

SOUTHERN

*Board of Supervisors*

UNIVERSITY



## Meetings

9:00 a.m.

Friday, January 6, 2012

Board of Supervisors Meeting Room  
2nd Floor, J.S. Clark Administration Building  
Southern University and A&M College  
Baton Rouge, Louisiana

# **FINANCE AND AUDIT COMMITTEE**

**9:00 a.m.**

**Friday, January 6, 2012**

**Board of Supervisors' Meeting Room**

2<sup>nd</sup> Floor, J.S. Clark Administration Building

Southern University and A & M College

Baton Rouge, Louisiana 70813

## AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
  - A. BA-7#2, reduction of State Funds (Direct), per Executive Order BJ 2011-25
  - B. Salary Supplement for selected Faculty and Staff, SUNO
6. Other Business
7. Adjournment



SOUTHERN UNIVERSITY AND A & M COLLEGE SYSTEM  
BATON ROUGE, LOUISIANA 70813

OFFICE OF THE  
VICE PRESIDENT FOR  
FINANCE AND BUSINESS AFFAIRS  
AND  
COMPTROLLER

January 3, 2012

TELEPHONE: (225) 771-5550  
FAX: (225) 771-2807

Dr. Ronald Mason, Jr.  
President  
Southern University System  
Baton Rouge, La 70813

Dear Dr. Mason:

Transmitted herewith for your review and approval of the Southern University Board of Supervisors is **BA-7 Number 2**. This BA-7 is a reduction of State Funds (Direct) as a result of Executive Order No.BJ 2011-25.

This document was submitted to the Louisiana Board of Regents on December 27, 2011. I am therefore, requesting to receive ratification from the Board of Supervisors at the January 6, 2012 meeting.

If you should have any questions, please advise.

Sincerely,

A handwritten signature in black ink that reads "Kevin Appleton".

Kevin Appleton  
Vice President for Finance  
and Business Affairs

KA/pth

Enclosure

Robert W. Levy  
Chair

Mary Ellen Roy  
Vice Chair

Charlotte A. Bollinger  
Secretary

James E. Purcell  
Commissioner of  
Higher Education




Scott Ballard  
Robert J. Bruno  
Maurice C. Durbin  
Joseph P. Farr  
William H. Fenstermaker  
Chris D. Gorman  
Donna G. Klein  
W. Clinton Rasberry, Jr.  
Albert D. Sam II  
Victor T. Stelly  
Harold M. Stokes  
Joseph C. Wiley  
John D. Mineo IV, Student

**BOARD OF REGENTS**  
P. O. Box 3677  
Baton Rouge, LA 70821-3677  
Phone (225) 342-4253, FAX (225) 342-9318  
[www.regents.state.la.us](http://www.regents.state.la.us)

December 16, 2011

To: System Presidents

From: Jim Purcell   
Commissioner of Higher Education

As a result of the Revenue Estimating Conference's recognition of a budget deficit for FY 2011-12 and its adoption by the Joint Legislative Committee on the Budget, higher education has been asked to reduce its budgets by \$50M. Below are system level budget reduction amounts based on each system's proportional share of the reduction using State General Funds as a base for the allocation.

### Louisiana Postsecondary Education Allocation of FY 2011-12 Mid-Year Reduction

	Mid-Year Reduction Amount
Board of Regents	\$ 1,009,098
LOSFA	181,032
LUMCON	133,451
LSU System *	21,239,427
SU System	2,937,742
UL System *	17,175,883
LCTC System	7,323,368
Total	\$ 50,000,000

\* The University of New Orleans has been transferred to the UL System

Please submit your budget reduction plans using the attached form no later than 1:00 p.m., December 29, 2011. I know this is a tight deadline, and I certainly appreciate the effort required to respond.

The Governor and his administration worked closely with us to discuss the impact on higher education and protect our budgets as much as possible for this mid-year adjustment given our commitment to the students who are currently attending our institutions. The statewide mid-year budget reduction totaled \$251.3M. Higher education's allocated share of this reduction represents 20% of that total. Higher education's share of this reduction, as a percentage, is much less than that of previous statewide budget reductions, and for that reason, higher education as a collective group should be appreciative of the administration's efforts to mitigate the financial impact on higher education. As you have done in the past, I anticipate you will protect your core mission in the short-term and seek long-term strategies for efficient delivery of services whenever possible.

Thank you for your cooperation and assistance in this matter. Please let me know if you need any additional information or have questions.

