

FACILITIES AND PROPERTY COMMITTEE

(Following the Finance and Audit Committee)

Friday, April 27, 2012

Board of Supervisors' Meeting Room
2nd Floor, J.S. Clark Administration Building
Southern University and A & M College
Baton Rouge, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Items
 - A. Monthly Executive Project Summary and Projects Update
 - B. Emergency Preparedness Plan, SUNO
6. Other Business
7. Adjournment

MEMBERS

Atty. Murphy Bell, Jr. – Chair; Mr. Willie E. Hendricks - Vice Chair;
Atty. Walter C. Dumas, Atty. Warren A. Forstall, Rev. Joe R. Gant, Jr.
Mr. Willie E. Hendricks, Mr. Myron K. Lawson, Mrs. Ann A. Smith, Rev. Samuel C. Tolbert, Jr.
Mr. Darren G. Mire - Ex Officio



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

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Baton Rouge, New Orleans,
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LOUISIANA
Office of Facilities Planning
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April 9, 2012

Fax Number:
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TO: Facilities Committee, S. U. Board of Supervisors

FROM: System Office of Facilities Planning

RE: Summary of Project Report

The following is a brief summary of projects on the Southern University System Campuses. More detailed information can be obtained from the attached System Priority Projects Update Report.

Southern University Baton Rouge

<u>Under Construction</u>	<u>Percent Complete</u>	<u>Contract Amt.</u>
1. Chill Water Project	90%	\$4,855,500.00
2. T. H. Harris Annex Expansion	60%	\$3,200,000.00
3. Intramural Sports Complex	06%	\$6,100,000.
4. Frank Hayden Hall Lobby ADA Renovations	50%	\$546,131.00
5. Baranco-Hill Health Center Addition	20%	\$360,000.00
6. Reroof Lab School Middle and High School	20%	\$685,000.00
7. J. B. Cade Library Roof Replacement	90%	\$550,450.00
8. Reroof E. N. Mayberry Dining Hall	50%	\$329,270.00

Planning and Design

9. Baseball Support Facility	\$1,400,000.00
10. Cultural (Information) Center	\$2,806,368.00
11. F. G. Clark Activity Center Parking	\$605,000.00
12. University Place	\$404,281.00
13. Women's Gym (Auditorium)	\$155,886.00
14. E. N. Mayberry interior Repairs	\$272,077.37
15. S. U. Museum of Art (SUMA)	\$205,539.00

16. Amphitheater	(Estimate)	\$530,000.00
17. J. B. Moore		\$404,821.17
18. Collections and Receivables		\$2,088.38
19. Hot and Chill Water Phase IV		\$1,236,006.00
20. Registrar's & Admission office Renovation		\$215,000.00
21. Lottie Anthony Renovation		\$17,244.00
22. J. B. Cade Library Interior Renovations		\$1,305,217.00
23. Higgins Hall Renovations		\$ In process
24. Student Union Renovations		\$ in Process
25. James Lee Hall Renovations		\$ in process

Completed Project

26. Emergency Stabilization of Ravine		\$3,674,000.00
27. Hot Water Underground Repl. Lab School		\$402,410.00
28. Outdoor Led Lighting		\$392,000.00
29. Outdoor Garden Lights		\$162,000.00
30. J. S. Clark Administration Bldg. Lights		\$428,000.00

Southern University New Orleans (SUNO)

Under Construction

1. Clark Building Demolition		\$16,000.00
2. Permanent Library Renovations (on Hold)		\$4,595,000.00
3. Modular Building Project		\$7,500,000.00

Planning and Design

4. Central Plant Replacement		\$10,000,000.00
5. SBMI-CBA Small Business Incubator		\$2,450,000.00
6. Health and Education Building Renovation		\$970,633.00
7. University Center Renovation		\$2,552,165.00
8. Permanent repairs to five buildings, Administration, W. Brown Hall, Multi-Purpose Classroom, University Center Complex and New Science Building		\$11,813,560.00
9. Demolition of Brown Hall (Old Science)		\$500,000.00
10. Demolition of New Science Building		\$500,000.00

11. Demolition of Multi Purpose Building \$500,000.00

Completed Projects

12. IT Building \$2,531,353.00
13. New business Building \$3,463,690.00
14. Interim Library \$147,970.00
15. Faculty and Student Housing \$439,063,351.00
16. Removal of Hot Water Pipe and
Replacement of walks \$122,300.00

Southern University Shreveport (SUSLA)

Planning and Design

1. Classroom Building \$7,000,000.00
2. Allen Building Renovation, 601 Texas Street \$1,900,000.00

Completed Projects

3. Replacement of two cooling towers \$250,313.00
4. Master Plan SUSLA Campuses \$86,000.00
5. Allen Building Acquisition \$357,000.00

Submitted By,


Endas Vincent

System Director Facilities Planning

**SYSTEM OFFICE OF FACILITIES PLANNING
PROJECTS UPDATE
April 9, 2012**

SOUTHERN UNIVERSITY BATON ROUGE

1. BASEBALL SUPPORT FACILITY – Project involves providing a new Baseball facility to house coaches offices, locker room, conference room, breakroom and batting cage.

- Architect: McElroy and Associates – Design fee \$70,000- Bond funds
- \$1,400,000 is the project budget- City Parish Capital Outlay Funds.
- Project review by Fire Marshall is complete.
- Waiting on FP&C review of front end documents and project permit from City-Parish.
- Mayor's Office has agreed to do an MOU with Southern University to administer the project. The system Facilities Office will act as their agent during project construction. MOU is in process of being drawn up.
- Bid Date: TBA
- Completion Date: TBD

Comments: The MOU has been turned over to the SUS Attorney and the City-Parish Attorney. The agreement should name an SU official as the agent for the City on the Baseball Project. **A meeting was held in the Mayor's Conference Room on February 17, 2012. The City will bid and assist in providing project management for the Southern University Baton Rouge Baseball Support Project. City will contact Architect to prepare new construction administration contract. All numbers are being checked on budget figures before a bid date is scheduled. A new agreement has been prepared by the City of Baton Rouge. The City is waiting to review information regarding the economic impact of the baseball project before submitting agreement to Southern.**

2. Intramural Sports Complex- Project involves providing recreation spaces in a new Intramural Facility funded by with bond funds. Designed spaces in the complex, include two basketball courts, two aerobic rooms, wii game room, refreshment bar, fitness area, weight exercise area, rock climbing wall, locker rooms and showers, lobby, offices and storage areas.

