbox"/> Disapproved	 Vice President Finance and Business Affairs
<input type="checkbox"/> Approval	<input type="checkbox"/> Disapproved	 President, Southern University System

Southern University at New Orleans Athletic Budget 2013-2014

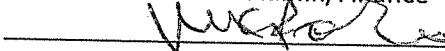
Expense Category	All athletic Admin/General	Men's Basketball	Other Men's Sports	Women's Athletic	Total
Salaries/Wages/student	58,426.00	35,000.00	24,000.00	29,000.00	146,426.00
Fringe Benefits	18,112.00	10,850.00	7,440.00	8,990.00	45,392.00
Game Guarantees	(4,300.00)				
Athletic Scholarship	110,000.00	105,300.00	99,300.00	240,000.00	554,600.00
Med. Insurance	70,000.00				70,000.00
Travel		7,000.00	3,000.00	12,000.00	22,000.00
Equipment		4,000.00	2,000.00	9,000.00	15,000.00
Operating Services					
NAIA Membership	6,700.00				6,700.00
GCAC Tournament/ Dues	7,500.00				7,500.00
Lab Coach Assoc.	-				-
Bus Service	14,000.00				14,000.00
Trainer	10,000.00				10,000.00
Other Expenses					10,000.00
Professional Services	7,000.00				7,000.00
Total Athletic Expenses	297,438.00	162,150.00	135,740.00	298,990.00	894,318.00



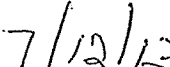
Athletic Director



Vice Chancellor for Admin/Finance



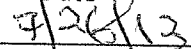
Chancellor



Date



Date



Date

Board of Regents
Form BOR-ATH-1
Revenue

Institution: Southern University at New Orleans

Fiscal Year 2013-2014 Budgeted

Revenue Category:		Men's Football	Men's Basketball	Other Men's Sports	All Women's Athletics	All Concessions Prog. Sales	Other Activities	Total
R E V E N U E	Ticket Sales	\$0	\$0	\$0	\$0		\$0	\$0
	Media						\$0	\$0
	Post Season Play (Tourn./Bowl)	\$0	\$0	\$0	\$0		\$0	\$0
	Game Guarantees	\$0	\$0	\$0	\$0		\$0	\$0
	Foundations/Clubs (Other Private Gifts)						\$0	\$0
	Student Athletic Fees*						\$309,950	\$309,950
	Parking Fees	\$0	\$0	\$0	\$0		\$0	\$0
	Conference Distributions	\$0	\$0	\$0	\$0		\$0	\$0
	Corporate Sponsorships	\$0	\$0	\$0	\$0		\$0	\$0
	Interest on Investments	\$0	\$0	\$0	\$0		\$0	\$0
	Other Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CWSP-Federally Funded Portion	\$0	\$0	\$0	\$0		\$0	\$0
	OTHER Other Auxiliary Profits	\$0	\$0	\$0	\$0		\$0	\$0
	FINANCIAL Transfers from Unrestricted E&G*	\$0	\$0	\$0	\$0		\$584,368	\$584,368
	SOURCES Transfers from Other Funds	\$0	\$0	\$0	\$0		\$0	\$0
Gender Equity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Revenue for Athletics	\$0	\$0	\$0	\$0	\$0	\$894,318	\$894,318	

Note: Gender equity amount is in addition to the maximum state support for your institution.

Fiscal Year 2013-2014 Budgeted

Expense Category:	All Athletic Admin/General	Men's Football	Men's Basketball	Men's Baseball	Other Men's Sports	All Women's Athletics	Other Activities	All Concessions Programs	Total
Salaries/Wages/Student Help	\$58,426	\$0	\$35,000	\$0	\$24,000	\$29,000	\$0	\$0	\$146,426
Fringe Benefits	\$18,112	\$0	\$10,850	\$0	\$7,440	\$8,990	\$0	\$0	\$45,392
Extra Help (Temporary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CWSP	\$0	////////////////////	////////////////////	////////////////////	////////////////////	////////////////////	////////////////////	\$0	\$0
Game Guarantees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Athletic Scholarships	\$110,000	\$0	\$105,300	\$0	\$99,300	\$240,000	\$0	\$0	\$554,600
Med. Insurance/Injury Claims	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Travel	\$0	\$0	\$7,000	\$0	\$3,000	\$12,000	\$0	\$0	\$22,000
Equipment	\$0	\$0	\$4,000	\$0	\$2,000	\$9,000	\$0	\$0	\$15,000
Operating Services	\$40,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,900
Charge Backs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	////////////////////	////////////////////	////////////////////	////////////////////	////////////////////	////////////////////	\$0	\$0
Other Expenses (Detail)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund/Account (List)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Athletic Expenses	\$297,438	\$0	\$162,150	\$0	\$135,740	\$298,990	\$0	\$0	\$894,318



RECEIVED

AUG 19 2013

OFFICE OF THE CHANCELLOR

HUMAN RESOURCES
P. O. Box 10400
Baton Rouge, LA 70813

(225) 771-2680
FAX (225) 771-5617
www.subr.edu/humanresources

August 12, 2013

Dr. James Llorens
Chancellor
Office of the Chancellor
Third Floor
J. S. Clark Administration Building
Campus

Subject: Tuition Discount/Fee Waiver

Dear Dr. Llorens:

Pursuant to Board Policy on the above captioned, we are submitting the below figures for the Summer Semester 2013.

<u>CATEGORY</u>	<u>PARTICIPANTS</u>	<u>TUITION DISCOUNT/ FEE WAIVER</u>
Dependents SUBR:	2	\$ 235.50
Staff SUBR:	6	\$ 4,321.00

If you should have any questions, please advise.

Sincerely,

Lester A. Pourciau
System VP for Human Resources

LAP/oj
Attachments

DEPENDENTS PARTICIPATING IN TUITION DISCOUNT

<u>DEPENDENT</u>	<u>SS/ID/BANNER #</u>	<u>DISCOUNT AMOUNT</u>	<u>EMPLOYEE</u>	<u>DEPT/BANNER FUND CODE</u>
Janeau, Jr., Eric	S02172666	97.45	Moultrie, Gloria	411001/48110
Scott, Raynhea	S01582936	71.20	Scott, Trayvean	293132/21801

STAFF PARTICIPATING IN JOB ENHANCEMENT FEE WAIVER

<u>SUBR STAFF</u>	<u>SS/ID/BANNER #</u>	<u>FEE WAIVER AMOUNT</u>	<u>DEPT/BANNER CODE</u>
Clarke, Raymond*	S00019343	712.00	211101/26301
Minor, Shelia *	S00016435	712.00	211001/21057
Rogers, Christopher	S00018634	712.00	611001/64050
Smith, Ethel *	S00017381	761.00	211001/26252
Smith, Kendrick	S00017994	712.00	211001/22684
Watson, Troy N.	S00016273	712.00	211001/22372

*Reimbursement



September 6, 2013 Board Item



Student Insurance



EXCELLENCE · INTEGRITY · ACCOUNTABILITY · SERVICE

OFFICE OF FINANCE & ADMINISTRATION

Memorandum

TO: Dr. Ronald L. Mason, President – SUS
Dr. Ray L. Belton, Chancellor – SUSLA

FROM: ^{BWP} Benjamin W. Pugh, V.C. Finance & Administration – SUSLA

DATE: August 21, 2013

RE: Student Insurance

I am writing to request authorization to utilize prior year Student Insurance funds to absorb the cost of Accidental Death Insurance coverage for Southern University at Shreveport (SUSLA) students.

As previously discussed, SUSLA has discontinued mandatory student health insurance coverage. However, the addition of the Accidental Death Coverage at a cost of \$1.47 per year per student creates another possible fee for our students.

I am recommending that the total annual cost of these premiums (approximately \$6,000) be paid from existing Student Insurance funds for the next five years. The University will then review its financial stability and determine if we can continue to absorb this cost.

Your consideration and approval of this request is appreciated.

BWP/lb

✓ Approved:  _____
Dr. Ray L. Belton, Chancellor – SUSLA

Dated: 08/21/13

Disapproved: _____
Dr. Ray L. Belton, Chancellor – SUSLA

Approved: _____
Dr. Ronald L. Mason, President – SUS

Dated: _____

Disapproved: _____
Dr. Ronald L. Mason, President – SUS

SOUTHERN UNIVERSITY LAW CENTER

Post Office Box 9294
Baton Rouge, Louisiana 70813

August 20, 2013

VIA HAND DELIVERY

Dr. Ronald Mason
President
Southern University System
J.S. Clark Administration Bldg.
4th Floor
Baton Rouge, Louisiana 70813

RECEIVED
OFFICE
2013 AUG 22 PM 4:50
SOUTH-SYSTEM

Re: SULC Non Resident Tuition Waiver Policy

Dear Dr. Mason:

Several years ago the Southern University System Board of Supervisors gave the Law Center the authority to grant up to 16 Non-Resident Tuition waivers to assist in its recruitment and retention program. Since receiving this authority, the Law Center has been very judicious in how it has awarded these tuition waivers. Each year, however, we have received an increasing number of waiver requests from non-resident students that has caused us to revisit a very general and generic policy, to codifying a more definitive policy on this subject.