Attachment



SOUTHERN UNIVERSITY AND A & M COLLEGE SYSTEM  
BATON ROUGE, LOUISIANA 70813

TELEPHONE: (225) 771-5550  
FAX: (225) 771-2807

OFFICE OF THE  
VICE PRESIDENT FOR  
FINANCE AND BUSINESS AFFAIRS  
AND  
COMPTROLLER

December 27, 2011

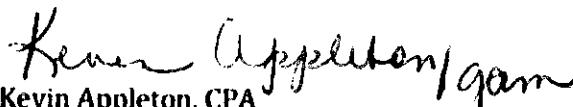
Mr. Ray Stockstill, Director  
**Office of Planning and Budget**  
**Attention: Ms. Cassandra Woods**  
LA Division of Administration  
P. O. Box 94095  
Baton Rouge, LA 70804-9095

Dear Mr. Stockstill:

Transmitted herewith is **BA-7 No. 2** for the Southern University Board of Supervisors. This BA-7 reflects a reduction in total General Fund Direct funding for FY 2011-12. The mid-year budget adjustments are in accordance with the Governor's Executive Order BJ 2011-25.

This BA-7 will be presented to the Board of Supervisors for ratification at its January 2012 meeting. Your review and approval of this BA-7 is requested. If you should have any questions, please advise.

Sincerely,

  
Kevin Appleton, CPA  
System Vice President for Finance  
and Business Affairs

KA/gam

Enclosure



SOUTHERN UNIVERSITY AND A & M COLLEGE SYSTEM  
BATON ROUGE, LOUISIANA 70813

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OFFICE OF THE  
VICE PRESIDENT FOR  
FINANCE AND BUSINESS AFFAIRS  
AND  
COMPTROLLER

December 27, 2011

Mr. Gordon Monk  
LA Legislative Fiscal Office  
Attention: Mr. Mark Antoon  
P. O. Box 44097  
Baton Rouge, LA 70804-9095

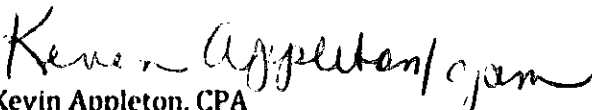
Dear Mr. Monk:

Transmitted herewith is **BA-7 No. 2** for the Southern University Board of Supervisors, which reflects the following action:

***A reduction in total General Fund Direct funding for FY 2011-2012. The mid-year budget adjustments are in accordance with the Governor's Executive Order BJ 2011-25.***

This BA-7 will be presented to the Board of Supervisors for ratification at its January 2012 meeting. Your review and approval of this BA-7 is requested. If you should have any questions, please advise.

Sincerely,

  
Kevin Appleton, CPA  
System Vice President for Finance  
and Business Affairs

KA/gam

Enclosure



SOUTHERN UNIVERSITY AND A & M COLLEGE SYSTEM  
BATON ROUGE, LOUISIANA 70813

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OFFICE OF THE  
VICE PRESIDENT FOR  
FINANCE AND BUSINESS AFFAIRS  
AND  
COMPTROLLER

December 27, 2011

Mr. Todd Barre'  
Deputy Commissioner for Finance  
and Administration  
Louisiana Board of Regents  
P. O. Box 3677  
Baton Rouge, LA 70821

Dear Mr. Barre':

Transmitted herewith is **BA-7 No. 2** for the Southern University Board of Supervisors, which reflects the following action:

***A reduction in total General Fund Direct funding for FY 2011-2012. The mid-year budget adjustments are in accordance with the Governor's Executive Order BJ 2011-25.***

This BA-7 will be presented to the Board of Supervisors for ratification at its January 2012 meeting. Your review and approval of this BA-7 is requested. If you should have any questions, please advise.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Appleton/gam".