- M3A Architects designers- Fee \$ 441,831.50 (Bond Funds)
- Project AFC budget- \$6.1 Million.- (Bond Funds)
- Design complete.
- **Project is under construction. Project construction is 6% complete.**
- **Scheduled completion is December, 2012.**

3. CHILLED WATER PROJECT (COOLING) – This involves removing the abandoned subsurface hot water line loops extending from the Central Plant and replacing them with steel , pre-insulated pipe with HDPE(high density polyethylene) casing for the new chill water subsurface loop.

- Vivien & Associates are Design Engineers - \$560,000, State GOB funds
- \$6,938,118.00 budget available – State GOB funds
- Design completed November 2010
- Project bid February 17, 2011. Bernhard Mechanical Contractors low bidder.
- Bid was \$4,855,500.00. Contractor has mobilized and started construction.
- Project scheduled for completion in April, 2012.

Comments: Contractor has completed 95% of construction. A punch list for the project is being prepared. Any damage to utilities, etc. will be corrected by Bernhard Mechanical Contractors.

4. CULTURAL (INFORMATION) CENTER – This Center was designed to serve the needs of Southern University Museum of Art (SUMA), students and community. The proposed facility will provide smart (high-tech) classrooms, meeting rooms, conferencing facilities, exhibition, offices and storage. The building will house the Underground Railroad Program and its other cultural and community outreach programs and will one story building totaling 10,132 sq. ft.

- Hewitt and Washington Architects – Design fee \$196,000, Federal funds
- Design Completed January, 2011
- Project bid June, 2011. Low bid exceeded AFC budget of \$2,300,000.00.
- Project in process of value Engineering. Fire Marshall Review completed.
- New estimate \$2,806,368.00 federal funds and self generated (Title III, DOTD, Self - Generated). \$600,000 – DOTD, \$900,000 – SG, \$1,306,368 – Title III.
- **Bid date: Project bid December 14, 2011.**
- **Low bid exceeded the project budget. Current fund raising and value Engineering is being pursued.**
- **Anticipated project will be rebid TBA.**
- Construction completion TBA.

5. T. H. HARRIS ANNEX RENOVATION – This project involves the renovation of the Annex building for Student Federal Aid and expansion of the T.H. Harris complex to include Student Welcome Center, Retention, Tutoring, Administrative Offices , and Student Orientation Assembly Space.

- Frank Lassiter Architect – Design fee \$256,000, Federal funds(Title III)
- Bid cost \$3,200,000.00 – Federal funds (Title III)
- Guy Hopkins contractor
- Chance orders completed.
- Contractor was paid \$269,000 for unforeseen obstructions and utilities that needed to be relocated.

- Contractor has completed drill piers poured the concrete foundation.
- Steel Framing is being erected. **Windows and doors are in the process of being installed in the Financial Aid component. Concrete floors have been installed and concrete block walls and metal roofing is being installed.**
- **Construction 42% complete.**
- **Construction completion anticipated for August, 2012.**

6. F. G. CLARK ACTIVITY CENTER (PARKING) – Parking lot is deteriorated and has poor drainage. New asphalt overlay will be installed on parking lot surface, sidewalk repairs, painting of fire curb, drainage and sewerage repairs will be done and parking lot sculpture will be cleaned and painted. New bus shelters will be planned and erected for student use.

- Final approval received on design contract.
- Project design documents are complete.
- Lighting – New lighting was recently installed by the SU Baton Rouge Campus.
- Grant for \$475,000 was approved by FTA in October, 2011. \$118,000 of SU transportation funds was matched with FTA grant.
- **Bid date: anticipated for April, 2012 with completion by August, 2012.**
Comments: Agreement between CATS and Southern University has been signed. Project is being prepared for advertisement for bid.

7. OUTDOOR STREET LIGHTING – American Reinvestment and Recovery Act (ARRA) Energy Stimulus funds will be used to replace street lighting with LED lighting on new poles and some existing poles on major streets on the SUBR Campus. These lights will be connected to the grid and will provide a considerable savings on SUBR utility costs.

- Mel, Inc. Engineers - \$46,166 design fee, ARRA Stimulus Funds.
- Budget AFC \$461,662.00
- Lighting survey completed - \$22,000, ARRA Stimulus Funds.
- This project is being administered by S.U. System.
- Design complete.
- Bid opening was Oct. 24, 2011
- **Contractor, Sun Electric \$392,000.00.**
- **Lighting poles and LED lamps have been installed around the Campus.**
- **Project is 100% complete.**

8. REPLACEMENT OF LIGHTING FOR J.S. CLARK ADMINISTRATION BUILDING – ARRA Energy Stimulus Funds will be used to replace all the lighting in J. S. Clark Administration Building with LED lights.

- Mel, Inc. Engineers - \$62,000, ARRA Stimulus Funds.
- Budget AFC \$776,877.00
- Lighting survey completed - \$ 18,000, ARRA Stimulus Funds

- This project is being administered by FP&C
- J.S Clark Administration Building lights and the garden Lights are to be bid separately.
- Design complete.
- Project bid September 20, 2011.
- Contractor, Sun Electrical was the low bidder at \$428,000.00.
- Lights have been installed on all floors of the F. G. Clark Admin. Bldg.
- Project is 100% complete

9. AMPHITHEATER – An open air classroom is proposed to be built on the Mississippi River Bluff to provide a space for open air lectures, debates, concerts, plays and a place to sit and take in the magnificent view of the Mississippi River. The project will be enhanced with a plaza that connects to the Information (Cultural) Center and solar lighting.

- Engineer: Stuart Consulting Group - \$49,000 fee, Federal Title III funding.
- Contract approved by state OCR
- Project in design phase by Engineer.
- Soil boring completed.
- Proposed AFC budget \$450,000.00 – Federal Title III funding.
- Bid date TBA
- Anticipated design completion TBA.
- Project design is 20% complete.

10. FRANK HAYDEN HALL LOBBY RENOVATIONS – this project will involve renovations of the Lobby of Frank Haden Hall for ADA access and creation of a Plaza at the Entrance to enhance the facility. The proposed improvements will help the Lobby upgrade to match the renovations that were previously done in the Theater and Fine Arts areas.

- Architect: St. Martin & Brown – \$44,000 fee, Federal Title III funding.
- Budget estimate is \$546,131.00.
- Project design proposal is completed.
- Design contract approved by State Off. Of Contract Review(OCR)
- Project new bid December 14, 2011. Pre-bid was held November 14, 2011.
- Law Industries, Contractor
- Bid amount \$525,000.00, Federal Title III funding.
- Construction began March 5, 2012.
- 20% of construction completed.
- Anticipated completion, August, 2012.