We are, therefore, submitting for review and consideration the following as the Southern University Law Center's Non-Resident Tuition Waiver Policy, towit:

SULC NON-RESIDENT TUTION WAIVER POLICY

A. Law Students Non-resident Tuition Waiver (Scholarship)

On the recommendation of the Law Center Admissions Committee, a non-resident student who possess exemplary academic credentials (LSAT Score and GPA) may be awarded a full or partial exemption/waiver of his/her non-resident fees as a recruitment/retention incentive to attend the Southern University Law Center.

B. Legacy Non-resident Tuition Waiver

Students pursuing a law degree whose parents(s), received a law degree from Southern University Law Center are eligible to apply for exemption from the payment of up to fifty(50%) percent of the non-resident fee. To maintain eligibility for the exemption in each successive semester, the student must maintain at least a 2.3 grade point average. The applicant must

submit the following to the Campus, certifying officer on or before the applicable deadline indicated herein;

- copy of applicant birth certificate;
- copy of parent diploma and/or transcript showing degree earned; and
- any other documentation requested by the certifying officer of his/her designee.

C. Legacy Non-resident Tuition Waiver – System Campuses Reciprocity with Law Center

Non-resident students pursuing a law degree whose parents(s), received an undergraduate degree from either Southern University – Baton Rouge, or Southern University New Orleans are eligible to apply for exemption from the payment of up to fifty(50%) percent of the non-resident fee at the discretion of the Chancellor and on recommendation from the Admissions Committee . To maintain eligibility for the exemption in each successive semester, the student must maintain at least a 2.3 grade point average. The applicant must submit the following to the Campus, certifying officer on or before the applicable deadline indicated herein;

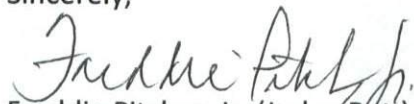
- copy of applicant birth certificate;
- copy of parent diploma and/or transcript showing degree earned; and
- any other documentation requested by the certifying officer of his/her designee.

We believe that publishing the criteria under which non-resident tuition waivers are available will help clarify some confusion that exist among students as to the waiver availability, but also broaden our recruitment and retention efforts, which is in keeping with the original grant of authority by the Board.

I am therefore requesting your approval of the proposed policy and referral to the Board of Supervisors for their concurrence at their next scheduled meeting.

Thank you and with kind regards, I am

Sincerely,


Freddie Pitcher, Jr. (Judge Ret.)
Chancellor - SULC

"Linking Citizens of Louisiana with Opportunities for Success"



Office of the Chancellor
Ashford O. Williams Hall
P. O. Box 10010
Baton Rouge, LA 70813
(225) 771-2242
(225) 771-4369 Fax
www.suagcenter.com

August 14, 2013

Mr. Ronald Mason
President
Southern University System
Baton Rouge, LA 70813

Dear President Mason:

The Southern University Agricultural Research and Extension Center is in receipt of a grant in the amount of \$16,311.00 from the Rapides Foundation. As a stipulation of receiving the grant funds, the grantor requires that we submit a Board Resolution authorizing me, Leodrey Williams, the authority to execute the agreement.

Therefore, I am requesting a Board Resolution authorizing me to act on behalf of the Southern University Ag Center to execute the agreement and approve all transactions.

Sincerely,

A handwritten signature in cursive script that reads 'Leodrey Williams'.

Leodrey Williams
Chancellor

Attachments



THE RAPIDES FOUNDATION

Joseph R. Rosier, Jr, CFA
President/Chief Executive Officer

June 28, 2013

Dr. Leodrey Williams
Southern University Agricultural Research & Extension Center
P.O. Box 10010
Baton Rouge, LA 70813

Re: Youth Gardening Project

Dear Dr. Williams:

The Rapides Foundation is pleased to be able to support the Youth Gardening Project Project with a grant to Southern University Agricultural Research & Extension Center for \$16,311.00. A copy of the proposed Grant Agreement is enclosed for your review.

- Please make note of the program reporting scheduled in Section II(D) and the requirements for funding and periodic reporting as described in Section III(M).
- Please review Section III(H) regarding any publicity about this project. In publicity, please include an appropriate statement attributing funding support from The Rapides Foundation.
- Note the Communications Compliance Instructions attached and return the information along with the executed Grant Agreement.

If you have questions about this Agreement or feel that further clarification is required, please call me as soon as possible. The executed Agreement should be returned to me as timely as possible along with a copy of your board resolution authorizing the executing officer to sign it.

Again, thank you for your concern for improving the health and well-being of Central Louisiana and for making life better for its citizens.

Sincerely,

Pat LaCour
Accounting & Systems Manager

/PL

Enclosure

cc. De'Shoin York



THE RAPIDES FOUNDATION

Joseph R. Rosier, Jr., CFA
President/Chief Executive Officer

May 28, 2013

Mrs. De'Shoin Friendship
Southern University Agricultural Research & Extension Center
P.O. Box 10010
Baton Rouge, LA 70813

Re: Diet & Physical Activity
2013-2014 Community Implementation Grant

Dear Mrs. Friendship:

We are pleased to inform you The Rapides Foundation approved a grant for the Southern University Agricultural Research & Extension Center in the amount of \$16,311.00 for the Youth Gardening Project. The term of the grant will be July 1, 2013 through June 30, 2014 to support implementation of the project work plan submitted in your proposal with any modifications indicated in this letter.

The approved grant and funding is contingent upon the following special requirements or conditions:

- Attendance at Grantee Orientation on **Tuesday, June 25, 2013, 10:00 a.m.** on the Mezzanine level of The Rapides Foundation building.
- A list of schools willing to participate and a letter of commitment from each school's principal agreeing to sustain the garden a minimum of three years after the grant term ends must be submitted at Grantee Orientation.

A Grant Agreement must be accepted and signed by The Rapides Foundation and the Southern University Agricultural Research & Extension Center before any grant disbursements can be made. A draft of the proposed Grant Agreement will be available at the Grantee Orientation. Once final, **please execute the document and return it along with a copy of the Grantee's Board Resolution authorizing the signer to execute the Agreement by July 15, 2013.**

The Rapides Foundation is pleased to support your efforts and to have you join in the goals of the Foundation's Diet and Physical Activity Initiative to promote healthy behaviors in Central Louisiana.

If you have any questions regarding this information, please feel free to contact Trayce Snow, Program Officer at (318) 443-3394 or (800) 994-3394 or by email at Trayce@rapidesfoundation.org. We look forward to working with you.

Sincerely,



Joseph R. Rosier, Jr.
President/CEO

/krs



Grant Application Cover Page

1101 Fourth Street, Suite 300
Alexandria, LA 71301
(318) 443-3394/(800) 994-3394

Organization Information

Organization Name: Southern University Agricultural Research & Extension Center (SU Ag Center) Executive Director/Official: Leodrey Williams, Chancellor

Address: P.O. Box 10010; Baton Rouge, LA 70813

Phone: 225-771-2242 Fax: 225-771-2861 E-mail: leodrey_williams@suagcenter.com

Contact Person if other than above: De'Shoyn York Friendship () 501(c)(3), not a private foundation: (Attached copy of IRS letter) () Other (Designate Fiscal Agent) (X) Governmental tax exempt Fiscal Agent, if applicable: Attach copy of 501(c)(3) letter. N/A
Phone: 225-771-2582 T.I.D. # 72-6000817
E-mail: deshoyn_york@suagcenter.com

Project Information

Indicate application made for: (See Program & Funding Interests Booklet for more information) Mini-Opportunity Grant Foundation Directed RFP Program Opportunity Grant

Descriptive Title of Project: Southern University Ag Center Youth Gardening Project

Summary of Proposed Project: Gardening is a great way to obtain healthy food inexpensively and it is also a great way to incorporate physical activity into the daily lifestyle. This project proposes to implement school based gardens in five collaborating schools and preschools located throughout Avoyelles parish.

Project Time Table: From July, 2013 to June, 2014

Project Budget

Amount Requested from Foundation: \$ 16311.03 Total Project Budget: \$ 30,524.62

Amount Requested from Others: \$ N/A In-Kind Contributions: \$ 14,213.59

Last Year's Actual Revenues: \$ N/A Current Year's Budget: \$ N/A

Region Served (Describe specifically) Population Served (Indicate specific groups project will serve)

Neighborhood(s): (Give boundaries) Collaborating schools in Avoyelles parish
If larger, identify the following: City/town(s):
Parish(es): Avoyelles
Ethnicity: African-American 20.3 % Hispanic 2.5 % Caucasian 77.1 %
Other: _____ % Indicate ethnicities: _____
Gender: ___ M ___ F ___ X ___ Both
Age: ___ X ___ Under 5 ___ X ___ School Age (K-12) ___ ___ Young Adults (19-24) ___ ___ Adults (25-64) ___ ___ Seniors (65+)
Special Needs Populations: Physically Disabled ___ % Mentally Ill ___ % Mentally Disabled ___ % Developmentally Delayed: ___ %
Economic Status: _____

Signatures: By signing this form, the applicant is certifying that the information contained herein is true and correct, that the proposed project has been adopted by the applicant as a part of its plan of work, and that all payroll taxes have been paid and are current as allowed by law.

