

SOUTHERN *Board of Supervisors* UNIVERSITY



Meetings

9:00 a.m.

Friday, October 26, 2012

Science Lecture Hall
Southern University – Shreveport
3050 Martin Luther King, Jr. Drive
Shreveport, Louisiana

ACADEMICAFFAIRS COMMITTEE

9:00 A.M.

Friday, October 26, 2012

Science Lecture Hall

Southern University

3050 Martin Luther King Drive

Shreveport, Louisiana

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Tenure and Promotion Recommendations
 1. SUAREC
 - (i) Mrs. De'shoin York Friendship
 2. SUBR
 - (i) Dr. Chanika Jones
 - (ii) Dr. Regina Enwefa and Dr. Stephen Enwefa
 - B. Request to the Administration to submit at the January 2013 meeting a proposal to establish a new undergraduate degree program in Process Technology
6. Informational Item
 - A. Recruitment Update, SUBR
7. Other Business
8. Adjournment

Members

Dr. Eamon M. Kelly – Chair; Mrs. Ann Smith- Vice Chair; Mr. Calvin W. Braxton, Sr.;
Atty. Tony M. Clayton; Rev. Joe R. Gant, Jr.; Mr. Marc A. Guichard; Mr. Willie E. Hendricks;
Atty. Patrick D. Magee; Rev. Samuel C. Tolbert, Jr.; Mr. Darren G. Mire - Ex Officio



Office of the Chancellor
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October 10, 2012

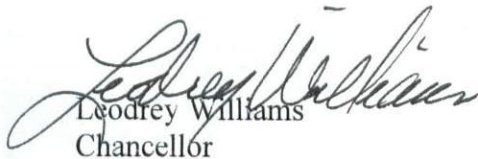
Dr. Ronald Mason
President
Southern University System
Baton Rouge, LA 70813

Dear Dr. Mason:

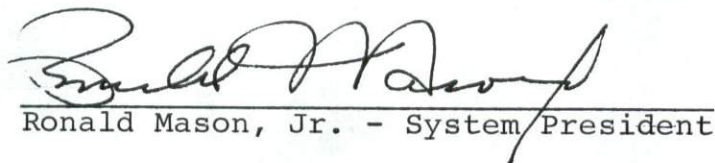
The Southern University Ag Center Promotion and Tenure Review Committee has reviewed and recommended that Mrs. De'shoin York Friendship be promoted to the rank of Associate Specialist. I have reviewed and I am in agreement that Mrs. Friendship has satisfactorily met all requirements of the SU Ag Center to be promoted to the rank of Associate Specialist.

Your approval of this unanimous recommendation will be appreciated.

Sincerely,


Leodrey Williams
Chancellor

Approved:


Ronald Mason, Jr. - System President



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**Office of the Vice Chancellor
For Extension**

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**Southern University
Agricultural Research and Extension Center
Promotion Evaluation Form**

EXTENSION PROGRAMS
Agriculture and Natural Resources
Community and Economic Development
Family and Human Development
Nutrition, Diet and Health Education
Youth Development

Name: Deshoin York -Friendship

Applicant for promotion from: Assistant Specialist

CATEGORY	MAXIMUM POINTS	POINTS REQUIRED	POINTS EARNED
I. Professional training and experience	15	10	
II. Scholarly mission-based research and educational programs	40	35	
III. Scholarly publications and dissemination of information	30	15	
IV. Professional activities and community Service	20	12	
V. University service at SU/Ag Center over the past five years	10	5	
Total	115	77	86

Raw Scores*

10+10+10=30
14+20+14=48
30+30+30=90
20+20+20=60
5+5+5=15
84+84+90=86

average score

* 5 point from Assistant to Associate and 8 to Specialist.

