

SOUTHERN

Board of Supervisors

UNIVERSITY



Meetings

9:00 a.m.

Friday, June 28, 2013

Health and Physical Education Building (Gym)

Southern University - Park Campus

6400 Press Drive

New Orleans, Louisiana

ACADEMIC AFFAIRS COMMITTEE

9:00 a.m.

Friday, June 28, 2013

Health and Physical Education Building/Gym

Southern University – Park Campus

6400 Press Drive

New Orleans, Louisiana 70126

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. FY 2012-13 Retention, Tenure and Promotion Recommendations
 - 1.) SUBR
 - 2.) SUNO
 - B. Degree Program Name Changes, SUNO
 - 1.) Business Entrepreneurship to Business Administration
 - 2.) Management Information Systems to Computer Information Systems
 - C. Establishment of Certificate Programs, SUSLA
 - 1.) Applied Science in Railroad Operations
 - 2.) General Studies in Science
6. Information Item
 - A. Graduation and Retention Rates, July 2010 to present, by Campus and System-wide (Clayton)
 - B. Status report on the selection of a System Vice President for Academic Affairs (Lawson)
7. Other Business
8. Adjournment

MEMBERS

Dr. Leon R. Tarver II – Chair; Mrs. Ann A. Smith - Vice Chair
Atty. Tony M. Clayton, Rev. Joe R. Gant, Jr., Mr. Willie E. Hendricks
Dr. Eamon M. Kelly, Mr. Mike A. Small, Rev. Samuel C. Tolbert, Jr.
Atty. Bridget A. Dinuvat - Ex Officio



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

J.S. CLARK ADMINISTRATION BUILDING
BATON ROUGE, LOUISIANA 70813

Office of the President
(225) 771-4680

Fax Number
(225) 771-5522

28 June 2013

Bridget A. Dinvaut, Esq., Chairman
Board of Supervisors
Southern University and A&M College System
Baton Rouge, Louisiana 70813

RE: System's Recommendation for Promotion and/or Tenure at SUBR

Dear Madam Chair:

I have received the following tenure and promotion recommendations for Southern University and A & M College (SUBR). After a review by the System Office of Academic and Student Affairs, I concur with these recommendations and request approval of these recommendations by the Board of Supervisors.

Recommended for promotion to Full Professor (with Tenure) are:

Fred Lacy

Luo Jiecai

Aloyce Kaliba

Recommended for promotion to Associate Professor (with Tenure) are:

Diana Kelly

Carlos Thomas

Recommended for Tenure

Fatima Chajia

Kathryn Jones

Patricia Melson

Alita Robertson

Should you have any questions, please let me know.

Yours for Southern,

Ronald Mason, Jr.

cc: Walter T. Tillman, Jr., System Officer for Academic Initiatives
James Llorens, Ph.D., SUBR Chancellor

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28 June 2013

Bridget A. Dinvault, Esq., Chairman
Board of Supervisors
Southern University and A&M College System
Baton Rouge, Louisiana 70813

RE: System's Recommendation for Promotion and/or Tenure at SUNO

Dear Madam Chair:

I have received the following tenure and promotion recommendations for Southern University at New Orleans (SUNO). After a review by the System Office of Academic and Student Affairs, I concur with these recommendations and request approval of these recommendations by the Board of Supervisors.

Recommended for promotion to Full Professor (with Tenure) are:

Amaresh Das

Joseph Olubadewo

Recommended for promotion to Associate Professor (with Tenure) are:

Zheng Chen

Heon Kim

Kimberly Dickerson

Delin Tan

Racquel Ezell

Recommended for Tenure are:

Joseph Coleman

Charlie Johnson Christopher Linn

Michael Pierce

Anderson Tate

Should you have any questions, please let me know.

Yours for Southern,

Ronald Mason, Jr.

cc: Walter T. Tillman, Jr., System Officer for Academic Initiatives
Victor K. Ukpolo, Ph.D. SUNO Chancellor

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SOUTHERN UNIVERSITY AT NEW ORLEANS

College of Business & Public Administration
6400 Press Drive ♦ New Orleans, LA 70126

TO: Victor Ukpolo, PhD
Chancellor

FROM:  Dean
Igwe E. Udeh, PhD

DATE: June 4, 2013

RE: **REQUEST FOR CHANGE OF ACADEMIC PROGRAM NAMES TO SUPPORT REGIONAL ECONOMIC GROWTH**

Following an extensive consultation with our students, employers, accreditation agency, and business advisory board members, the faculty of the College of Business & Public Administration is requesting the following degree program name changes