Executive Director/Official: *Leodrey Williams* 3/27/13 Authorized Officer of Board: *[Signature]* Secretary

For Foundation use only: RFP AMOUNT: \$ _____

GRANT APPLICATION NARRATIVE

1. Project Description

- Is physical activity or healthy eating addressed as the proposed project, and why?
This project addresses both physical activity and healthy eating through gardening. Gardening is a great way to obtain healthy food inexpensively and it is also a great way to incorporate physical activity into the daily lifestyle.

- How is the project consistent with the mission of the applicant?
The mission of the Southern University Ag Center is to provide the citizens of Louisiana with the tools and knowledge needed to live healthy, economically sound, poverty free lives. This project will teach youth how to grow and eat healthy foods, incorporate physical activity and team building through local school gardens.

- What is the intended positive impact of this project – how will it make a difference in the lives of participants? Include supporting data and data sources, if available.

The intended positive impact of this project is to, encourage youth from a variety of backgrounds to work together and learn new techniques to achieve healthy sustainable school gardens. Additionally, the gardens will promote self-reliance, physical activity, and social interaction and contribute to the health and well-being of the students.

- Describe the community, and target population, this project intends to benefit.
This project will target 5 preschools and schools in Avoyelles parish. Avoyelles Parish is located in central Louisiana and, according to the US Census Bureau, has an estimated population of 41,632 for 2012. The per capita monthly income in the past 12 months (2011) was \$17,497.00. The Louisiana Department of Health and Hospitals research shows that heart disease was the leading cause of death in Avoyelles parish, followed by malignant neoplasm (cancer) and

cerebrovascular disease (stroke). The report also indicated that the percentage of obese people in Louisiana has nearly doubled since 1999 and two-thirds of the state's school children get less than 20 minutes of vigorous activity a day.

Furthermore, according to the Pennington Biomedical Research Center's 2010 Louisiana Report Card on Physical Activity and Health for Children and Youth gave Louisiana an overall grade of D which means that Louisiana's children and youth have insufficient appropriate physical activity opportunities and programs available to the majority of its children and youth.

- What is the capacity of your Agency to carry out the project?
Our organization has the capacity to carry out the project because we have the staff, professional expertise and capacity to successfully implement the project. We also have a proven track record of successfully implementing other such projects throughout the state. Furthermore, Southern University Ag Center's Extension Agent, Stephanie Elwood, co-authored a "how to" gardening curriculum, entitled *Community Gardening with a Concentration on Sustainable and Organic Gardening Techniques*, which focuses on youth gardening projects. This curriculum will be used as an instructional resource for this project.
- Do you plan to host an event to announce the completion of your project?
At harvest time, each school will showcase its garden and sponsor a taste fair of the fruits/vegetables grown in the garden.

2. Project Activities

- How will the applicant monitor the project's progress?
The SU Ag Center has two full time nutrition educators and a part time gardening professional that will work closely with the schools in the parish. The nutrition educators will work with the schools to provide nutrition and gardening

education. The gardening professional works closely with the schools to implement the gardens, monitor progress and provide instruction.

- What are the specific skills and responsibilities of the staff/volunteers for this project?

De'Shoin York Friendship

Provide statewide program leadership and coordination of the food stamp nutrition education program entitled Families First – Nutrition Education and Wellness System (FF-NEWS) and the Expanded Food and Nutrition Education Program (EFNEP). Also provide leadership in the development, planning, and evaluation of nutrition information/programs that is disseminated to parish staff. De'Shoin will provide overall leadership for the project.

Stephanie Elwood

Develop education programs in horticulture and gardening that are economically feasible, resource conserving, and environmentally compatible. Also, develops a program plan based on locally identified needs which will lead to improved quality of living for individuals and families. Build collaborative relationships with other agencies and organizations to multiply effectiveness and avoid duplications of programs. Stephanie will assist the students with implementation of the school gardens and provide overall leadership and instruction for the gardens.

Tiffany Howard

The Nutrition Educator's (NE) primary function is to enhance the knowledge, skills, and attitudes to promote the development and improvement of the total family diet and nutritional well-being of low-income homemakers, individuals, youth and families. The Nutrition Educator collaborates with other NE's and FCS Agents within the parish, region and state. SU Ag Center Extension NE's will utilize programming methods for an effective delivery of educational programs, events and activities to address issues facing limited resource families in the areas

of Nutrition and Health. Tiffany will provide nutrition education to the students and provide assistance with the gardens.

Melody Coco

The Nutrition Education Assistant's primary function is to enhance the knowledge, skills, and attitudes to promote the development and improvement of the total family diet and nutritional well-being of low-income homemakers, individuals, youth and families. The Nutrition Education Assistant will work closely with Nutrition Educators and FCS Agents within the parish, region and state. SU AG Center's Nutrition Education Assistant will utilize programming methods for an effective delivery of educational programs, events and activities to address issues facing limited resource families in the areas of nutrition and health. Melody will provide nutrition education to the students and provide assistance with the gardens.

Teachers at Collaborating Schools

Teachers at the collaborating schools will be given train the trainer classes at the beginning of the project. They will be trained how to monitor the gardens and have the students provide watering and weeding as necessary. This will be done using the Southern University Ag Center's *Community Gardening with a Concentration on Sustainable and Organic Gardening Techniques*.

- Provide a project work plan that will identify the setting the project will address; list project activities, lead roles, timeline for implementation.

Setting: The project will focus on five collaborating preschools and schools in Avoyelles Parish

List Project Activities: Youth will plant school based fruit and vegetable gardens. Southern University Ag Center staff will oversee the initial planting and provide guidance and instruction throughout the duration of the project.

Lead Roles: As previously stated, the Southern University Ag Staff will oversee the project.

Timeline of implementation: *See Timeline Table*

TIMELINE

TASK	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Grant Award Notification	X											
Contact Collaborating Schools		X										
Meet/Train Teachers		X										
Secure Supplies/Equipment		X										
Implement Gardens at participating schools			X									
Nutrition Educators to teach nutrition education to students and the importance of physical activity and eating fresh fruits and vegetables.			X	X	X	X	X	X	X	X	X	
Maintain Gardens			X	X	X	X	X	X	X	X	X	
Nutrition Educators to begin food demonstrations that teach students different ways to eat/cook fresh fruits and vegetables				X						X		
Garden Showcase #1												
Harvest Time (1 st Planting)												
2 nd Planting*					X	X	X	X				
Harvest Time (2 nd Planting)*								X				
Garden Showcase #2											X	
Submit Final Report											X	
												X

**It is our hope that after the 2nd planting/harvesting the students will now be able to sustain the gardens on their own.*

- Will additional support from consultants be required?

No additional support from consultants will be required.



THE RAPIDES FOUNDATION

1101 Fourth Street, Suite 300
Alexandria, LA 71301
(318) 443-3394 / Fax (318) 443-8312
www.rapidesfoundation.org

Project Budget Worksheet

*Needs to be accompanied
by budget narrative*

	The Rapides Foundation	Other Sources ³	In-Kind Support ⁴	Total Budget
PROJECT RESOURCES:				
Foundations:	0.00			0
Federal/State Grant:			14,213.59	14213.59
Internal Budget or Fundraising				0
Other:				0
TOTAL PROJECT RESOURCES	0	0	14213.59	14213.59
PROJECT BUDGET:¹				
<u>Personnel:</u>				
Proposed Positions:				0
				0
				0
				0
Existing Positions: (additions/enhancements only for Foundation funding requests)			8,082.00	8082
				0
				0
Fringe (benefits/taxes)			3,631.00	3631
Consultants				0
Subtotal Personnel	0	0	11713	11713
<u>Project Expenses:²</u>				
Printing/Publications			2500	2500
Media Costs/Advertising				0
Project Supplies	16,311.03			16311.03
Office Supplies				0
Postage				0
Utilities/Telephones				0
Space Costs				0
Other:				0
Subtotal Project Expenses	16311.03	0	2500	18811.03
<u>Capital Expenditures</u> (over \$1,000)				
Furniture & Fixtures				0
Project Equipment				0
Subtotal Capital Expenditures	0	0	0	0
Other Expenses:				0
TOTAL PROJECT EXPENSES*	16311.03	0	14213	30524.03

- If project exceeds one year, attach a worksheet for each individual year and a cumulative summary sheet.
 - Line items listed are a guide. Complete only the necessary items.
 - Identify individually in budget narrative. Additional sources of revenue are encouraged, but not required. Indicate only revenues that are fully committed for the purposes of this project.
 - In-kind can be estimated. Specific calculations of value of volunteer time are not required.
- *Formulas are not guaranteed. Please check carefully prior to submission of budget using this form.

Organization and Name of person completing this budget: De'Shoyn York Friendship

Date 3/27/2013

Southern University Ag Center

Budget Narrative

Project Resources: \$14,213.59

In-kind support in the form of staff support and printing and publications will be used to support this project. The funds are from both a federal contract and state funds.