(x) The evaluator finds the candidate to be eligible for:

(x) Promotion to Associate

() The evaluator finds the candidate to be ineligible for:

() Promotion to

COMMENTS:

Dawn Mellion-Patin

Chair Promotion and Tenure Committee

9/11/12

Date

Committee Members

Dawn Mellion-Patin

Fatemeh Malekian

Sharman Charles

**APPLICATION FOR PROMOTION FROM THE RANK OF ASSISTANT TO ASSOCIATE
SPECIALIST**

I. Professional Training and Experience – 15 points

A. Educational Attainment

Southern University A&M College

B.S. - Human Nutrition & Food

M.P.A - Public Administration

B. Experience

*Southern University Agricultural Research & Extension Center
Baton Rouge, LA 2000 – Present*

Nutrition Specialist/Program Director, 2002 – present

Health Specialist, 2000 - 2002

Greater Baton Rouge Food Bank, 1999 - 2000

Special Programs Coordinator, Jan. 2000 – Oct. 2000

Food Procurement Coordinator, Feb. 1999 – Jan. 2000

BHC Meadows Wood Hospital, Baton Rouge, LA

Director of Dietary Services, 1996 - 1999

Southern University A&M College, Baton Rouge, LA

Department of Public Administration, 1995 – 1996

Graduate Assistant

Southern University and A&M College, Baton Rouge, LA

Department of Human Nutrition & Food, 1994 - 1995

Research Assistant

Pennington Biomedical Research Center, Baton Rouge, LA

Research Associate – Metabolic Kitchen, 1993 – 1994

C. Non-Degree Study:

Certification

- *Food Safety - Serv Safe/Serv Safe Instructor*

Coursework

- *Louisiana State University*
 - *Program Development*
 - *Evaluation Methods*
 - *Family Resource Management*

Participation in Conferences (Over pass 5 years)

- *SNAP-Ed Conference (2008, 2009, 2010, 2012)*
- *EFNEP Conference (2006, 2007, 2009, 2010, 2012)*
- *AEA Conference, 2007*
- *National Obesity Conference, (2008, 2010)*
- *Pennington Obesity Conference (annually)*
- *FF-NEWS, FNP, EFNEP Annual Conference (annually)*
- *Southern Obesity Conference (2010)*

II. Scholarly mission-based research and/or extension – 40 points

A. Research and/or extension projects

1. Approved projects over the past five years

- *Sisters Together: Move More, Eat Better*
- *How to Develop a Health Ministry*
- *C.H.E.F School*

2. Periodic and technical reports

- **Annual progress reports**
 - *Federal Supplemental Nutrition Assistance Program Annual Report*
 - *Annual EFNEP FGO*

B. Dissemination of research results through educational programs.

N/A

III. Scholarly publications

A. Research completed over the past five years

1. Book

2. Article published or accepted for publication

- a. Refereed journal
- b. Non-refereed journal
- c. Co-authorship

Journal of Extension, Aug. 2008

3. **Published abstracts, annotated bibliography, reviews, handbook and brochures**

a. **National**

- Healthy Prescriptions Newsletter (bi-monthly)*
- Nutrition Education "How to" training videos (12 videos)*
- Examiner (web-based newspaper) www.examiner.com*

b. **Regional**

c. **Local**

- *Nutrition Nibbles (monthly)*
- *Nutrition Nibbllets (quarterly)*
- *The ABC's of Grocery Shopping*
- *Snacking the Healthy Way*
- *Cooking Tips 101*
- *Let's Get Physical - Time to Get Moving*
- *Breast Feeding - The Ultimate Contact Sport*
- *Drink More Water - The Most Important Drink*
- *Fruits & Vegetables - How to Eat More*
- *EFNEP Educational Brochure*
- *Football, Food and Fun (Food Safety Brochure)*

Curriculums:

- *Sisters Together: Move More, Eat Better*
- *Empowering Ministries to Improve Wellness in the Community*
- *Serving Food Safely (Collaboration w/LSU Ag Center and Mississippi State University)*
- *FF-NEWS Curriculum (Module + Revision/Update, Food Safety)*

d. **Co-authorship**

- Nutrition News (monthly collaboration with LSU Ag Center)*

B. Editorial Involvement

1. **Editor of a refereed journal or chairperson of an editorial board**
2. **Editor of non-refereed journal or chairperson of editorial board**
3. **Chairperson of a review board**
4. **Member of an editorial staff or board of a refereed journal**

5. **Member of an editorial staff or board of a non-refereed journal**

6. **Member of a review panel**

- *Bureau of Primary Care*
- *Hunger Free Communities Grants*

IV. Professional activities and community service

A. Professional activities

1. **Service as an officer in a leading professional organization at the**

a. **International or national level**

b. **Regional or State Level**

c. **Local**

Greater Baton Rouge Food Bank (Board of Directors and Executive Council)
City of St. Gabriel Early Learning Coalition