- BS-Business Entrepreneurship to BS-Business Administration
- BS-Management Information Systems to BS-Computer Information Systems
- MS-Management Information Systems to MS-Computer Information Systems

In fact, in its report for initial accreditation for Southern University at New Orleans, dated October 29, 2012, the AACSB International Peer Review Team stated as follows in the section titled Opportunities for Continuous Improvement Relevant to the Accreditation Standards:

“The Team understands that the focus of the program is Business Entrepreneurship and Management Information Systems. However, students indicated a desire for other disciplines.”

The renamed programs will enhance our ability to recruit, admit, retain, graduate, and place our majors in key positions around the stat. The programs are also supportive of regional workforce development initiatives.

Change the name of BS-Business Entrepreneurship to BS-Business Administration

We are requesting the renaming of the BS-Business Entrepreneurship degree program to enable the department and college to meet the educational needs of our students and to provide the skilled workforce essential for growing the southeastern Louisiana economy. We are not proposing the elimination of Entrepreneurship from our program but to make it a concentration/specialization within the business administration umbrella as it should rightly be. Instead, we would like to give our graduates the greatest opportunity to land the jobs that are appropriate for their skills, knowledge, and abilities. Although some of our graduates have gone on to successfully pursue their entrepreneurial desires, there are many who wish to work for conventional corporations or the public sector before venturing out on their own. Some of these graduates have been told by corporate and public sector recruiters that they are not interested in hiring people who will soon leave to start their own firms. Hence, many of our Business Entrepreneurship majors do not get the full consideration for employment that they should get. Even when our students make the shortlist, they are taken to task by recruiters who do not understand what their degrees are about. Potential majors, especially underrepresented groups, fail to connect entrepreneurship with what they see themselves doing as

employees of major corporations or the public sector. We would not want the name of our programs to become an impediment in the job search for such individuals.

Change the name of BS-Management Information Systems to BS- Computer Information Systems and the MS-Management Information Systems to MS-Computer Information Systems

The 2011 New Orleans-SE-Regional Labor Market Area 1 Projection for Occupations to 2018 indicates a projected job growth opportunity for computer-related fields (15-1021 – 15-2031) is greater than those of select management-related fields (11-1011 – 11-9199) between 2008 and 2018. The renamed programs will allow us to increase the number of technical courses in the CIS curriculum to prepare native Louisianans to fill the projected new computer-related jobs in Southeast Louisiana. In fact, the 2011 Louisiana Employment Outcomes Report for 2008-09, prepared for Southern University at New Orleans by the Louisiana Board of Regents, indicates that Computer & Information Sciences majors have better salaries and are employed in their field of study much more than their management-oriented counterparts 18 months after graduation.

Furthermore, we have had lots of pushback from high school graduates during many of our career day visits who tell us that they like to work with computers and want to major in something that has to do with computers but they do not believe that “management information systems” has anything to do with computers. Even on our campus, we are regularly challenged by our non-business faculty peers who want us to offer “computer-related service courses” instead of “management” courses (which they see as only relevant to business) to their majors. We want to rename the MGIS program to remove these barriers from the career path of our students and graduates.


Moreover, some Management Information Systems students have been told that they do not have the technical skills required for computer majors. The Metro New Orleans area has become one of the hottest centers for technology development and innovation, according to GNO Inc. Many of these firms are looking for local talent with specific skill sets to fill their workforce and we want our graduates to become better represented in these enterprises. However, many job application reviews now involve computerized algorithms tailored to search for specific words in the application resume’. We were reliably informed by some employers that our students were not included in their pool of potential applicants because the algorithms used to shortlist the applicants were not structured to pick up the names associated with our current MIS program (“Management” instead of “Computer”). This confusion is contributing to some decline in the number of students who declare these two programs as their major.

Participation in STEM and Other Funded Research Grants

Our Computer Information Systems programs were recognized as bona fide members of STEM and received regular grants awards from various government agencies, including the National Science Foundation, over the years. These grants allowed us to defray the cost of education for our majors and provide stipends, internships, and field trips. Several CIS STEM participants have gone on to lucrative careers and advanced studies. However, since converting CIS into MIS, the STEM opportunities have disappeared. Our partners in the College of Science, for example, have been reluctant to take our students on as “technology” majors even when we show them what the curriculum indicates. In fact, we had to do a lot to entice a leader of the GE initiatives in New Orleans to meet with our faculty to discuss potential recruitment opportunities because the name of our program was not in their lexicon. This renaming of the MIS programs is particularly important for our international students who are allowed over two years of practical training (as opposed to one year) if they are “computer” majors instead of “management” majors. We want to reopen some of these important and necessary academic and funding opportunities for our students and faculty.