Salaries and Wages, \$11,713.51

Employee	Position	Annual Salary (Including Fringe @ 31%)	% on Project	In-Kind Support
DeShoin York	Nutrition Specialist, State Program Director	\$80,904.00	5	\$4,045.00
Tiffany Howard	Nutrition Educator	\$51,228.00	5	\$2,561.00
Stephanie Elwood	Horticulturist	\$18,319.00	10	\$1,832.00
Melody Coco	Nutrition Education Assistant	\$32,750.00	10	\$3,275.00
TOTAL IN-KIND STAFF SUPPORT				\$11,713.00

Printing and Publications, \$2,500.00

All printed materials, curriculums and incentive items needed for the implementation of the gardens and nutrition education component of the program will be provided by the Southern University Ag Center. A total amount of 500.00 will be allocated for five school sites.

Media Costs:

All media (printed and electronic) associated with this project will be provided by the Southern University Ag Center.

Program Supplies: \$16,311.03

The following chart is a compilation of all items that will be needed to successfully implement the five gardens. All items are purchased from Home Depot. Home Depot provides a discount to the University; therefore, it is more economical to purchase the items from this supplier.

Item	Qty	Price
Harbor Freight Greenhouse 10x12 Item #93358	(2) @ \$699.00 each	\$ 1398.00
Greenhouse Window Vent Opener One Stop Gardens - item#92192	(4) @ 27.99 each	\$ 111.96
Greenland Gardener Raised Bed Garden Kit (3.5x3.5)	(10) @ 28.97 each	\$ 289.70
Johnny's Selected Seeds	(5 sites) @ \$250.00 each	\$ 1250.00
Johnny's Selected Tubtrugs 9314 Blue (3.5 Gal)	(10) @ 10.90 each	\$ 109.00
Johnny's Selected Tubtrugs 9409 Pistachio (7 Gal)	(10) @ 12.85 each	\$ 128.50
Mantis 2 -cycle Mini Tiller/Cultivator	(2) @ 319.99	\$ 639.98
Hand Trowels	(1,000) @ \$3,000.00	\$ 2,000.00
Garden Signs	(25) @ \$24.99 each	\$ 624.75
Home Depot Fiskars 2 gallon watering can Model # 20-45222	(25) @ \$5.47 each	\$ 136.75
Home Depot Mini Fridge for seed storage	(1) @ 175.00	\$ 175.00
Home Depot Neverkink 75ft Hose	(10) @ 34.99 each	\$ 349.90
Home Depot TruBuilt 41in shovel Model # 33785	(20) @ \$9.97 each	\$ 199.40
Home Depot Rake- AMES 24 tine Poly leaf rake Model # 1915400	(20) @ \$5.96 each	\$ 119.20
Home Depot AMES 14 tine Bow rake Model # 1825100	(20) @ \$9.97 each	\$ 199.40
Home Depot Garden Hoe	(20) @ \$9.97 each	\$199.40
Home Depot 13-13-13 All-purpose fertilizer 40 lb	(10) @ 19.38 each	\$193.80
Gardening with Kids 18 - pc Kids Tool Set (13-1194)	(10) @ \$99.95 each	\$ 999.50
B & T 72 round Cell Pack/100	(2) @ \$72.27	\$ 144.54
B & T 5400 Plastic Sign Stake 4"	(5) @ \$48.50	\$ 242.50
B & T 3-gal bow mold 50 bundle	(350) @ .50 each	\$175.00
B & T Fafard Super Fine Germination Mix 2.8 cu ft	(10) @ \$13.75 each	\$ 137.50
B & T Premier Pro Mix	(20) @ 39.50 each	\$ 790.00
Transplants in - season	(200) @ \$2.00 each	\$ 400.00 (9309 total)
Treated 3 x 6 x 8 ft lumber	(50) @ \$ 10.00 each	\$ 500.00
Pallet Cinder Blocks (90 Blocks)	(5 Pallets) @ \$ 150.00 each	\$ 750.00
Bulk Garden Soil	(50 yards) @ \$40.00 each	\$ 2,000.00
Greenhouse Megastore BM961801S	(5) @ \$79.00	\$ 395.00
Greenhouse Megastore BM661801S	(10) @ 65.25	\$ 652.25
TOTAL		\$ 16,311.03

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

Post Office Box 10878
Southern University
Baton Rouge, LA 70813

4th Floor, J.S. Clark Administration Building
Southern University
Baton Rouge, LA 70813

Telephone: 225.771.4600
Fax: 225.771.5791

The Board of Supervisors for the Southern University and Agricultural and Mechanical College was created by the Louisiana State Constitution of 1974.

The Board is vested with the responsibility via the Constitution and Louisiana State Revised Statutes for the management and supervision of the institutions of higher education, statewide agricultural programs and other programs which comprise the Southern University System.

The powers of the Board are subject only to those which are granted by the State Constitution to the Louisiana State Board of Regents.

The first official meeting of the Board of Supervisors was held in May 1975 on the Southern University campus in Baton Rouge, Louisiana.

Mrs. Ann A. Smith of Kentwood, LA

Mrs. Smith represents the 1st Congressional District. Her term of service expires on December 31, 2016. Mrs. Smith is a retired school educator and administrator in Tangipahoa Parish; member of the Louisiana School Board Association; and member of the Tangipahoa Parish School Board, District A.

Mr. Mike A. Small of Slidell, LA

Mr. Small represents the 1st Congressional District. His term of service expires on December 31, 2018. Mr. Small is Owner and Senior Network Engineer at Computech Solutions, Inc., a Louisiana-based Technology Professional Services Company

Mr. Darren G. Mire of New Orleans, LA

Mr. Mire represents the 2nd Congressional District. His term of service expires on December 31, 2014. Mr. Mire is the Director of Assessment Valuation in the Orleans Parish Assessor's Office

Dr. Eamon M. Kelly of New Orleans, LA

Dr. Kelly represents the 2nd Congressional District. His term of service expires on December 31, 2016. Dr. Kelly is Professor of International Development and Technology Transfer at the Payson Center of Tulane University in New Orleans and President Emeritus of Tulane University.

Mr. Raymond M. Fondel, Jr. of Lake Charles, LA

Mr. Fondel represents the 3rd Congressional District. His term of service expires on December 31, 2018. Mr. Fondel is the owner of Raymond Fondel Jr. Insurance Agency in Lake Charles

Atty. Bridget A. Dinvaut of LaPlace, LA (Chairwoman)

Ms. Dinvaut represents the 3rd Congressional District. Her term of service expires on December 31, 2014. Ms. Dinvaut is an Assistant District Attorney in St. John the Baptist Parish.

Mr. Calvin W. Braxton, Sr. of Natchitoches, LA

Mr. Braxton represents the 4th Congressional District. His term of service expires on December 31, 2016. Mr. Braxton is the President of Natchitoches Ford and Lincoln, LLC.

Rev. Joe R. Gant, Jr. of Shreveport, LA (Vice Chairman)

Rev. Gant represents the 4th Congressional District. His term of service expires on December 31, 2018. Rev. Gant is Senior Pastor of the Calvary Missionary Baptist Church in Shreveport; Business Consultant, Youth Counselor, and Community Liaison.

Mr. Willie E. Hendricks of West Monroe, LA

Mr. Hendricks represents the 5th Congressional District. His term of service expires on December 31, 2016. Mr. Hendricks is Mayor of Simsboro, LA and Chief Retail Officer of Centric Federal Credit Union in West Monroe.

Mr. Myron K. Lawson of Alexandria, LA

Mr. Lawson represents the 5th Congressional District. His term of service expires on December 31, 2014. Mr. Lawson is owner of Myron K. Lawson, LUTCF, State Farm Insurance Agency; and, Owner/Broker at Lawson Realty, LLC in Alexandria.

Atty. Murphy F. Bell, Jr., of Baton Rouge, LA

Mr. Bell represents the 6th Congressional District. His term of service expires on December 31, 2014. Mr. Bell is a partner in the Jackson-Bell Law Firm in Baton Rouge.

Atty. Tony M. Clayton of Port Allen, LA

Mr. Clayton represents the 6th Congressional District. His term of service expires on December 31, 2018. Mr. Clayton is senior partner in the law firm of Clayton, Fruge' and Ward; and, Special Prosecutor for the 18th Judicial District Court.

Rev. Samuel C. Tolbert of Lake Charles, LA

Rev. Tolbert represents the 7th Congressional District. His term of service expires on December 31, 2016. Rev. Tolbert is Pastor of Greater Saint Mary Missionary Baptist Church in Lake Charles, LA; and, President of the Louisiana Home and Foreign Missions Baptist State Convention.

Dr. Leon R. Tarver II of Baton Rouge, LA

Dr. Tarver serves as Member At – Large. His term of service expires on December 31, 2018. Dr. Tarver is President Emeritus of the Southern University System; and, Executive Administrator (retired) of the Center of Cultural Heritage and International Programs at Southern University and A & M College in Baton Rouge.

Atty. Walter C. Dumas of Baton Rouge, LA

Mr. Dumas serves as a Member at Large. His term of service expires on December 31, 2014. Mr. Dumas is the founder and senior attorney in Dumas and Associates Law Firm in Baton Rouge.

Ms. LaKeisha A. Ford (Student Member)

Ms. Ford represents the student body of the Southern University System, and her term of service expires on May 31, 2013. She is a third-year student at Southern University Law Center in Baton Rouge.