11. Lab School Hot Water Heating Loop. – Phase II of Hot Water Loop for SUBR.

- Vivian and Associates Engineers. - \$40,000 – GOB funds from Phase I project.
- Budget \$494,569 – GOB funds from Phase I project.
- Project construction started June, 2010.
- Completion in October, 2011.

- Project is 100% complete.
12. **Hot and Chill Water Final Phase IV Completion** – This will be the last phase of the Hot and Chill Water Project that will install new compact efficient boilers in buildings using existing pipe connections in buildings. The existing Hot Water piping will be abandoned for the system. New compact efficient chillers will be installed at the Central Plant and the existing chill pipe will be replaced.
- Vivian and Assoc Engineers - \$179,436 GOB remaining funds from phase III
 - FP&C has amended Vivian and Associates contract. AFC is \$1, 236,006.00
The \$2 Million left from chill water project will be used to complete this phase. The Engineers estimate exceeds the budget slightly. Alternates will be considered.
 - **An appeal has been made to State FP&C to provide the additional funds needed to complete the project. This will include the chill water line to the A. O. Williams Ag Center.**
 - **Design development complete, April, 2012-design 60% complete.**
 - **Design completion is anticipated for October, 2012.**
13. **Outdoor Garden Lighting Project** – This project is an ARRA Energy Stimulus that will involve installing LED garden lighting and Shoe box lights in parking areas and around building and walks.
- Project designed by Mel, Inc. Fee include in the \$46,166 for F. G. Clark Lighting.
 - Funds are ARRA Energy Stimulus funds.
 - Project budget \$200,000.00.
 - Bid opening October 18, 2011.
 - Contractor, Sun Electric, \$162,000.00
 - Project is scheduled for completion on April 28, 2012.
 - **Project is 99% complete.**
14. **Baranco-Hill Student Health Center Addition** – This project will expand the existing Health Center for Students, to include additional waiting room, nurse's station, exam rooms, hazardous waste disposal area and offices.
- Project was designed by Noland and Wong – Design fee \$46,770 Title III
 - Budget for project \$360,000.00 Title III
 - Bid opening is scheduled for November 10, 2011 at 2:00 p.m.
 - Anticipated completion is August, 2012.
 - Rebid- first bid exceeded budget.
 - Price renegotiated with Contractor, Charles Carter.
 - Bid was reduced by \$30,000.
 - Contractor started construction in January, 2012.
 - **Project completion is 25%.**
 - **Project completion is anticipated for August, 2012.**

- 15. Registrar and Admission's Office Renovation – this project involves renovation of the SUBR Registrar's Office and Admission's Office. The Project will make existing spaces more efficient and functional and to help it to blend with the other improvements that are being done to the Enrollment Management and Financial Aid areas of the Facility. Lighting will be improved, walls will be moved, spaces will be opened up to improve efficiency, more privacy will be accorded to workers and overall aesthetics will improve.**
- **Project budget is \$215,000.00- Federal Title III funds.**
 - **St. Martin Brown & Associates – Fee \$ 25,000.00- Federal Title III funds.**
 - **AFC is \$ 190,000.00- Federal Title III funds.**
 - **Design is approximately 20% complete.**
 - **Bid date- TBA**
 - **Completion date- TBA**

HURRICANE GUSTAV PROJECTS

- 16. UNIVERSITY PLACE (President's Home) – Severely damaged by Hurricane Gustav. Project is in review by FEMA, GOHSEP, ORM and FP&C for complete restoration. PW (project worksheet) is being prepared by FEMA.**
- **Category E (permanent repair) for Gustav recovery design 100% complete.**
 - **Architect: St. Martin & Brown – Design Fee \$36,000 - ORM**
 - **Current project budget is \$361,000.00 – ORM/ FEMA**
PW has been reformatted based on Architect's submittal.
An assessment of contents for University Place, will be submitted to FEMA for preparation of a Contents Project Worksheet (PW).
 - **Project bid date TBA (Project is being scheduled for bid).**
 - **Project anticipated completion TBA**
 - **In review by FEMA and State FP&C. PW amount \$364,339.05 federal share.**
 - **PW amount \$404,281.00.**
 - **Project obligated by FEMA 11-10-11.**
- 17. AUDITORIUM (Old Women's Gym) –This building is the old Intramural Sports facility. Building received substantial damage during Hurricane Gustav. Roof needs replacing, ceilings, walls, floors need repair and/or replacing, Restrooms need repair and updating and A/C system need to be installed.**
- **Gustav (permanent repair) Category E**
 - **Insurance claim amount \$155,886.30 – ORM/FEMA**
 - **Jerry Campbell Architect assigned for Hurricane Assessment – Fee \$16,000 - ORM**
 - **Design is 20% complete – Waiting on environmental remediation**
 - **Funds provided by students and SUBR will complete additional renovations - \$100,000 – SG (self generated).**

- PW has been completed by FEMA, under review by FP&C and Architect.
- Project bid date TBA (Project is being scheduled for bid).
- Anticipated completion date TBD
- In review by FEMA and State FP&C. PW amount is \$155,886.00.
- Review in Emmie Queues.
- Site visit by FEMA 11-15-11.
- PW was obligated 12-8-11 for \$174,733.09.

18. RE-ROOF SU LAB MIDDLE & HIGH SCHOOL – This project involves replacing deteriorated roofs on Lab School buildings. Removing rooftop equipment and relocating to a new ground level location and relocating ducts to building attic space. Also, replacing and rebuilding the deteriorated covered walk canopies connecting the building complex.

- Noland and Wong Architects selected November 17, 2010. Design fee \$43,050, GOB
- Extensive restoration required as a result of water damage by Hurricane Gustav
- Contract amount is \$788,000.00, GOB funding and Gustav and State Major Repair Funding.
- Bid received November 1, 2011. Low bidder for project is Corporate Mechanical, 60% of roof is complete, overall repairs, 20% complete.
- Contractor has started construction. Construction began in February, 2012.

19. J. B. CADE LIBRARY ROOF- This project requires extensive renovation due to damages caused by Hurricane Gustav. The roof is completely deteriorated. Repairs are needed on the exterior and the interior of the building. The roof will be done first prior to starting on the exterior and interior repairs in order to protect these improvements.