Approved: 
Dr. David Adegbeye, Vice Chancellor for Academic Affairs

Date: 06-04-13

Approved: 
Dr. Victor Ukpolo, Chancellor

Date: 6/4/13



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Office of the Chancellor

May 8, 2013

Dr. Ronald Mason Jr., President
Southern University and A & M College System
4th Floor, J. S. Clark Administration Building
Baton Rouge, La 70813

**RE: Establishment of Certificate of Applied Science in Railroad Operations
Establishment of Certificate of General Studies in Science**

Dear Dr. Mason:

Please find for your consideration and that of the Southern University Board of Supervisors, a request to establish two certificate programs at Southern University at Shreveport (SUSLA).

Specifically, the academic programs include the Certificate of Applied Science in Railroad Operations and the Certificate of General Studies in Science. The proposed programs are driven in response to local workforce needs and have been endorsed by the Academic Council and the Office of Academic Affairs.

I thank you in advance for your favorable attention to this request. If additional information is desired, please do not hesitate to contact me at your earliest convenience.

With warm regards,



Ray L. Belton, Ph.D.
Chancellor

cc: Dr. Orella Brazile, Vice Chancellor for Academic Affairs.

3050 MARTIN LUTHER KING, JR. DRIVE – SHREVEPORT, LOUISIANA 71107
PHONE: (318) 670-9312 – FAX (318) 670-6374
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WWW.SUSLA.EDU



MEMORANDUM

TO: Dr. Ray L. Belton, Chancellor

FROM: Dr. Orella R. Brazile *ORB*
Vice Chancellor Academic Affairs

DATE: May 6, 2013

RE: Approval Letter of Intent for Certificate of Applied Science in Railroad Operations

The Academic Council met on Monday, May 6, 2013 and approved the Letter of Intent for the Certificate of Applied Science in Railroad Operations.

The Academic Council approved the program and requested that the program be submitted to the May Meeting of the Board of Supervisors for the Southern University System for their approval.

If you have any questions related to this request, please feel free to contact me.

Please find attached minutes of the curriculum meeting.

ORB/co

LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM [Sept 2011]

General Information

Date: February 25, 2013

Campus: Southern University at Shreveport	Program Title: Railroad Operations – Assistant Train Master(RROP) Degree Awarded: Certificate of Technical Studies (CIP Code: 49.0208)
Institutional Contact Person & Access Info (if clarification is needed): Dr. Barry Hester, Chair of Science and Technology Division 3050 Martin Luther King Dr. , Shreveport LA 71101 Voice: 318 670 6407 Email: bhester@susla.edu	

1. Program Objectives and Content

Describe the program concept: purpose and objectives; basic structure and components/concentrations; etc.

Purpose

The purpose of this program is to meet the needs of the railroad industry, specifically the Kansas City Southern Railroad, one of North America's largest railroads, in providing an equal opportunity to its employees to receive a college education in the railroad industry. This accelerated program is designed for railroad employees seeking a deeper understanding of the functional areas of the railroad operations in order to increase their advancement opportunities or to take on greater responsibility, and for non-management workers with minimal management training. Employees of the railroad industry, those who work around or with railroad facilities and individuals seeking to join the industry would benefit greatly from this program.

The education that prepares an individual to become an assistant train master (railroad operations) involves computer skills, technical math, business communications and safety measures. Hands-on training and classroom lecture are intertwined throughout the program so students may use their combined skill set for practical application in railroad operations which is consist with Southern University's mission.

Southern seeks to provide quality education for its students, while being committed to the total community. This institution prepares students for careers in technical and occupational fields: award certificates, diplomas and associate degrees; and offers course and programs that are transferrable to other colleges and universities. Dedicated to excellence in instruction and community service, this open enrollment institutes cultural diversity, provides developmental and continuing education and seeks partnerships with business and industry.

Individuals who successfully complete the certificate program receive 18 semester hours of college credit.