2. **Service on a committee of a professional organization**

a. **Chairperson**

b. **An active member**

Society of Nutrition Educators

3. **Presentation at seminars, conventions or conferences**

FF-NEWS, FNP, EFNEP Annual Conference

4. **Attendance at professional meetings at the**

a. **International or national level**

Expanded Food and Nutrition Education Program (annually)

AEA Conference, 2007

National Obesity Conference, (2008, 2010)

b. **Regional or State Level**

Supplemental Nutrition Assistance Program – Ed (annually)

FF-NEWS, FNP, EFNEP Annual Conference

Pennington Obesity Conference (annually)

Southern Obesity Conference (2010)

c. Local Level

5. Securing of Grants

- *Department of Health and Hospitals – Sister’s Together: Move More, Eat Better*
- *Department of Children and Family Services/USDA FNS – SNAP-Ed (Annually, 2002 – 2012)*

6. Active membership in honor societies or professional organizations

Society of Nutrition Educators

B. Community service over the past five years

1. Service as an active member of a community public body having constitutional status or governmental authority as

a. An officer

Secretary of the Executive Council of the Greater Baton Rouge Food Bank

b. Chairperson of a committee but not an officer

N/A

c. An active member only

Capital Area United Way

City of St. Gabriel Early Learning Coalition

City of St. Gabriel Healthy Communities

2. Participation in community service activities – working for charitable or civic causes, making monetary contributions, attending or participating in programs or meetings on matter of community interest, etc. – in other than membership capacity

Greater Baton Rouge Food Bank

St. Vincent de Paul Society

Girls Only Ministry

3. Participation in a civic service, or religious organization – voters’ leagues, scouts, Kiwanis, sodality, etc. – as

a. An Officer

East Iberville Girl Scout Troop

b. A committee chairperson not an officer

c. An active member not an officer or chairperson of a committee

V. University Service at SU Ag Center over the past five years

A. Chairperson of a standing committee at

1. SU Ag center level
2. Program or department level

N/A

B. Active member, other than chairperson, of standing committee at

1. SU Ag Center level
 - *Evaluation and Accountability Committee*
 - *Safety Committee*
2. Program or departmental level

N/A

C. Member of SU Ag Center Ad Hoc Committee

N/A

D. Other officers or committee chairpersons for Faculty Senate

N/A

E. Acting as consultant for or participating in University programs in areas outside of the faculty member's assigned responsibilities, including the assumption of extra class loads without pay or with reduced pay.

SU System United Way Representative

Founder Day Committee Member, 2011

F. Participation in teaching and other academic activities.

N/A



Office of Academic Affairs
P.O. Box 9820
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TO: James L. Llorens, PhD, Chancellor

FROM: Janet S. Rami, PhD
Interim Executive Vice Chancellor and Provost

DATE: **October 23, 2012**

RE: Dr. Chanika Jones, Assistant Professor, Department of Criminal Justice,
Nelson Mandela School of Public Policy, Applicant for Tenure and Promotion

I have reviewed Dr. Jones appeal of my decision to support her dean in denying tenure and promotion. As a result Dr. Jones is granted her appeal at my level. (see attached chronology and justifications for my decisions). In addition, I have reviewed Dr. Ejigiri's letter dated January 24, 2008 and the university policy, page 35 on waiver of probationary period. The policy stipulates that the SUS Board may waive the probationary period upon proper recommendations.

My conclusion is that Dr. Jones was given a commitment by her dean as a condition of being hired that stated that the six months service at BRCC would be allowed toward her probationary period. My decision is to honor that commitment by granting her appeal and I recommend that she be allowed to use the six months tenure from BRCC toward her tenure at SUBR.

My recommendation after the granting the appeal on Dr. Chanika Jones is yes on tenure and promotion pending SUS Board approval of use of six months service at BRCC toward tenure at SUBR.

I recommend to the Board approval of her request to waive six months of the required probationary period based on the written commitment of the dean dated 1/24/2008.