- Gustav Recovery (permanent repairs) Category E project
- Architect assigned, C. Spencer Smith, AIA – Fee \$50,271.00.
- J. B. Cade Library roof design 100% complete. FEMA PW is complete for new roof replacement.
- Roof repairs will be bid separate from int. & ext. repairs. PW for roof repair is complete by FEMA.
- Bid date September 9, 2011.
- Library roof replacement was awarded to Brazo Industries.
- Brazos's low bid was \$550,450.00.
- Roof replacement is 90% complete.

20. J. B. CADE LIBRARY INTERIOR- Interior repairs are required due to Hurricane Gustav damages.

- Gustav Recovery (permanent repairs) Category E project
- Architect assigned, C. Spencer Smith, AIA,- Fee \$117,298.00
- Design work is 10% complete.
- The AFC for construction is \$1,305,217.00

- Cade Library Interior/Exterior PW in SAL (FP&C) review.
- Bid Date: TBA
- Completion date: TBA
- Site visit by FEMA 11-15-11.
- **Project in lead PAC review by FEMA.**

21. E. N. MAYBERRY DINING HALL INTERIOR – Interior repairs needed due to Hurricane Gustav.

- **Mayberry Interior PW is complete.**
- **PW obligated on 11-10-11 for \$272,077.37.**
- **Federal share \$5,827.10 after insurance deductions.**
- **St. Martin Brown Architects design work is at 10%.**
- **Bid Date: TBA**

22. E. N. MAYBERRY DINING HALL ROOF REPLACEMENT – this is a Gustav recovery project which consists of replacement of the entire roof under a separate PW from the interior and exterior work.

- G. D. Architects - \$30,052 – ORM funds.
- Budget \$351,800 – FEMA funds.
- Project funds have been obligated by FEMA for roof repairs.
- Design is 100% complete.
- Bid date: October 27, 2011.
- Contractor, Brazos \$329,270.00.
- **Contractor has mobilized and started construction in February, 2012.**
- **Construction is 50% complete.**

23. Southern University Museum of Art (SUMA) – This is a Gustav recovery project which consists of interior and exterior repairs.

- **Design and scope is complete.**
- **St Martin and Brown Architects – Fee \$29,628.00 ORM**
- **Waiting on FP&C to provide “G” number and process to allow project to be bid.**
- **Waiting on State FP&C review.**
- **Estimated Federal Share is \$184,852.13.**
- **AFC is \$205,539.22**
- **ORM share is \$20,539.22.**
- **Waiting on contract and construction bid.**
- **Bid date: TBA (Project is being scheduled for bid).**

24. J. B. MOORE – Repairs needed to facility due to Hurricane Gustav.
- Design and scope is complete.
 - St. Martin Brown Architects – Fee \$29,000.00
 - Project PW in SAL Review (Applicant/FP&C).
 - Bid Date: TBA
 - Waiting on FP&C review.
 - Project obligated 11-10-11 for \$404,821.17.
 - Federal share is \$1,043.60 after insurance reductions.
 - **Waiting on contract bid.**
25. Collections and Receivables – Repair needed due to Hurricane Gustav damages.
- Jerry Campbell Architect
 - Design and scope complete
 - Pw was obligated on 11-23-11 for \$2,088.38
 - **Waiting on scheduling of bid.**
26. Lottie Anthony – repairs needed due to Hurricane Gustav damages.
- Jerry Campbell Architect
 - Design and Scope complete.
 - PW was obligated on 12-8-11 for \$17,244.56.
 - **Waiting on scheduling of bid.**
27. Higgins Hall – Repairs needed due to Hurricane Gustav damages.
- Dodie Spencer Architect.
 - Design and scope in progress.
 - **PW is currently in Applicant/State review is complete.**
28. Student Union – repairs needed due to Hurricane Gustav damages.
- Frank Lassiter Architect
 - Design and scope in progress.
 - **PW currently in Applicant /State review.**
29. James Lee Hall – repairs need due to Hurricane Gustav damages.
- Frank Lassiter Architect
 - Design and scope in progress
 - Site visit was completed on 11-28-11.
 - **Waiting on scheduling of bid.**
 - **Additional site visits required due to facility size, security issues and Scope of work issues.**

SOUTHERN UNIVERSITY AT NEW ORLEANS

1. IT BUILDING – New Building to house Information Technology (IT) and IT training.

- Catgo General Contractors
- Chenevert Architects - \$202,538 fee, SG funds.
- Construction completed November 2010
- Budget \$2,531,353.00.
- Building in Contractor liability status.

2. BUSINESS BUILDING – New building to house Business and Public Administration.

- Hewitt Washington / Verges Rome Architects –\$ 277,000 fee, SG funds.
- Stallings Construction Co.- Contractor
- Budget \$3,463,690.00 – SG funds.
- **Project complete.**

3. INTERIM LIBRARY – Temporary Library for students until permanent Library is renovated and mitigated.

- Jerry Campbell Architect - \$14,797 fee for temporary facility, FEMA
- Peabody Construction- Contractor Temporary Facility
- AFC \$147,970.00 (temporary) - FEMA
- Date completed (temporary), November 5, 2010

4. PERMANENT LIBRARY RENOVATION PROJECT – This project will restore the SUNO library to pre-hurricane conditions, include mitigation and some state of the art additions that will be ineligible by FEMA and must be paid by SUNO.

- Permanent Library is currently in design by Architect Jerry Campbell.
- SUNO needs to decide if they want the additional items in the project and whether or not they will pay for them.
- Bid date for Library – October 11, 2011.

- Budget for library design is \$466,602.00
- Budget for construction project is 4, 666,000.
- Anticipated completion is, October, 2012.
- **Contractor, F. H. P. Tectonics Corp. \$4,595,000.00.**
- **Project on hold- bid cancelled after acceptance. Bid error found later.**
- **Contractor is suing. Court Hearing was on January 23rd, no ruling. Case is under advisement.**

5. CENTRAL PLANT – Construction of new Central Plant to replace old Central Plant to be demolished that was more than 50% storm damaged.

- Demolition and Reconstruction
- AST Engineers - \$800,000 fee, FEMA
- Budget \$10,000,000 (this includes equipment and piping) - FEMA
- Design 90% complete.
- Still have problems with slab height. AST will correct.
- Bid scheduled for December, 2011
- Completion date approximately 12 months or January, 2013.