Objectives:

Upon completion of the Program the student will be able to:

1. Apply basic computer skills to a business environment including operating systems, word processing, spreadsheet, integrating project management software with other software packages such as Excel, Word, Access, and PowerPoint.
2. Demonstrate proficiency in written and oral communication by composing and presenting structured texts in variety of written and oral formats.
3. Explain the significance of major events in North American railroading.
4. Define railroad safety rules and regulations and describe their basic principles.
5. Explain the elements of successful programs and apply these elements to typical tasks of the job.
6. Identify the important characteristics of business success variables found among business leaders and entrepreneurs -- their skillfulness in creating rapport and relating well with others, as well as their reputation for honesty and ethical behavior; demonstrate awareness and effective application of making decisions, negotiating, resolving conflict and building trust understanding its dramatic affects on morale, teamwork, productivity, employee retention, and customer relations.

Basic Structure:

The program will be administered by the newly created Railroad Operations Department under the Division of Science and Technology. The Coordinator of this program will be a well qualified individual having a combination of teaching skills and life experience, thereby, making our Coordinator a well respected person and accomplished in the field of railroad operations.

The program will consist of one semester, with a total of 18 credit hours.

CURRICULUM**RROP 100****Introduction to Railroading****(3-0-3)**

This course covers the history and traditions of railroading and the industry's role in North American economic development. Upon successful completion of this course, students will be able to list and explain the significance of major events in North American railroading.

RROP 120**Railroad Safety****(3-0-3)**

This course covers the importance of safety, quality, personal health and environmental awareness to the railroad industry and emphasizes the basic tools and techniques for improving these conditions on the job. In addition, this course covers FRA railroad safety appliance standards. Upon successful completion of this course, students should be able to define and explain the need for improved safety, quality, health and environmental awareness; describe their basic principles; explain the elements of successful programs; and

apply these elements to typical tasks on the job.

PHYS 105

Technical Physics

(3-0-3)

Introduction to basic principles of physics, including properties of matter, mechanics, vibration, wave motion, heat, thermodynamics, sound, electricity, magnetism, light and optics. Emphasis will be placed on concepts and applications to real-life problems. This course includes an integrated laboratory component the completion of which is a necessary part of the total instructional package.

MGMT 260

Business Communication

(3-0-3)

This course will emphasize the development of writing and presentation skills to produce effective business communications. Skill development in planning and conducting business presentations on an individual and/or group basis including communication and media skills will also be addressed. Topic discussion includes leadership, effective participation, and group behavior. Student will use current software (power point presentation, graphics, spreadsheets, and word processing) to develop business presentations.

CMPS 215

Business Applications

(3-0-3)

This course provides an in depth knowledge base for Microsoft Word, Excel, PowerPoint, and Access. Microsoft Word topics include creating, saving, and printing documents, and saving documents as Web pages. Microsoft PowerPoint would entail using various galleries that are part of the software, downloaded via Internet, or customized. PowerPoint topics include creating, saving, adding, printing the presentation slides, creating graphical announcements, developing an Internet presentation, and inserting charts and tables. Excel topics include formulas, functions, charting, formatting worksheets, absolute cell references, working with large worksheets, what-if analysis, using Excel to create static and dynamic web pages. Some Access topics to be discussed will include database definitions, files, records, fields, storage, and retrieval. Projects may vary according to instructor choice and student needs.

MGMT 273

Business Finance

(3-0-3)

This course emphasizes the role of the financial manager and the goals of maximizing financial wealth of the organization. This course includes topics such as the time value of money, financial ratio analysis, investments portfolio management, working capital management, capital budgeting, risk and investments.

2. Need

Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., accreditation, contribution to economic development; related to current or evolving needs within state or region). Cite data to support need: employment projections; supply/ demand data appropriate to the discipline and degree level, etc.

The Development of a Certificate of Technical Studies in Railroad Operations – Assistant Train Master was prompted by a request from the Kansas City Southern Railroad, one of the largest employers in the United States of the railroad industry. The need for advancing the education of the railroad industry employees was discussed in response to the increased complexity of railroad technology and management skill sets which has lead to high demand for this adaptive workforce. A training center will be established in the Shreveport office location of KCS to partner with local community and technical colleges in providing related college degree programs. In addition, an associate degree in Railroad Operations will also be needed and requested for this program.

3. Relevance

Explain why this program is an institutional priority at this time. How will it (a) further the mission of the institution and (b) increase the educational attainment of the state's adult population or foster innovation through research.