Avoyelles Commission
of Tourism

8592 Hwy 1 • Suite 3 • Thibodaux, LA 71350

P.O. Box 24 • Marksville, LA 71351

www.travelavoyelles.com

AC

March 19, 2013

To Whom It May Concern:

This letter is to inform you of the importance of the Avoyelles Gardening Program to our community not only for the youth but also for the elderly as well. This program sponsored by Southern University, promotes healthy eating and physical activity as well. It is a great asset to our parish and community.

The Avoyelles Commission of Tourism along with LSU AgCenter and Southern University sponsors a parish wide Lunch and Learn program that is held monthly. This month, (March) Ms. Melody Coco, re-potted 60 tomato plants and donated them to the Lunch and Learn group. This group was able to take the plants home and transplant them in a flower pot or even a small garden and have fresh vegetables at their fingertips.

Again, we see a positive impact with this innovative program and hope to see it continue to develop!

Sincerely,

Wilbert Carmouche

Wilbert Carmouche, Executive Director
Avoyelles Commission of Tourism

mg

Phone:

318.964.2025

318.253.0585

800.833.4195

Fax:

318.964.2505

318.253.0649

Email:

tourism@kricket.net



March 18, 2013

To Whom It May Concern:

The Avoyelles Parish LSU AgCenter and Southern University Extension Office have been exploring utilizing school gardens as a tool for youth development the past year.

School gardens have been shown to teach youth life skills in areas of fairness, responsibility, caring and teamwork. In addition to life skills, school gardens may also serve as the tool to teach lessons in areas of applied science, healthy eating, relationship building with a caring adults/parents and even geography.

External funding would greatly assist our programming efforts and enhance delivery for clientele. To date, we currently have three schools within Avoyelles parish with established gardens either raised-beds or containers. At this time, resources to construct beds, purchase seeds or plants and soil medium are raised through donations or volunteer efforts.

With the assistance of the grant, we would be able to order and start seeds for the garden, provided automatic watering systems to free up teacher/instructor time and secure necessary building materials and bedding materials for our gardens.

Sincerely,

Silas Cecil
Associate Extension Agent
Avoyelles Parish

Avoyelles Parish
8592 Hwy 1, Suite 1
Mansura, Louisiana 71350
(318)964-2245
Fax: (318)964-2259
E-mail: avoyelles@agcenter.lsu.edu
Visit our Web sites:
www.lsuagcenter.com
www.suagcenter.com

Research and Extension Programs
Agriculture
Economic/Community Development
Environment/Natural Resources
Families/Nutrition/Health
4-H Youth Programs

Vickie Mayeux
Cottonport Elementary
950 Lemoine St.
March 18, 2013

Ms. Mel Coco
Southern Extension Service
8592 Hwy.1, Suite 1
Mansura, LA 71350

Dear Ms. Coco,

I want to thank you for the help you have given the Pre-K classes this year with our gardening project. You are helping us achieve our goals of healthier eating and understanding the plant life cycle.

The children were able to try different fruits and vegetables. Many were surprised that they actually liked something they had never tried before. With the increased obesity rates across the nation, introducing and encouraging children to try and continue eating healthy fruits and vegetables is a good step toward curbing this problem.

The children also love to garden. But what is even better is the children understand where food comes from when they plant the seed or small plant, water, fertilize and watch the plant grow. When the plant produces fruit, vegetables or seeds, the children understand that food does not just come from a store, but that people and nature are involved to make our foods.

In this age of testing in schools, the plant and water life cycles are being tested. How wonderful it is that these children start at such a young age actually understanding these processes and not just memorizing pictures from a book. They truly own this knowledge.

Any help, guidance, and resources you can give in the future will be greatly appreciated. As all school budgets have been reduced every year, your help with supplies is great appreciated. I do hope there will be a program available next year that will help us continue and expand the gardening project. It has been so helpful for us in the past. I hope to offer future students the same quality learning.

Sincerely,

Vickie Mayeux
CES Pre-K teacher

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: July 17, 2001

Person to Contact:
Richard Owens 31-00913
Customer Service Representative
Toll Free Telephone Number:

State of Louisiana Southern University
Comptroller's Office
Vice Presiden for Finance and Business
Affairs
J S Clark Adm Bldg - 4th Floor
Baton Rouge, LA 70813

8:00 a.m. to 9:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756
Employer Identification Number:
72-6000817

Dear Sir or Madam:

This is in response to your request for information concerning your organization's exemption from Federal income tax.

As an instrumentality of a governmental unit, your organization is not subject to Federal income tax under the provisions of Section 115(1) of the Internal Revenue Code of 1954, which states in part:

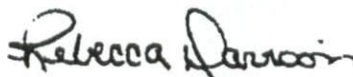
"Gross income does not include income derived from the exercise of any essential governmental function and accruing to a State or any political subdivision thereof ..."

Because your organization is an instrumentality of a governmental unit, its income is not taxable as explained above. Contributions to instrumentalities are deductible under Section 170(c)(1) of the Code.

Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



for John E. Ricketts, Director, TE/GE
Customer Account Services



THE RAPIDES FOUNDATION

Grant Agreement

This Grant Agreement (the "Agreement") is entered into by **The Rapides Foundation**, a Louisiana nonprofit corporation (the "Foundation"), and **Southern University Agricultural Research & Extension Center**, the undersigned named applicant (the "Grantee"), who agree on the following terms and conditions for its implementation:

I. DESCRIPTION OF GRANT

A. Grantee Information:

Name: **Southern University Agricultural
Research & Extension Center
For Youth Gardening Project**

11.D.:72600817

Address: **P.O. Box 10010
Baton Rouge, Louisiana 70813**

Contact Person: **Dr. Leodrey Williams
Ms. De'Shoir York**

Telephone: **(225) 771-2240
(225) 771-2580**

B. Fiscal Agent: (if applicable)

Name: N/A

Address:

Contact Person:

Telephone:

C. **Grant Purpose:** To improve opportunities for adults and youth in Central Louisiana to engage in safe, accessible physical activity and increase access to healthy foods. To promote healthy behaviors and improve access to healthcare.

D. **Grant Objective:** To implement school-based gardens in 5 collaborating schools and pre-schools in Avoyelles Parish.

E. **Grant Budget:** Prior to funding, Grantee shall develop and submit for approval a project budget with grant funding from this Foundation not to exceed \$16,311.00.

F. **Grant Number:** 9803063

Date Approved: 5/22/2013

II. TERMS

A. **Grant Amount:** Not to exceed sixteen thousand three hundred eleven dollars (\$16,311.00).

B. **Grant Period:** 12 months beginning July 1, 2013.

C. **Grant Payment Schedule:** Multiple payments are scheduled as follows. All payments are subject to satisfactory compliance with any Pre-Funding Conditions or Reporting Requirements. The amount of any payment subsequent to the initial payment may be modified to reflect project work levels, clients served and current expenditure rate.

\$8,155.50 Due upon execution of this Grant Agreement and compliance with all Pre-Funding Conditions.
\$8,155.50 Scheduled February 15, 2014

D. Grantee Reporting Schedule:

1. **Interim Report:** January 15, 2014

2. **Final Report:** On or before July 31, 2014

III. GENERAL CONDITIONS

A. PURPOSE AND ADMINISTRATION

The grant shall be used exclusively for the purposes and objectives specified in the grantee's proposal, or as may be required in Section III(M) herein, and the grant resolution as adopted by the Foundation, generally described in Section I above.

The Grantee will directly administer the project or program being supported by the grant and agrees that no grant funds shall be disbursed to any person, organization or entity, whether or not formed by the grantee, other than as specifically set forth in, or contemplated by, the Grant Proposal.

B. PAYMENTS

Funds will be disbursed as specified in Section II above upon receipt of this Agreement properly completed and the satisfactory compliance with any special conditions.

If the grant award differs from the grant request, before the release of any payment on the grant, the Grantee may be required to submit revised objectives and a budget reflective of the grant resolution and award.

C. USE OF GRANT FUNDS

1. No part of the grant shall be used to carry on propaganda or otherwise attempt to influence legislation (within the meaning of Section 4945 (d)(1) of the Internal Revenue Code), *except* as that activity may be (a) related to the grant or the purpose of the grant, and (b) permitted for 501(c)(3) organizations by applicable law or Internal Revenue Service regulations.
2. No part of the grant shall be used to attempt to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Internal Revenue Code), *except* as that activity may be (a) related to the grant or the purpose of the grant, and (b) permitted for 501(c)(3) organizations by applicable law or Internal Revenue Service regulations.
3. The Grantee shall not use any part of the grant funds to provide a grant to an individual for travel, study, or similar purpose except under procedures which have been approved in advance by the Secretary of the Treasury or his delegate under Section 4945 (g) of the Internal Revenue Code and without prior written approval of The Rapides Foundation. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions.
4. No part of the grant shall be used for a grant to another organization without prior written approval of The Rapides Foundation.
5. No part of the grant shall be used for other than religious, charitable, scientific, literary, or educational purposes or the prevention of cruelty to children or animals (within the meaning of Section 170 (c)(2)(B) of the Internal Revenue Code).
6. Equipment or property purchased with grant funds shall be the property of the Grantee organization, subject, however, to recovery by and return to the Foundation under certain circumstances identified below.