Comments: The design for the Central Plant is about to start again. It was on hold while the main library was being designed because the same Engineer is designing both projects. FP&C is ready to concentrate on the central plant now that the library is designed and the Master Planning is well under way. **The current decision with the Central plant involves whether or not it will be designed for reduced capacity due to fewer buildings on the Park Campus or be a replacement design to allow capacity for future growth at SUNO.**

6. SUNO DEMOLITIONS – 4 buildings to be demolished and replaced.

- Request for approval to demolish four buildings on the Park Campus, not including the Central Plant. They are Clark Hall, Brown Hall (Old Science), New Science and Multi-Purpose Building.
- This existing footprint will be used to build new buildings for SUNO. Two on the Park Campus and two on the Lake Campus.
- 4 buildings total to be demolished and replaced are:
 - Clark Building bid Sept. 2011- \$16,000,000 – FEMA
 - Construction start in October, 2011
 - Demo scheduled completion, May 2012
 - Awarded to Zimmer Eschette II, LLC - \$194,500.00
 - Bid July 28, 2011
 - **Demo is underway, asbestos discovered, need environmental clearance.**
 - Brown hall (Old Science) – bid scheduled March, 2012
 - Demolition start in May, 2012
 - Complete Demolition in October, 2012
 - New Science Building
 - Architecture Selection- November, 2011
 - Design Phase scheduled completion – Feb., 2012
 - Demo completion – Oct., 2012
 - Multi Purpose Building
 - Architecture Selection – October, 2011
 - Design Phase scheduled completion – February, 2012
 - Demo completion – October, 2012

Comments: presentation of SUNO Master Programming to the SU Board of Supervisors by Verges and Rome.

- Demolition costs for each of the remaining buildings are estimated to cost between \$250,000.00 and \$500,000.00 each. The proposed replacement buildings are School of Social Work, College of Education, New Science Building and Arts and Humanities Building.

7. HURRICANE KATRINA - CAMPUS-WIDE BUILDING REPAIR

Hurricane Katrina devastated the SUNO Campus on August 29, 2005.

Temporary campus was constructed by Army Corps of Engineers on Lake Campus. Park Campus was redesigned by the Architect and building renovations began on some facilities. The major renovations have been declared temporary repairs. Other buildings were declared beyond repair and scheduled for demolition and replacement.

- Jerry Campbell Architect – Fee \$3,417,869.67 - FEMA
- \$92,000,000 – FEMA- starting budget to restore SUNO Campus.
- Total expenditures for construction approximately \$28,000,000.00
- FEMA has agreed to reimburse \$10,000,000 spent by State.
- Balance of funding for SUNO is approximately \$64,000,000, plus \$10,000,000 reimbursement from FEMA sets balance at \$74,000,000.
- Negotiations are underway with FEMA to rebuild Temporary campus. Estimate to rebuild campus is \$16,000,000.
- Grand total to restore campus and rebuild temporary campus is estimated at \$112,500,000.

Comments: FEMA has refunded \$11 ½ Million back to FP&C.

Temporary campus is being done to replace existing at a cost of \$7 ½ Million.

8. FACULTY & STUDENT HOUSING – New housing for SUNO Campus to house both students and faculty. Project consists of 21 buildings with a total of 699 beds. Funds borrowed from the U. S. Department of Education HBCU Capital Funding Program.

- Walton Construction Co. - Contractor
- Architect: Bani Carville & Brown - \$3,125,000 fee, Federal funds.
- Budget \$39,067,351.60 w/ c.o's – Federal funds.
- Completed December, 2010- 3rd Phase.
- Project in Contractor liability status.
- **SUNO is experiencing several problems with Student Housing.**
- **Walton Construction Company when contacted went out of business.**
- **Bonding company is required to correct problems.**

9. HURRICANE KATRINA RELATED HOT WATER DISTRIBUTION PIPE

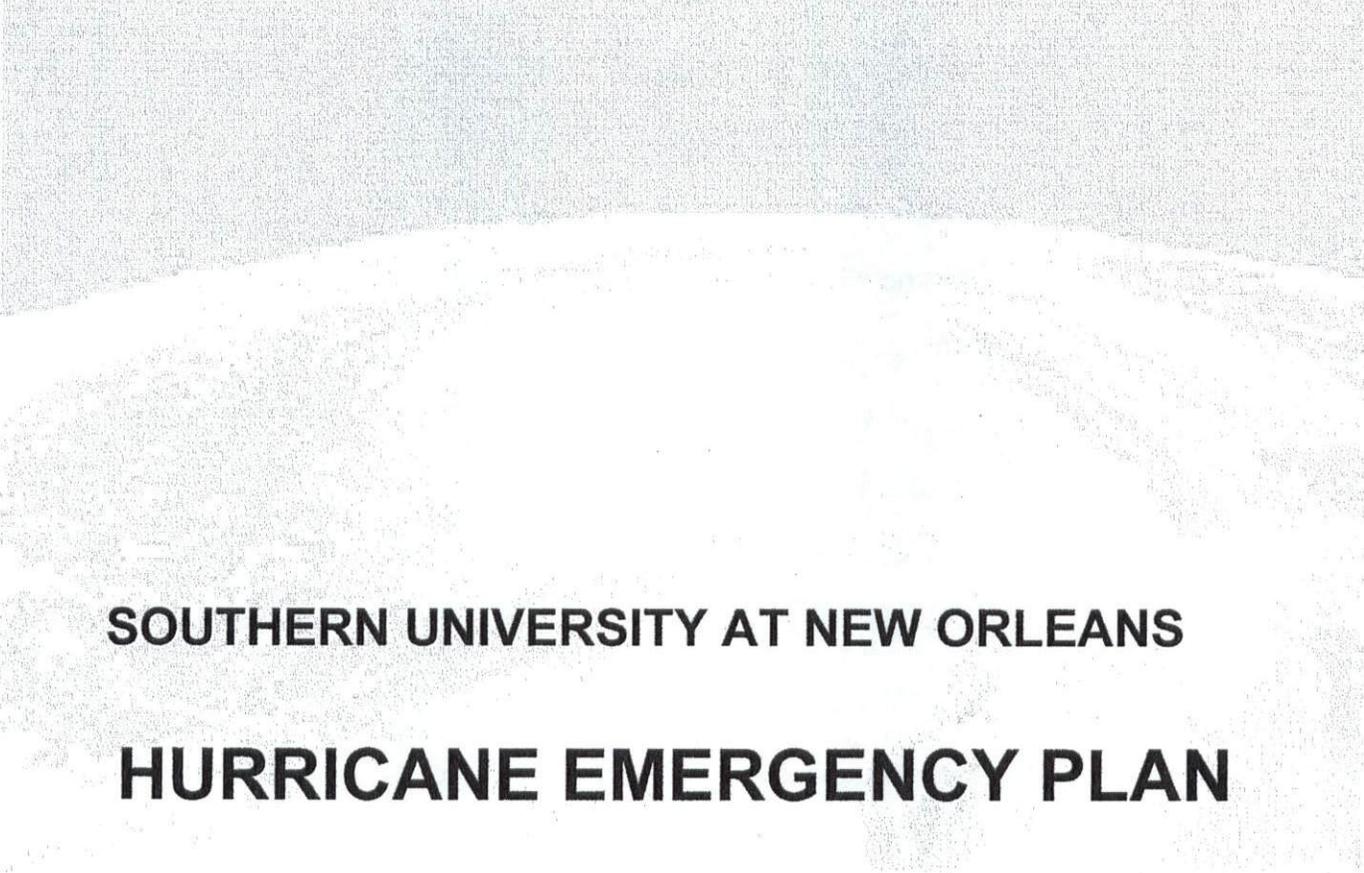
- Phase II
- Hamp Construction, LLC
- Contract - \$122,300.00 – FEMA funds.