One of the University Mission Statement focus is of "Offering one-and two-year career programs designed to meet the demand for technicians, semi-professional workers, and skilled craftsmen for employment in industry, business, the professions, and government, including associate degrees in art, sciences, applied sciences, as well as certificate programs". The certificate in Railroad Operations – Assistant Train Master program furthers the institutional mission by responding to the industry request for a professionally trained workforce ready for entry level positions.

This program will provide career pathways into all the above fields as well as other fields. The financial and professional opportunities for potential graduates of the program, and the welcome enthusiasm by the local industry suggest that there are substantial grounds for approving the present proposal.

4. Students

Summarize student interest/demand for the proposed program.

There is a need for a Railroad Operations – Assistant Train Master certificate program that provides students with a curriculum of short duration, which will prepare students to advance their education, while continuing to maintain their current job and expand upon their career path. As indicated below, the program will admit a few students initially and increase as needed. The desire is to encourage the certificate graduates to continue life-long learning upon completion of the program by continuing on to the associate's degree programs offered in this new field of study at SUSLA.

Estimated number of enrollees is presented in the table below:

Year	Enrollment	Graduates Per Year
2013	10	8 (Year 2013)
2014	15	12 (Year 2014)
2015	15	12 (Year 2015)
2016	15	12 (Year 2016)
2017	15	12 (Year 2017)

5. Cost

Estimate costs for the projected program for the first five years. Indicate amounts to be adsorbed out of current sources of revenue and needs for additional appropriations (if any). Commit to provide adequate funding to initiate and sustain the program.

The cost of the Program will be minimal. It will utilize existing resources such as classroom and laboratory areas, and there will be common usage of equipment and supplies used in the Science and Technology Division. A director and adjunct instructors will be used as the program grows.

(Attach Data for 5 year budget)

	First Year	Second year	Third year	Fourth Year	Fifth Year
Adjunct	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Travel	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Supplies	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Total	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000

CERTIFICATION:

Chief Academic Officer

Date

Chancellor/President

Date

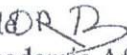
Management Board

Date



MEMORANDUM

TO: Dr. Ray L. Belton, Chancellor

FROM: Dr. Orella R. Brazil 
Vice Chancellor Academic Affairs

DATE: May 6, 2013

RE: Approval Letter of Intent for Certificate of General Studies in Science

The Academic Council met on Monday, May 6, 2013 and approved the Letter of Intent for the Certificate of General Studies in Science.

The Academic Council approved the program and requested that the program be submitted to the May Meeting of the Board of Supervisors for the Southern University System for their approval.

If you have any questions related to this request, please feel free to contact me.

Please find attached minutes of the curriculum meeting.

ORB/co

LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM [Sept 2012]

General Information

Date: March 11, 2013

Campus: Southern University at Shreveport	Program Title: General Studies in Science Degree Awarded: Certificate of General Studies in Science (CGS) CIP Code (240102)
Institutional Contact Person & Access Info (if clarification is needed): Dr. Barry Hester, Chairman of the Division of Science and Technology Southern University at Shreveport Martin Luther King Dr., Shreveport LA 71101 Voice: 318 670-6407 Email: bhester@susla.edu	

1. Program Objectives and Content

Describe the program concept: purpose and objectives; basic structure and components/concentrations; etc.

Purpose

The Certificate of General Studies in Science is designed to provide students with a broad foundation of fundamental academic courses. It offers students the opportunity to increase readiness for collegiate study while exploring career pathways in science. Furthermore, the acquisition of a certificate at an early stage of their careers allows students to gain confidence. Early success is essential for retention and for maintaining an interest in science. Students would be exploring the field of science, thereby increasing the opportunity to enhance their interest to pursue a two year degree at SUSLA in the field of science. It also allows students who intend to transfer to four year colleges the opportunity to choose courses that meet the admissions requirements of the receiving institution.

Employment

Employment opportunities would be entry level technician jobs in company laboratories and school laboratories. However, the focus and intent of this certificate program is to expand the educational opportunity to increase the enrollment for S.T.E.M. students.

Objectives

Upon completion of the Program the candidate will be able to:

1. Apply educational skills needed to assist in the performance of job functions.
2. Use effective communication skills to interact and provide services in educational setting or laboratory.
3. Transfer, if necessary, and enroll in additional science courses at SUSLA or a four year institution.
4. Comprehend and perform course-specific mathematical problems.
5. Develop critical thinking skills across the curriculum.
6. Use library resources to research topics across the curriculum.