If the purpose of the Grantee organization changes, or if the organization should go out of existence, or should grant funds or property purchased with grant funds be used other than as permitted by this Agreement, or should the grant be terminated for any reason prior to completion of the grant project, and in every case at the completion of the grant term, then:

- a. the Grantee shall immediately notify the Foundation; and
- b. any unexpended grant funds shall revert and promptly be returned to the Foundation; and
- c. equipment or property purchased with grant funds shall, at the request of the Foundation, promptly be delivered to the Foundation for reuse in accord with the grant or otherwise to further the Foundation's exempt purposes.

D. BUDGET

Funds must be used by the Grantee strictly in accordance with the final budget on which the grant was based. Any material changes in the final budget must be approved in advance by the Foundation before grant funds are expended.

E. ACCOUNTING AND AUDIT

A systematic accounting record shall be kept by the Grantee of the receipt and disbursement of funds and expenditures incurred under the terms of the grant, and the substantiating documents such as bills, invoices, canceled checks, receipts, etc., shall be retained in the Grantee's files for a period of not less than four (4) years after expiration of the grant period. The Grantee agrees to promptly furnish the Foundation with copies of such documents upon the Foundation's request.

The Grantee agrees to make its books and records available to the Foundation at reasonable times, and for purposes reasonably related to the Foundation's interest in the activities of Grantee.

The Foundation, at its expense, may audit or have audited the books and records of the Grantee insofar as they relate to the disposition of the funds granted by the Foundation, and the Grantee shall provide all necessary assistance in connection therewith.

F. REPORTS

Narrative and financial reports shall be furnished by the Grantee to the Foundation. The narrative report shall include a report on the progress made by the Grantee towards achieving the grant purposes and any problems or obstacles encountered in the effort to achieve the grant purposes.

The financial report should show actual expenditures reported as of the date of the report against the approved line item budget.

Interim Reports shall be provided annually or as set forth in Section II above.

A Final Report shall be provided by the Grantee upon the expenditure of all grant funds and shall include a cumulative financial report, a report of the activities carried on under the grant and an evaluation of the Grantee's success in achieving the stated objectives.

The Grantee shall send to the Foundation copies of all papers, manuscripts, and other information materials which it produces that are related to the project supported by the Foundation.

The Foundation may, at its expense, monitor and conduct an evaluation of operations under the grant, which may include visits by representatives of the Foundation to observe the Grantee's program procedures and operations and to discuss the program with the Grantee's personnel.

G. ACCESS TO AND USE OF PROJECT INFORMATION

The Grantee agrees to provide the Foundation with full access, except to the extent specifically prohibited by applicable law, to any and all information developed in connection with or arising from the activities funded by this grant. To the extent Grantee may lawfully do so, the Grantee authorizes the Foundation to use, reproduce, or publish, free of any charge or royalty, and to authorize others to use, reproduce or publish, free of any charge or royalty, any and all such information, including but not limited to reports, budgets, patents, copyrighted materials, or other data. The Foundation agrees to properly attribute authorship in the use, reproduction, or publication of any information developed with these grant funds, and further agrees to include patent and/or copyright notice, in any of its publications, of any patents or copyrighted materials.

If checked [X], this is a RESEARCH GRANT made as a part of a larger Foundation Grant Program. The following special rules and agreements apply in the case of Research Grants, in lieu of or to complement, as required, the preceding paragraph of this Section G. Grantee specifically acknowledges and agrees that, notwithstanding any other provision of this Agreement:

(i) Data collected or compiled with Research Grant funds ("Research Data") shall be considered as owned by the Foundation and shall be protected by Grantee as the Foundation's proprietary information to be used only by the Foundation unless the Grantee is otherwise authorized in writing; and

(ii) Research Data collected, and compilations of or including that data, shall not be shared with or used by any person, including the directors of Grantee, except as required for Grantee properly to discharge its obligations undertaken in this Agreement, without the prior written consent of the Foundation; and

(iii) No Research Data may be disseminated or published other than through or with the prior written consent of the Foundation, which consent will be given only if the release or publication will be consistent with the Foundation's objectives for its Grant Programs.

A breach of these obligations by Grantee shall be deemed a material breach of the Agreement.

H. PUBLIC REPORTING

The Foundation requires a consistently high level of public recognition in all internal and external media. Within ten days of execution of the Grant Agreement the Grantee shall schedule and attend a meeting with the Foundation's Communications Department regarding requirements for promotional activities for Foundation funded projects. Grantee shall execute an agreement of understanding of and shall abide by The Rapides Foundation Communications Guidelines. Such agreement must be signed and returned to the Foundation before press releases, public information, printing or any other promotional activities related to this Grant may begin.

The Grantee shall send to the Foundation copies of all reports, papers, manuscripts and other materials and information, including raw data or compilations, which it produces, or which the Foundation reasonably requests, that are related to the project supported by the Foundation.

The Grantee shall observe all special rules governing use, dissemination, and publication of information developed with Research Grant funds set forth in Section G above.

In all public statements concerning the Foundation - press releases, annual reports, or other announcements - Grantee is specifically requested to refer to the Foundation by its full name: The Rapides Foundation.

I. GRANTEE TAX STATUS

The Grantee represents that it is currently either a tax-exempt entity as described in Section 501(C)(3) of the Internal Revenue Code and not a private foundation as described in Section 509 (a), or an organization described in Section 170 C (1) or Section 511 (a) (2) (B). The Grantee shall immediately give written notice to the Foundation if the Grantee ceases to be exempt from federal income taxation under Section 501(C)(3) or its status as not a private foundation under Section 509 (a) is materially changed, or its status as a Section 170 C (1) or Section 511 (a) (2) (B) organization is materially changed. The Grantee agrees to apply the proceeds of the grant solely to exempt purposes specified in Section 170 C (2) (B) of the Internal Revenue code.

It is expressly agreed that any change in the Grantee's tax status or any use by the Grantee of the grant proceeds for any purpose other than those specified in Section 170 C (2) (B) of the Internal Revenue Code will terminate the obligation of the Foundation to make further payments under the grant.

J. GRANT REVERSION AND TERMINATION

If the grant is intended to support a specific project or to provide support for a specific period of time, any portion of the grant unexpended at the completion of the project or at the end of the time period and any authorized extension thereof shall be returned to the Foundation within fifteen (15) days.

The Foundation, at its sole option, may terminate the grant at any time if (i) the Grantee ceases to be exempt from federal income taxation under Section 501 C (3) of the Internal Revenue Code; (ii) the Grantee's status as not a private foundation under Section 509 (a) or its status as a Section 170 C (1) or Section 511 (a) (2)(B) organization is materially altered; or (iii) in the Foundation's judgment, the Grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate means of accomplishing the purposes of the grant, or fails to comply with any of the conditions hereof.

If the grant is terminated prior to the scheduled completion date, the Grantee shall, upon request by the Foundation, provide to the Foundation a full accounting of the receipt and disbursement of funds and

expenditures incurred under the grant as of the effective date of termination. The Grantee shall repay within thirty (30) days after written request by the Foundation all grant funds unexpended as of the effective date of termination and all grant funds expended for purposes or items allocable to the period of time subsequent to the effective date of termination.

The Foundation may require, at its discretion, repayment by Grantee to the Foundation of (i) any grant funds which were not used in accordance with the terms of this Agreement, including the grant purpose and objectives set forth above, and (ii) all grant funds received if Grantee materially fails to comply with the terms and conditions hereof, including conditions relating to Use of Project Information and Public Reporting.

Grantee agrees to return any such funds upon demand by the Foundation.

K. LIMITATION; CHANGES

It is expressly understood that the Foundation by making this grant has no obligation to provide other or additional support to the Grantee for purposes of this project or any other purposes. Any changes, additions, or deletions to the conditions of the grant must be made in writing only and must be jointly approved by the Foundation and the Grantee.

L. HOLD HARMLESS

In accepting a grant from the Rapides Foundation, the Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless The Rapides Foundation, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys' fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of the Grantee, its employees or agents in applying or accepting such grant, in expending or applying the funds furnished pursuant to such grant or in carrying out the program or project to be funded or financed by such grant, except to the extent that such claims, liabilities, losses or expenses arise from or in connection with any act or omission of The Rapides Foundation, its officers, directors, trustees, employees, or agents.

M. SPECIAL CONDITIONS

The Grantee accepts and agrees to comply with the following Special Conditions (if no Special Conditions are imposed, so state):

SPECIAL CONDITIONS OF APPROVAL: By executing this Grant Agreement, Grantee agrees that (1) funding is solely for program activities as described in the Proposal.

- COMMUNICATIONS WORKSHOP: As required by the Foundation, Grantee shall participate in a workshop clarifying the Public Reporting Requirements as described in Section III(H) of this Agreement.
- PREFUNDING CONDITIONS: Prior to funding, Grantee shall submit a Board Resolution, a list of schools willing to participate and a letter of commitment from each school's principal agreeing to sustain the garden a minimum of three years after the grant term ends.
- The INTERIM REPORT shall contain an accounting of grant fund expenditures through the report date compared to the approved budget. It shall also include a narrative report in the form and with content information to be provided by this Foundation. Please submit copies of invoices and receipts. Project photos are encouraged.
- The FINAL REPORT shall contain a complete accounting of all grant fund expenditures compared to the approved budget. Also include a narrative report as described for Interim Reports. Please submit copies of invoices and receipts. Project photos are encouraged.