- Project involved removing existing sidewalks and Hot Water Pipes under walks.
 - Project is complete.
10. SBMI-CBA Small Business Incubator Facility- New building of approximately 10,000 sq. ft., consisting of offices, classrooms, a computer laboratory, library, credit union suite, music mixing studio, visual entertainment editing room, conference room and support areas. A ten percent Art program will apply and be incorporated into the design of the building. Two percent of the project budget will utilize universal design principles.
- CHASM and Fusion Architects (Joint Venture) fee \$210,543.00
 - AFC is \$2,450,000.00 HUD Grant
 - Pre-design for the project was held January 25th at SUNO in the business bldg.
 - Project is in design, approximately 20% complete.
11. Health and Education Building – renovation of an existing facility. This is the Third Phase of renovations. This phase will include the addition of an elevator, new windows, new gym flooring, renovate showers and locker rooms to meet ADA standards.
- St. Martin Brown and Assoc., LLC Architects, Fee \$112,009.00
 - AFC for the project is \$970,633.00
 - State Facility Planning and Control (FP&C) is requesting \$1,196,255.00 in Community Development Block Grant- Disaster Recovery Funds.
 - FEMA funds have already restored the facility to pre-hurricane conditions.
 - Pre-design meeting was held at SUNO on March 8, 2012.
 - Architect is 60% complete with the design.
12. New Modular building Project at SUNO – These buildings will replace the existing temporary buildings at the SUNO Lake Campus. The new modular buildings will be more substantial and can serve as permanent buildings. Eight new buildings will be constructed that will have spaces for classrooms, offices, student center activities, yearbook, staff space. SGA, fitness and an open area that can be used for large gatherings.
- Project was bid 1-26-12.
 - Broadmoor, LLC was the low bidder with \$14,195,000.00.
 - Bid is double FEMA's proposal. FP&C will request a Version be done.
 - SUNO will be assuming responsibility for the project management and bidding the project with the original \$7 Million budget.
 - Performance criteria are being developed to prepare for bid.
 - Old trailers (30) are being removed from SUNO now.
 - Campus will maintain 15 trailers until modular buildings are complete.

13. University Center – Project is for renovation of the existing Student Center on the Park Campus at SUNO. This the facility will have all the student activities in it, such as, game rooms, swimming pool, book store, SGA, fitness, staff space and reception rooms.
- Jerry Campbell – Architect
 - Documents are 95% complete and will be ready for bid by April, 2012.
 - Project scheduled to bid in May, 2012.
 - A contract will be ready by late June, 2012 On the UC.

SOUTHERN UNIVERSITY AT SHREVEPORT

- 1. CLASSROOM BUILDING – This project is a new two storey masonry building to be built at Southern University Shreveport main Campus to increase the number of classrooms. The facility will have classrooms, smart classrooms with stadium seating, faculty offices, conference rooms, restrooms and storage.**
- Design and planning complete for more than two years.
 - Alliance Architects/Chasm Architects
 - Waiting on construction funding from Capital Outlay Budget.
 - Budget \$7,000,000.00 – GOB funds.
- Comments: Waiting on Capital Outlay funding.**
- 2. 601 TEXAS STREET ACQUISITION AND RENOVATION - This project is designed to increase capacity for the Nursing Program at the Shreveport Metro Campus and includes Acquisition of the property and renovations. The building is the Allen Building next to the existing downtown Metro Campus at 610 Texas Street.**
- Acquisition of bldg. is completed for SUSLA , March, 2011-\$357,000.00 – GOB funds.
 - Budget \$1.9 million for renovations – GOB and City funds.
 - Phase I Environmental Assessment- Newman Marchive Carlisle, LLC
 - Design completion TBA
 - Bid date TBA
 - Completion date TBA
 - Architecture selection scheduled for the Allen Building Renovation on December 7, 2011.
 - Alliance Architects were selected to design the renovations for the Allen Building in Shreveport.
 - **Design is 20% complete.**
- 3. REPLACEMENT OF TWO (2) COOLING TOWERS**
- Project Budget \$300,000.00 – Major Repair funding and Energy Stimulus Funds.
 - Project was bid on February 3, 2011.
 - Project cost was \$250,313.00.



SOUTHERN UNIVERSITY AT NEW ORLEANS
HURRICANE EMERGENCY PLAN

Revised March 31, 2012

TABLE OF CONTENT

Section	1	Introduction and Mission
Section	2	Hurricane Emergency Preparedness Team
Section	3	Emergency Information
Section	4	Hurricane Season
Section	5	Hurricane Emergency Plan
		Stage 1 – Pre-Storm Preparation
		Stage 2 – Threat Assessment
		Stage 3 – Classes Canceled
		Stage 4 – University Closing
		Stage 5 -- Aftermath
Appendix	1.	Hurricane Information Guide
	2.	Departmental Contact Person
	3.	Departmental Staff Contact Sheet

Introduction

This Disaster Management Plan will be the basis to establish policies and procedures which will assure maximum and efficient utilization of all resources on the Southern University at New Orleans (SUNO) campus, minimize the loss of life and/or injury to the population, and protect and preserve resources and facilities of SUNO during a disaster. The plan was revised March 31, 2012 and supersedes all previous plans. The plan is updated yearly by the Safety Committee and presented to the Chancellor for approval.