Basic Structure

The program will be administered by the Science and Technology Division in collaboration with the Division of Humanities. The Science and Technology Division has a strong science and technology faculty who will mentor the students in this program. Class structure will include two semesters of lecture, discussion, demonstration, and practice.

COURSE REQUIREMENTS

Fine Arts.....	3 credit hours
Humanities.....	3 credit hours
Natural Science.....	4 credit hours
ENGL 110.....	3 credit hours
ENGL 111.....	3 credit hours
MATH 133.....	3 credit hours
CMPS 101.....	3 credit hours
Elective Area of Science.....	8 credit hours
Total Credit Hours.....	30 credit hours

Course Description

CMPS 101 Introduction to Computer Concepts (3-0-3)

This course is an introduction to computer concepts and their applications. Topics include organization of a computer system, computer terminology, input/output devices and media, software development, future trends, and the impacts of the changes. Some hands-on laboratory experience is provided using software packages such as word processing, spreadsheets, presentation, and database.

ENGL 110 Freshman English I (3-0-3)

This is an introductory course in essay writing which places emphasis on sentence structure, mechanics, paragraph development and organization of the multi-paragraph theme. Short prose models are used to illustrate writing strategies.

ENGL 111 Freshman English II (3-0-3)

The second level of freshman composition is an advanced writing course that emphasizes analysis, synthesis and evaluation through argumentation and library research writing. Research projects will be assigned.

MATH 133 Algebra for College Students (3-0-3)

Topics studied from Algebra are linear and quadratic equations and inequalities, lines and slopes, radicals and exponents, polynomial and rational functions, system of equations, complex numbers and introduction to graphing techniques.

Science and Technology Division Faculty Credentials

- ALAK, John I. B.** (2001). Professor - Biomedical Science. B.S., Tuskegee University; B.S., Auburn University; M.S., Tuskegee University; M.P.H., University of Alabama; Ph.D., University of Arizona.
- ANYANECHI, Kenechukwu** (2004). Assistant Professor – Anatomy and Physiology. M.D., University of Nigeria, Nsuka, Nigeria.
- BROWN, Georgia R.** (1975). Associate Professor - Biology. B.S., Southern University; M.S., Southern University; Ph.D., American College of Nutrition.
- CHAMPION, Iris** (2002). Professor - Computer Science. B.S., Grambling State University; M.B.A., Grambling State University; Ed.D., Grambling State University.
- COLLINS, Marci** (2008). Enhancement/Freshman Studies. Mathematics. B.A., Southern University Baton Rouge; M.S. Southern University Baton Rouge.
- DANIEL, Jimmy** (1974). Associate Professor of Mathematics - Computer Science and Head of Mathematics and Computer Science Department, Coordinator of Associate of Science in Computer Science. B.S., Southern University; M.S. (Mathematics), Southern University; M.S. (Computer Science), Southern University.
- HESTER, Barry C.** (1994). Professor - Chemistry, Coordinator of Associate of Science in Chemistry and Chairperson of Division of Science and Technology. B.S., Grambling State University; M.S., University of North Texas; Ph.D., University of Nevada.
- HESTER Sonya D.** (1993). Associate Professor - English. B.A., Grambling State University; M.A., Grambling State University.
- HOLLIS, Barbara** (2005). Assistant Professor- Biology. B.S., Grambling State University, M.S., Southern University, Ph.D., University of Denver.
- LEWIS, Katina** (2002). Adjunct Instructor A.S. Southern Shreveport, B.S. Grambling state, CNET South University
- ORBAN, Joseph I.** (2000). Professor of Biomedical Sciences and Dean of Science and Liberal Arts. B.S., Tuskegee University; M.S.Vet., Tuskegee University; M.S., Auburn University; Ph.D., Auburn University.

2. Need

Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., accreditation, contribution to economic development; related to current or evolving needs within state or region). Cite data to support need: employment projections; supply/ demand data appropriate to the discipline and degree level, etc.

Based on national data, only 8.8 % of AS degrees in Science, Technology, Engineering and Mathematics (STEM) were earned by disadvantage individuals. The number is even worse for baccalaureate and graduate degrees, which is only 8.3 % of BS degrees, 4.2% for MS and 4.2% for PhD. degrees. The graduation rate at SUSLA in STEM courses is very low compared to the overall enrollment, 3,000, which is only 10%. The rate of enrollment can be improved significantly through hands-on exercises, enhanced student support in STEM courses and active student involvement through curriculum reform. By creating a certificate program in General studies with a concentration in Science, this program will allow students to gain confidence and develop a sense of accomplishment thereby propelling them to the next educational level.