The foregoing conditions are hereby accepted and agreed to as of the date indicated.

Date: 7/8/13

Grantee: SOUTHERN UNIVERSITY AGRICULTURAL RESEARCH & EXTENSION CENTER

By: [Signature]
(Signature of Authorized Official)

Title: Chancellor

THE RAPIDES FOUNDATION

Date: _____

By: [Signature]
(Signature of Director of Administration)

Southern University System
 General Fund Budget Projections
 For Fiscal Year Ending June 30, 2014
 As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$2,691,739	\$29,100,301	\$31,792,040	\$31,792,040	8.5%	(\$0)
Statutory Dedicated	1,658,718	30,388,316	32,047,034	32,047,034	5.2%	(0)
Funds Due From BOR	-00	-00	-00	-00	-00	-00
Federal	-00	3,654,209	3,654,209	3,654,209	0.0%	0
Self Generated						
Tuition - Fall 2012	2,322,968	22,843,830	25,166,798	25,166,798	9.2%	0
Tuition - Spring 2013	(1,232)	24,010,797	24,009,565	24,009,565	0.0%	0
Tuition - Summer	130,192	3,209,712	3,339,904	3,339,904	3.9%	0
Out-of-State Fees	534,597	5,803,290	6,337,887	6,337,887	8.4%	0
Other	199,011	12,765,301	12,964,312	12,966,322	1.5%	(2,010)
InterAgency Transfer	173,910	1,792,780	1,966,690	1,966,690	8.8%	0
Total Revenues	\$7,709,902	\$133,568,537	\$141,278,439	\$141,280,449	5.5%	\$(2,010)
Expenditures by Object						
Salaries	3,285,740	\$65,106,681	\$68,392,421	\$68,392,421	4.8%	0
Other Compensation	1,704	318,998	320,702	320,477	0.5%	225
Related Benefits	1,502,364	26,336,058	27,838,422	27,838,422	5.4%	0
Total Personal Services	\$4,789,807	\$91,761,738	\$96,551,545	\$96,551,320	5.0%	\$225
Travel	\$25,533	\$726,863	\$752,396	\$750,808	3.4%	\$1,588
Operating Services	103,860	14,149,620	14,253,480	14,253,480	0.7%	0
Supplies	6,602	1,999,388	2,005,990	2,005,990	0.3%	(0)
Total Operating Expenses	\$110,462	\$16,149,008	\$16,259,470	\$16,259,470	0.7%	\$(0)
Professional Services	11,787	356,060	367,847	373,930	3.2%	(6,083)
Other Charges	-00	10,421,085	10,421,085	10,422,898	0.0%	(1,813)
Debt Services	-00	\$75,542	75,542	75,542	0.0%	0
Interagency Transfers	-00	6,041,899	6,041,899	6,041,899	0.0%	0
Total Other Charges	\$11,787	\$16,894,586	\$16,906,373	\$16,914,269	0.1%	\$(7,896)
General Acquisitions	8,954	1,299,262	1,308,216	1,308,216	0.7%	0
Library Acquisitions	130,804	589,103	719,907	719,907	18.2%	0
Major Repairs	13,668	3,249,907	3,263,575	3,263,575	0.4%	0
Total Acquist. & Major Repairs	\$153,426	\$5,138,272	\$5,291,698	\$5,291,698	2.9%	\$-00
Scholarships	\$901	\$5,511,983	5,512,884	\$5,512,884	0.0%	\$-00
Total Expenditures	\$5,091,917	\$136,182,449	\$141,274,366	\$141,280,449	3.6%	\$(6,083)

Southern University Board and System Administration
 General Fund Budget Projections
 For Fiscal Year Ending June 30, 2014
 As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$284,066	\$3,124,602	\$3,408,668	\$3,408,668	8.3%	\$0
Statutory Dedicated	84,407	10,928,472	\$11,012,879	11,012,879	0.8%	0
Funds Due To/ From Mgmt		(8,104,409)	\$(8,104,409)	(8,104,409)	0.0%	0
Federal						0
Self Generated						0
Tuition - Fall 2012						0
Tuition - Spring 2013						0
Tuition - Summer						0
Out-of-State Fees						0
Other						0
InterAgency Transfer						
Total Revenues	\$368,473	\$5,948,665	\$6,317,138	\$6,317,138	\$0	\$-
Expenditures by Object						
Salaries	\$104,109	\$1,251,191	1,355,300	\$1,355,300	7.7%	0
Other Compensation		52,000	52,000	52,000	0.0%	0
Related Benefits	32,167	461,317	493,484	493,484	6.5%	0
Total Personal Services	\$136,276	\$1,764,508	\$1,900,784	\$1,900,784	7.2%	\$0
Travel	\$-00	\$43,500	\$43,500	43,500	0.0%	0
Operating Services	-00	127,000	127,000	127,000	0.0%	0
Supplies	-00	36,000	36,000	36,000	0.0%	0
Total Operating Expenses	\$-	\$163,000	\$163,000	\$163,000	0.0%	\$0
Professional Services	-00	6,000	6,000	6,000	0.0%	0
Other Charges		4,173,854	4,173,854	4,173,854	0.0%	0
Debt Services						
Interagency Transfers	-00	-00	-00	-00	#DIV/0!	0
Total Other Charges	\$-	\$4,179,854	\$4,179,854	\$4,179,854	0.0%	\$0
General Acquisitions	-00	30,000	30,000	30,000	0.0%	0
Library Acquisitions						0
Major Repairs						0
Total Acquist. & Major Repairs	\$-	\$30,000	\$30,000	\$30,000	0.0%	\$0
Scholarships						
Total Expenditures	\$136,276	\$6,180,862	\$6,317,138	\$6,317,138	2.2%	\$0

Southern University - Baton Rouge
General Fund Budget Projections
For Fiscal Year Ending June 30, 2014
As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,205,544	\$12,752,279	\$13,957,823	\$13,957,823	8.6%	\$0
Statutory Dedicated	780,573	10,002,710	10,783,283	10,783,283	7.2%	(0)
Funds Due From Mgmt or BOR		4,304,409	4,304,409	4,304,409		
Federal						
Self Generated						
Tuition - Fall 2012	1,373,636	11,741,716	13,115,352	13,115,352	10.5%	-00
Tuition - Spring 2013	0	12,342,207	12,342,207	12,342,207	0.0%	0
Tuition - Summer	4,822	1,975,734	1,980,556	1,980,556	0.2%	0
Out-of-State Fees	409,470	4,356,370	4,765,840	4,765,840	8.6%	-00
Other	176,390	12,170,017	12,346,407	12,346,407	1.4%	0
InterAgency Transfer	173,910	1,792,780	1,966,690	1,966,690	8.8%	0
Total Revenues	\$4,124,344	\$71,438,222	\$75,562,567	\$75,562,567	5.5%	\$(0)
Expenditures by Object						
Salaries	\$1,514,037	34,982,965	\$36,497,002	\$36,497,002	4.1%	0
Other Compensation	1,479	188,998	190,477	190,477	0.8%	0
Related Benefits	839,425	15,878,302	16,717,727	16,717,727	5.0%	0
Total Personal Services	\$2,354,940	\$51,050,266	\$53,405,206	\$53,405,206	4.4%	\$-00
Travel	\$5,649	\$215,851	\$221,500	\$221,500	2.6%	\$-00
Operating Services	14,714	9,109,142	9,123,856	9,123,856	0.2%	0
Supplies	67	928,994	929,061	929,061	0.0%	0
Total Operating Expenses	\$14,781	\$10,038,136	\$10,052,917	\$10,052,917	0.2%	\$-00
Professional Services	370	144,797	145,167	145,167	0.3%	0
Other Charges	0	2,940,171	2,940,171	2,940,171	0.0%	0
Debt Services		0		-00		
Interagency Transfers	0	3,602,565	3,602,565	3,602,565	0.0%	0
Total Other Charges	\$370	\$6,687,533	\$6,687,903	\$6,687,903	0.0%	\$-00
General Acquisitions	0	87,136	87,136	87,136	0.0%	0
Library Acquisitions	51,275	86,374	137,649	137,649	37.3%	0
Major Repairs	0	0	-00	-00		0
Total Acquist. & Major Repairs	\$51,275	\$173,510	\$224,785	\$224,785	22.8%	\$-00
Scholarships	\$901	4,969,355	\$4,970,256	\$4,970,256	0.0%	\$-00
Total Expenditures	\$2,427,917	\$73,134,650	\$75,562,567	\$75,562,567	3.2%	\$-00