For the purpose of this plan, "disaster" shall be defined as any condition – man-made or natural which results in a significant disruption to the academic mission of SUNO. The on-set of most disasters is considered to be very rapid, allowing a minimum amount of time for preparation. The scale of a "disaster" is determined by the potential loss of life, damage to facilities, and the amount of external resources necessary for the University to return to its normal academic mission.

This Hurricane Emergency Preparedness Plan is intended to serve as a living guide to be used in responding to and recovering from a hurricane at Southern University at New Orleans.

Mission

Southern University at New Orleans will provide for the protection of students, faculty, staff, visitors, and material resources of the campus in order to minimize injury, loss of life, and damage resulting from any kind of disaster. The administration of Southern University at New Orleans will provide for continuity of management function, damage assessment—public and private—and immediate attention to the re-establishment of normal operations so as to support the University's academic mission.

HURRICANE EMERGENCY PREPAREDNESS TEAM (HEPT)

The Southern University at New Orleans Plan is effective June 1, 2010, was revised March 30, 2012, and supersedes all previous plans. The Chancellor designated the Director of Facilities Management with assistance from the Director of Safety and Transportation to coordinate the HEPT to collaborate during the development and implementation of the emergency plan. The HEPT is responsible for making recommendations during the pre-season preparation, active season and post-storm season.

The Emergency Preparedness Team is listed below.

Administrative Leaders:

Ukpolo, Victor – *Chancellor*

White, Woodie – *Vice Chancellor for Administration and Finance*

Team Members:

Bishop, Wesley – Assistant Vice Chancellor of Academic Affairs

Taplin, Vonda – Executive Secretary/Office Manager

Bopp, Alvin – Professor of Chemistry

Lewis, Shaun – Facilities Management

Crosby Sheryl – Health Service

Cummings, Edmond – ITC Director

Davis, Gilda – Registrar

Dukes, Randy – Director of Human Resources

Grant, Donna – Vice Chancellor of Student Affairs

George, Joel – Director of Safety and Transportation

Gulley, Shawn - Associate Comptroller

Howard, Shawanda – Student Activity, Director

Dalton, Christopher- Director of Internal Audit

Mims, Yolanda – Director of Disabled Students

Moultrie, Gloria – Vice Chancellor for Community Outreach/ University Advancement

Pinkney, Adrell – Director of Student Housing

Sullivan, John – Property Control Manager

Thomas, Ira – Police Chief

EMERGENCY INFORMATION

During hurricane emergencies, accurate information is important, so to greatly decrease chances of misinformation, the University will use the following as the main sources of for disseminating information:

1. The University main web site at www.suno.edu. Updated information including the approved Hurricane Emergency Preparedness Plan will be posted at the site.
2. SUNO's email address at suno.edu is the official e-mail address for the University and will be used for all official communications.
3. Rave alert texting system. All staff is continuously encouraged to provide up to date contact information and to register with Rave at www.getrave.com.
4. The SUNO switchboard, 504-286-5000, will provide updated information for staff and students.
5. The Public Relations Office will provide announcements to local TV and radio.
6. SUNO's emergency number 1-866-749-1935 or 1-866-384-8893 for information.
7. Facebook Social Network - <http://www.facebook.com/sunoknights56>
8. Twitter Social Network - <https://twitter.com/sunoknight>

To avoid false information during an emergency period, information will be provided via the office of the Vice Chancellor of Community Outreach and University Advancement by approval of the Chancellor.

HURRICANE SEASON

The U.S. East coast and Gulf of Mexico hurricane season extends from June 1 to November 30. Information regarding hurricanes can be located at the National Hurricane Center, <http://www.nhc.noaa.gov/>, and the City of New Orleans Office of emergency Preparedness website at <http://www.cityofno.com/portal.aspx?portal=46>.

HURRICANE EMERGENCY PLAN

The Hurricane Emergency Plan is divided into five (5) stages. The action steps indicated in the stages may or may not be taken within the stages listed, depending on the circumstances of the storm and time of day in which the stage occurs. The plan is prepared, reviewed, and updated on an annual basis.

Be Prepared– Do not wait until a hurricane threatens our area then create a plan

STAGE 1: PRE-STORM PREPARATION

During the start of the Fall Registration, students are required to submit a Personal Emergency Evacuation Plan to the Director of Housing on a form provided during the registration process. Students should share this plan with family and friends.

To prepare the Personal Emergency Evacuation Plan

Students are discouraged from making non-refundable airline reservations for winter break until the end of October due to the possibility of the fall semester being extended because of prior university closures for inclement weather.

Students with family/friends within a 200 mile radius out of the scope of a targeted inland storm are encouraged to identify ahead of time where they could go if they are told to evacuate. Students should choose several places and communicate immediately with people at their predetermined evacuation destination.

Students should include their mode of transportation for an evacuation and are encouraged to assist other students with transportation during an evacuation.

Regarding hurricanes, generally, it is safer to evacuate to the north, further inland, than it is to evacuate to the east or west along the Gulf coast.

If for any reason a student's Personal Emergency Evacuation Plan has changed, he or she should immediately notify the Director of Housing so a new plan can be developed.

Conditions during and after a hurricane can deteriorate and supplies may be limited so students and staff should prepare for many contingencies. A **Disaster Supplies Kit** should be prepared in advance.

The American Red Cross suggests that you include the following:

First aid kit and essential medications, especially prescription medications.
Canned food and can opener.
At least three gallons of water per person.
Protective clothing, rainwear, and bedding or sleeping bags.
Battery-powered radio, flashlight, and extra batteries.
Special items for infants, elderly, or disabled family members.
For off-campus students, written instructions on how to turn off electricity, gas and water if authorities advise you to do so. (Remember, you'll need a professional to turn them back on.)

STAGE 2: THREAT ASSESSMENT

Stage 2 is initiated after officials report inclement weather elevated to a tropical storm and poses a possible danger to Louisiana. Depending on conditions, the university may be under Stage 2 for several days or weeks before predicted storm landfall.

1. HEPT convenes to assess available factual information and begin implementation of the plan. The National Weather Service and the City of New Orleans Office of Emergency Preparedness will be continuously monitored.
2. The Director of Facilities Management will recommend action to the University's Executive Cabinet and the Chancellor whom will advise the Vice Chancellor for Community Outreach and Univ. Advancement to update the university website with emergency information, status information and special instructions. In addition to the website, information will also be distributed via official emails, faxes, posted signs and Rave alerts.
3. Students residing in dorms will receive additional information from the Director of Housing.
4. During this period, students are encouraged to begin preparations for their already existing emergency evacuation plan.
5. International students are encouraged to communicate plans with relatives or friends.
6. Facilities Management, Campus Police, ITC Director and the Safety Director shall test emergency equipment and check supplies. All university vehicles will be fully fueled and checked by Safety and Transportation Department.