3. Relevance

Explain why this program is an institutional priority at this time. How will it (a) further the mission of the institution and (b) increase the educational attainment of the state's adult population or foster innovation through research.

The proposed certificate program is extremely important if we want to increase the number of graduates in STEM related disciplines.

4. Students

Summarize student interest/demand for the proposed program.

There is a need for Programs in Science and Technology that provide students with a curriculum of short duration, that allows incumbent workers, the adult population, and other students to enter into a course of study and exist into the workforce in as little time as possible.

The General Studies Certificate Program will provide another venue for these students to gain skills that allow them to enter science related fields or into the workforce quickly.

As indicated below, the program will allow a minimum of 40 students annually to graduate with a certificate. Our goal is to encourage our certificate graduates to continue life-long learning upon completion of the program.

Estimated number of enrollees is presented in the table below:

Year	Phase Enrollment	Graduates Per Year
2013	40	35 (Year 2013)
2014	50	45 (Year 2014)
2015	60	55 (Year 2015)
2016	65	60 (Year 2016)
2017	70	65 (Year 2017)

5. Cost

Estimate costs for the projected program for the first five years. Indicate amounts to be adsorbed out of current sources of revenue and needs for additional appropriations (if any). Commit to provide adequate funding to initiate and sustain the program.

No additional cost is necessary because the courses required for this degree are currently offered.

CERTIFICATION:

Chief Academic Officer

Date

Chancellor/President

Date

Management Board

Date

Vice President for Academic and Student Affairs Position Vacancy

February 26, 2013

- ❖ Position advertised in Inside Higher Ed
 - Received 15 applicants

May 3, 2013

- ❖ Academic Council met (Campuses' Vice Chancellors of Academic Affairs-VCAA), and agreed to participate with faculty members to review the resumes.
- ❖ Chancellors' Llorens, Ukpolo, Belton and Pitcher each appointed a faculty member from their respective campuses.
 - SUBR - Dr. Verjanis Peoples, VCAA, and Dr. Dwayne Jerro, Engineering
 - SUNO – Dr. Adegboye, VCAA, and Dr. Igwe Udeh, School of Business
 - SULSA – Dr. Orella Brazile, VCAA, and Dr. Barbara Hollis, Biology Department
 - SULC – Dr. Russell Jones, VCAA, and Mrs. Evelyn Wilson, Horatio C. Thompson Endowed Professor of Law

June 5, 2013

- ❖ Committee received resumes and a review form.

June 19, 2013

- ❖ At the regularly scheduled meeting of the Academic Council, the Committee discussed the applicants. They agreed to conduct telephone interviews with 4 candidates on Wednesday, July 26, AND run the ad again. (Notified HR to run in Chronicles of Higher Ed.)

June 26, 2013

- ❖ Interviews scheduled via Gotomeeting as follows:
 - Dr. Mary Coleman Wyatt - 11:00 a.m. prezwyatt@aol.com
 - Dr. Graham Park Matthews - 11:30 a.m. gmatnash@comcast.net
Gmatthews2@tnstate.edu
 - Dr. Leslie Lovette-Doust - 12:00 p.m. Lesley@lovettdoust.net
 - Dr. Christopher N. Jeffries - 12:30 p.m. cnieffries@yahoo.com

June 24, 2013

Vice President for Academic and Student Affairs Position

The following applicants applied for the position:

1. Kim T. Chauvis- No interview granted
2. Benjamin F. Chavis, Jr.- No interview granted
3. Christopher Jeffries- GoToMeeting interview scheduled
4. James T. Kador-No interview granted
5. Lesley Lovett-Doust- GoToMeeting interview scheduled
6. Matthew Lynch- No interview granted
7. Brenda A. Martin- No interview granted
8. Graham P. Matthews- GoToMeeting interview scheduled
9. Andre M. Perry- No interview granted
10. Arlette R. Rodrigue- No interview granted
11. Sudip Sen-No interview granted
12. Raife F. Smith-No interview granted
13. Barbara Jean Washington-No interview granted
14. Maria S. Williams-No interview granted
15. Mary C. Wyatt- GoToMeeting interview scheduled