Southern University Law Center
General Fund Budget Projections
For Fiscal Year Ending June 30, 2014
As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$192,194	2,114,137	2,306,331	2,306,331	8.3%	0
Statutory Dedicated	146,546	1,711,097	1,857,643	1,857,643	7.9%	0
Funds Due From Mgmt or BOR		1,800,000	1,800,000	1,800,000		
Federal			-00			
Self Generated						
Tuition - Fall 2012	434,798	2,832,667	3,267,465	3,267,465	13.3%	0
Tuition - Spring 2013		3,083,377	3,083,377	3,083,377	0.0%	0
Tuition - Summer		589,348	589,348	589,348	0.0%	0
Out-of-State Fees	77,551	1,308,254	1,385,805	1,385,805	5.6%	0
Other	14,968	196,894	211,862	211,862	7.1%	0
InterAgency Transfer						0
Total Revenues	866,057	13,635,774	\$14,501,831	14,501,831	6.0%	\$-00
Expenditures by Object						
Salaries	364,287	6,946,092	7,310,379	7,310,379	5.0%	0
Other Compensation				-		
Related Benefits	110,795	2,168,943	2,279,738	2,279,738	4.9%	0
Total Personal Services	\$475,082	\$9,115,035	\$9,590,117	\$9,590,117	5.0%	\$-00
Travel	\$10,104	\$120,396	\$130,500	\$130,500	7.7%	\$-00
Operating Services	5,350	1,794,458	1,799,808	1,799,808	0.3%	0
Supplies		107,500	107,500	107,500	0.0%	0
Total Operating Expenses	\$5,350	\$1,901,958	\$1,907,308	\$1,907,308	0.3%	\$-00
Professional Services		52,000	52,000	52,000	0.0%	0
Other Charges		222,815	222,815	222,815	0.0%	0
Debt Services						
Interagency Transfers		284,091	284,091	284,091	0.0%	0
Total Other Charges	\$-00	\$558,906	\$558,906	\$558,906	0.0%	\$-00
General Acquisitions		50,000	50,000	50,000	0.0%	0
Library Acquisitions	230	324,770	325,000	325,000	0.1%	0
Major Repairs	-	1,750,000	1,750,000	1,750,000		
Total Acquist. & Major Repairs	\$230	\$2,124,770	\$2,125,000	\$2,125,000	0.0%	\$-00
Scholarships		\$190,000	\$190,000	\$190,000	0.0%	0
Total Expenditures	\$490,766	\$14,011,065	\$14,501,831	\$14,501,831	3.4%	\$-00

Southern University at New Orleans
General Fund Budget Projections
For Fiscal Year Ending June 30, 2014
As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$414,256	\$4,556,814	\$4,971,070	\$4,971,070	8.3%	0
Statutory Dedicated	229,851	2,837,816	3,067,667	3,067,667	7.5%	0
Funds Due From Mgmt or BOR			-00			0
Federal			-00			
Self Generated						
Tuition - Fall 2012		\$5,441,557	\$5,441,557	5,441,557	0.0%	-00
Tuition - Spring 2013		5,441,557	5,441,557	5,441,557	0.0%	0
Tuition - Summer	645	499,355	500,000	500,000	0.1%	0
Out-of-State Fees		126,242	126,242	126,242	0.0%	0
Other		156,390	156,390	156,390	0.0%	0
InterAgency Transfer						
Total Revenues	\$644,752	\$19,059,731	\$19,704,483	\$19,704,483	3.3%	\$-
Expenditures by Object						
Salaries	\$639,204	\$10,868,380	11,507,584	\$11,507,584	5.6%	0
Other Compensation	225		225	0.00		225
Related Benefits	305,914	3,732,579	4,038,493	4,038,493	7.6%	0
Total Personal Services	\$945,343	\$14,600,959	\$15,546,302	\$15,546,077	6.1%	\$225
Travel	\$1,588		\$1,588	\$-00	0.0%	\$1,588
Operating Services	42,993	885,638	928,631	928,631	4.6%	0
Supplies	4,807	495,193	500,000	500,000	1.0%	0
						0
Total Operating Expenses	\$47,800	\$1,380,831	\$1,428,631	\$1,428,631	3.3%	\$-00
Professional Services			-00			0
Other Charges		1,437,441	1,437,441	1,439,254	0.0%	(1,813)
Debt Services						
Interagency Transfers		437,347	437,347	437,347	0.0%	0
Total Other Charges	\$-	\$1,874,788	\$1,874,788	\$1,876,601	0.0%	\$(1,813)
General Acquisitions		184,713	184,713	184,713		
Library Acquisitions	79,299	177,959	257,258	257,258	31%	0
Major Repairs	13,668	44,907	58,575	58,575		
Total Acquist. & Major Repairs	\$92,967	\$407,579	\$500,546	\$500,546	19%	\$-00
Scholarships		\$352,628	\$352,628	\$352,628	0.0%	\$-00
Total Expenditures	\$1,087,698	\$18,616,785	\$19,704,483	\$19,704,483	5.5%	\$-

Southern University at Shreveport
General Fund Budget Projections
For Fiscal Year Ending June 30, 2014
As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$395,498	\$4,350,482	\$4,745,980	\$4,745,980	8.3%	0
Statutory Dedicated	202,342	2,310,305	2,512,647	2,512,647	8.1%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2012	514,534	2,827,890	3,342,424	3,342,424	15.4%	-00
Tuition - Spring 2013	(1,232)	3,143,656	3,142,424	3,142,424	0.0%	-00
Tuition - Summer	124,725	145,275	270,000	270,000	46.2%	-00
Out-of-State Fees	47,576	12,424	60,000	60,000	79.3%	-00
Other	7,653	242,000	249,653	251,663	3.0%	(2,010)
InterAgency Transfer						
Total Revenues	\$1,291,096	\$13,032,032	\$14,323,128	\$14,325,138	9.0%	\$(2,010)
Expenditures by Object						
Salaries	\$359,358	\$6,630,002	\$6,989,360	\$6,989,360	5.1%	0
Other Compensation						0
Related Benefits	115,736	2,677,913	2,793,649	2,793,649	4.1%	0
Total Personal Services	\$475,094	\$9,307,915	\$9,783,009	\$9,783,009	4.9%	\$0
Travel	\$7,672	\$32,528	\$40,200	40,200	19.1%	\$-00
Operating Services	40,803	1,805,632	1,846,435	1,846,435	2.2%	0
Supplies	1,766	84,859	86,625	86,625	2.0%	0
						0
Total Operating Expenses	\$42,569	\$1,890,491	\$1,933,060	\$1,933,060	2.2%	\$-00
Professional Services	11,417	61,000	72,417	78,500	14.5%	(6,083)
Other Charges	-00	847,711	847,711	847,711	0.0%	0
Debt Services	-00	75,542	75,542	75,542	0.0%	0
Interagency Transfers	-00	792,509	792,509	792,509	0.0%	0
Total Other Charges	\$11,417	\$1,776,762	\$1,788,179	\$1,794,262	0.6%	\$0
General Acquisitions	8,954	765,653	\$774,607	774,607		-00
Library Acquisitions	-00	-00	-00	-00		0
Major Repairs						
Total Acquist. & Major Repairs	\$8,954	\$765,653	\$774,607	\$774,607	1.2%	\$-
Scholarships						
Total Expenditures	\$545,706	\$13,773,349	\$14,319,055	\$14,325,138	3.8%	\$(6,083)

(6,083)

Southern University Agricultural Research and Extension Center
General Fund Budget Projections
For Fiscal Year Ending June 30, 2014
As of July 31, 2013

	Actual as of 07/31/13	Projected	Total FY 2013-14	Budget as of 6/30/2014	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$200,181	\$2,201,987	\$2,402,168	\$2,402,168	8.3%	0
Statutory Dedicated	214,999	2,597,916	2,812,915	2,812,915	7.6%	(0)
Funds Due From Mgmt or BOR		2,000,000	2,000,000	2,000,000		0
Federal		3,654,209	3,654,209	3,654,209	0.0%	0
Self Generated						
Tuition - Fall 2012			-00			
Tuition - Spring 2013			-00			
Tuition - Summer			-00			
Out-of-State Fees			-00			
Other			-00			
InterAgency Transfer			-00			
Total Revenues	\$415,180	\$8,454,112	\$10,869,292	\$10,869,292	3.8%	\$(0)
Expenditures by Object						
Salaries	\$304,745	\$4,428,051	4,732,796	\$4,732,796	6.4%	0
Other Compensation		78,000	78,000	78,000	0.0%	0
Related Benefits	98,327	1,417,004	1,515,331	1,515,331	6.5%	0
Total Personal Services	\$403,072	\$5,923,055	\$6,326,127	\$6,326,127	6.4%	\$0
Travel	\$520	\$314,588	\$315,108	\$315,108	0.2%	\$0
Operating Services		\$427,750	427,750	427,750	0.0%	0
Supplies	(38)	346,842	346,804	346,804	0.0%	0
Total Operating Expenses	\$(38)	\$774,592	\$774,554	\$774,554	0.0%	\$0
Professional Services		\$92,263	92,263	92,263	0.0%	0
Other Charges		799,093	799,093	799,093	0.0%	0
Debt Services			-00			0
Interagency Transfers		925,387	925,387	925,387	0.0%	0
Total Other Charges	0	\$1,816,743	\$1,816,743	\$1,816,743	0.0%	\$0
General Acquisitions		\$181,760	\$181,760	181,760	0.0%	0
Library Acquisitions			0			0
Major Repairs		1,455,000	1,455,000	1,455,000		0
Total Acquist. & Major Repairs	0	\$1,636,760	\$1,636,760	\$1,636,760	0.0%	\$0
Scholarships			\$-00			0
Total Expenditures	\$403,554	\$10,465,738	\$10,869,292	\$10,869,292	3.7%	\$0