7. Within 5 days of predicted landfall, the Chancellor and the Executive Staff direct Facilities Management Director to alert HEPT to enact the University's Hurricane Emergency Preparedness Plan.
8. Within 72 hours of predicted landfall, HEPT makes recommendations to the Chancellor whether or not to cancel classes.
9. Once the decision has been made to cancel classes, HEPT monitors the ongoing weather conditions and decides whether/when to close the University.

STAGE 3: CLASSES CANCELLED

1. Once the Chancellor decides to cancel classes, non-resident students will be required to leave campus and will not be permitted to return until the university is safe and services can be provided.
2. Residents of the university are to proceed with their predetermined plan to evacuate with family and or friends. International students who are unable to relocate as indicated in their survey of emergency plans during registration are to remain in dorm rooms until housing is officially closed and instructions are provided by the Director of Housing.
3. The students identified in the plan survey needing shelter will be contacted and advised to pack minimal personal belongings to include the following: change of clothing, medications, toiletries, and towels. They must be ready to relocate to a safe destination. **NO SUITCASES WILL BE ALLOWED.** All personal belongings must be in a small duffle or gym type bag. Details will be made available at such time evacuation is necessary.
4. **ALL STUDENTS UNABLE TO EVACUATE** must comply with the university evacuation plan and follow the operations plan and oral and written instructions from the Director of Housing.
5. HEPT members will be required to begin preparations for the next stage.

STAGE 4: UNIVERSITY CLOSING

1. The Chancellor and Executive Cabinet advise the Vice Chancellor for Community Outreach/Univ. Advancement to update Emergency Information on the website, Rave alert (Safety Director), Emergency Information Line, SUNO switchboard (504-286-5000) (ITC) to include special instructions, emergency closures and next scheduled update.

2. Campus Police, Facility Management and Safety and Transportation Director will secure all campus buildings. All students, faculty, and staff must vacate all University properties at that time.
3. Campus Police will check all buildings for compliance with this requirement. All interior doors are locked, exterior doors are chained and locked if possible, and laminated as well as official "keep out/no trespassing" warning notices shall be posted.
4. HEPT will be activated and Emergency Preparedness Plan Implemented
6. All department heads will ensure contact information is current and make certain staffs are aware of scheduled contact times.
7. Chancellor's Office, Executive Cabinet and HEPT will update all contact information and proposed contact schedule before leaving the campus to assist with critical communications.

STAGE 5: AFTERMATH

1. The Chancellor or his designee will communicate available factual information from the City of New Orleans Office of Emergency Preparedness, including flooding, road closures, curfews, etc.
2. Post-emergency Facility Management, Campus Police and members of HEPT will return to campus and assess damages to determine whether others can return to the campus.
3. During recovery, essential personnel are allowed back onto the campus to prepare for reopening.
4. During reopening, all university faculty, staff and resident students are allowed back onto campus and classes will resume.

APPENDIX

Hurricane Information Guide for Faculty and Staff Emergency Preparedness

Preparing in advance and working as a team can help Southern University at New Orleans employees cope with the threat of a hurricane. Hurricane season runs from June 1st to November 30th. The guidelines should be followed before and after a storm.

Preparing for Hurricane

Each department should prepare a plan for safeguarding university property. The plan should, at a minimum, outline procedures for safeguarding or relocating to a secure area, all important equipment, research materials, books and documents.

Departments should also:

- Identify a departmental contact person. This is the employee who will be responsible for maintaining contact information of departmental employees after the storm. This employee will be in constant contact with the Vice Chancellor.
- Have an updated list of all employees' names and home phone numbers and distribute a copy to all employees.
- Complete and update inventory of all computers and office equipment including description and serial numbers.
- Ensure that original historical information such as permanent student records, employee personnel files brought to the North Campus are limited to needed documents only.

Tracking of Storm

Up-to-date information regarding the progress of the storm will be provided to students, faculty and staff. Instructions regarding campus preparation, announcements about campus closing and reopening and other relevant instructions will be provided.

When a hurricane threat begins, the university's top administration will assess the storm and determine the level of campus preparation. The group will continue to track the storm and provide updates.

The Chancellor or his designee will announce when the university will close. Essential personnel with prescribed duties prior to, during and after the hurricane must report at

HURRICANE EMERGENCY PREPAREDNESS PLAN

the time assigned by their supervisor. All non-essential employees will prepare their work areas and then leave campus to take shelter or evacuate the area, as recommended in the official city announcements.

Preparation of Work Area When a Storm Threatens

- Secure all critical papers, pictures, books and loose items in a cabinet or desk. Back-up computer hard drives. Make two copies. Secure a copy in your office and take another with you.
- Unplug all electrical equipment.
- Move as much as possible away from windows to an interior area or against an interior wall.
- Raise equipment up off of the floor.
- Cover with plastic and secure with tape office equipment, scientific instruments and computers that cannot be stowed or moved away from windows.
- Close and lock all filing cabinets.
- Close and lock all windows and doors.
- Store telephones in desks or cabinets.
- Take personal items and backup disks with you.
- Before leaving, meet with your supervisors to confirm telephone numbers and learn when you are expected to call your supervisor after the storm.
- Assist other departments as needed.

What to do After the Storm

(Assuming we can come back to SUNO's Campus)

- Stay tuned to website and local news for instructions and important information.
- Call the emergency number 1-866-749-1935 for information.
- Once the university communicates that employees can return to campus, begin assessing the damage to your work area.

(Assuming we cannot come back to SUNO's Campus)

- Contact your department contact person as soon as possible.
- Call the emergency number 1-866-749-1935 for information.
- Provide your department with the telephone number where you can be reached and the status of you and your family.
- Stay tuned to website and local news for instructions and important information.

SOUTHERN UNIVERSITY AT NEW ORLEANS	
Departmental Contact Person	
Name	
Home Address	
City/State/Zip	
Home Phone	
Cell Phone	
E-mail Address Alternate E-mail Address	
Emergency Contact Name/Phone	

SOUTHERN UNIVERSITY AT NEW ORLEANS

Your Staff

(One form per each staff member)

Name	
Home Address	
City/State/Zip	
Home Phone	
Cell Phone	
E-mail Address Alternate E-mail Address	
Emergency Contact Name/Phone	