SUMMARY CHRONOLOGY OF PROCESSES

- Dr. Jones employed 1/1/2008
- Received letter from Dean Ejigiri 1/24/2008 “accepting” her request for credit for six months tenure at BRCC.
- On 10/14/2010 was reviewed by Chair Dr. Anadi for retention and approved without recommendations
- On 12/3/2010 reviewed by College RTP Committee (Chaired by Dr. Samuels) for retention and approved without recommendations
- On 12/15/2010 Dean Arp recommends to Shujaa retention of Dr. Jones without conditions.
- Criminal Justice RTP committee recommends tenure and promotion on 11/9/2011
- On 11/9/2011 Chair Dr. Anadi supports recommendation of departmental committee to Dean Arp.
- On 1/26/2012 College RTP committee (Chaired by Dr. Samuels) reviewed application for tenure and promotion and denied based on insufficient service and no documentation of approval by SU Board.
- On 1/30/2012 Dean supports College RTP committee’s recommendation to deny based on insufficient service.
- On 3/1/2012 College RTP committee (Chaired by Dr. Samuels) reviewed application for second time and recommended deny based on insufficient service and because PhD is in Sociology and not Criminal Justice.
- On July 9, 2012 Provost supports 3/1/2012 recommendation of Dean and College RTP committee (Chaired by Dr. Samuels) and denies application based on insufficient service and because PhD is in Sociology and not Criminal Justice.
- July 27, 2012 Dr. Jones email appealing Provost’s decision.
- On 9/18/2012 Provost receives copy of Dr. Jones appeal dated 8/1/2012 with attachments
- On 10/4/2012 Provost meets with Dr. Jones on her appeal.
- On 10/19/2012 Provost rules on appeal and grants Dr. Jones relief on both areas of denial

My review of faculty credential guidelines from SACS COC found the following applicable standard and rationale;

SACS COC on Standard 3.7.1

d. Faculty teaching baccalaureate courses: doctorate or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline).

e. Faculty teaching graduate and post-baccalaureate course work: earned doctorate/terminal degree in the teaching discipline or a related discipline.

Rationale and Notes from SACS

The emphasis is on overall qualifications rather than simply academic credentials and, that while academic credentials are primary and in most cases will be the standard qualification for faculty members, other types of qualifications may prove to be appropriate. It is also important to note that the documentation and justification of qualifications for each member of the faculty are the responsibility of the institution. This includes faculty teaching outside their discipline.

My review of Academy of Criminal Justice Sciences Certification for Master’s Degree Criminal Justice Programs Standards related to Faculty credentials;

C.2 Faculty holding terminal degrees in the field of criminal justice or fields appropriate to criminal justice are actively sought. Institutions do not have undue dependence on faculty who are graduates of their own programs.

C.4 *Ninety percent of all full-time faculty in master's degree programs must hold an earned Ph.D. in criminal justice or a closely related discipline. When a faculty member holds a Ph.D. in a closely related discipline, there should be evidence of experience, scholarship, and professional involvement, demonstrating a clear commitment to and identification with the field of criminal justice.*

My conclusion is that SACS and the Academy of Criminal Justice Sciences Certification both allow for faculty who hold degrees in related disciplines. According to the Chair of Criminal Justice at SUBR, Dr. Anadi, Sociology is a related field to criminal justice. In addition, her resume provides evidence of four years of experience in teaching and research in the area of criminal justice. I find that SUBR does have sufficient evidence to show that Dr. Jones has appropriate academic and experiential credentials to meet SACS criteria as faculty in criminal justice. My decision is that she wins the appeal on this matter.

I have reviewed Dr. Ejigiri's letter dated January 24, 2008 and the university policy, page 35 on waiver of probationary period. The policy stipulates that the SUS Board may waive the probationary period upon proper recommendations.

My conclusion is that she was given a commitment by her dean as a condition of being hired that stated that her six months at BRCC would be allowed toward the probationary period. My decision is to honor that commitment by granting her appeal. I will recommend that she be allowed to use the six months tenure from BRCC toward her tenure at SUBR.



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October 24, 2012

Dr. Ronald Mason, President
Southern University System
J. S. Clark Administration Bldg.
Baton Rouge, LA 70813

President Mason,

The tenure and promotion recommendations for Dr. Regina Enwefa and Dr. Stephen Enwefa, Department of Speech Pathology and Audiology, were deferred at a previous meeting of the Board of Supervisors. I have had further discussions with the Chair of the Department and reviewed again the recommendations. I am recommending that the recommendations for approval be accepted and forwarded to the Board of Supervisors for approval.

Sincerely,

James L. Llorens, Ph.D.
Chancellor

Baton Rouge, Louisiana 70813 - 0400 [225]771-2011

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