Kevin Appleton, CPA  
System Vice President for Finance  
and Business Affairs

KA/gam

Enclosure

**FY 2011-12 Mid-Year Budget Reduction Plan  
System Summary**

System: Southern University System

Institution	Mid-Year Reduction Amount	Filled FTE Positions Lost	Vacant FTE Positions Lost	Head Count Students Lost	Loss of Self Generated Funds	Briefly Describe the Major Impacts to your institution (Please use continuation sheet if needed)
Board and System Administration	48,810	-	1.00	-	-	Board and System Administration will reduce salary costs by not filling position that became vacant this year and by making reductions in travel, supplies and operating services.
Southern University - Baton Rouge	1,670,265	21.00	18.00	-	-	The latest reductions as proposed here would negatively impact every aspect of the University, either directly or indirectly. Continued budget reductions over the last three years have seriously impacted SUBR's efforts to fulfill its mission. Every line item in every unit's operating budget has been negatively affected. This latest mid-year budget reduction has resulted in additional cutbacks in travel, supplies, operating services, student laboratory services, faculty and staff development and ultimately, in additional employee lay-offs. Reduced quantity and quality of services to our students; negative impact on recruitment, retention and graduation rates; and drastic low morale of faculty, staff and students are all realities that are directly attributed to ongoing mandated budget reductions like this latest mid-year reduction mandate.
Southern University Law Center	293,234	-	4.00	-	-	The Law Center will not fill 4 vacant funded position, will defer faculty promotions, eliminate Faculty Development and Student Services programs and will indefinitely deferred needed repairs to facilities.
Southern University - New Orleans	462,253	3.00	5.00	-	-	SUNO will not fill two (2) faculty positions, the Dean of Graduate Studies, two (2) vacant positions in Institutional Support, and layoff three (3) Institutional Support Staff. This is a significant impact on existing staff shortages from previous reductions, and will affect the schools ability to meet student service goals. The reductions further impact the University's ability to provide adequate facilities for student learning.
Southern University - Shreveport	293,818	-	6.00	-	-	The university will have to institute a furlough for civil service, unclassified and non-tenured faculty. Additionally, the university will have to reduce travel, supplies, operating services, and equipment line items to balance fiscal year 2011-2012 general fund operating budget.
Southern University Ag Center	169,362	-	1.00	-	-	The major impact is the elimination of one essential position as well as reductions in supplies, and operating goods and services.
<b>System Total</b>	<b>2,937,742</b>	<b>24.00</b>	<b>35.00</b>	<b>-</b>	<b>-</b>	



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION  
OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT NAME: HIGHER EDUCATION  
 AGENCY NAME: SU BOARD OF SUPERVISORS  
 SCHEDULE NUMBER: 19-615  
 SUBMISSION DATE: DECEMBER 27, 2011  
 AGENCY BA-7 NUMBER: 2  
 HEAD OF BUDGET UNIT: DR. RONALD MASON  
 TITLE: SYSTEM PRESIDENT

<b>FOR OPB USE ONLY</b>
OPB LOG NUMBER
AGENDA NUMBER

SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge):

Ronald Mason/gao 12/27/11

MEANS OF FINANCING OR EXPENDITURE	BUDGETED FY 2011-12	ADJUSTMENT (+) OR (-)	REVISED FY 2011-12
GENERAL FUND BY:			
DIRECT	\$57,508,557	(\$2,937,742)	\$54,570,815
INTERAGENCY TRANSFERS	1,567,808		1,567,808
FEES & SELF-GENERATED	72,282,528		72,282,528
STATUTORY DEDICATIONS	4,754,593		4,754,593
INTERIM EMERGENCY BOARD			-
FEDERAL	3,379,752		3,379,752
<b>TOTAL</b>	<b>\$139,493,238</b>	<b>(\$2,937,742)</b>	<b>\$136,555,496</b>

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SU BOARD	\$ 2,300,077		\$ (48,810)		\$ 2,251,267	-
SU BATON ROUGE	78,739,771		(1,670,265)		77,069,506	-
SU LAW CENTER	14,240,106		(293,234)		13,946,872	-
SU NEW ORLEANS	22,237,614		(462,253)		21,775,361	-
SU SHREVEPORT	13,994,780		(293,818)		13,700,962	-
SU AGRICULTURAL RESEARCH AND EXTENSION CENTER	7,980,890		(169,362)		7,811,528	-
<b>TOTAL</b>	<b>\$139,493,238</b>	<b>0</b>	<b>(\$2,937,742)</b>	<b>0</b>	<b>\$136,555,496</b>	<b>0</b>

Policy and Procedure Memorandum No. 52, Revised, requires that all Request for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The BA-7 is a reduction of State Funds (Direct) as a result of Executive Order No. BJ 2011-25.

2. Enter the financial impact of the requested adjustment for the current year and the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	CURRENT YEAR	YEAR 1	YEAR 2	YEAR 3	YEAR 4
<b>GENERAL FUND BY:</b>					
DIRECT	\$ (2,937,742)	\$ (2,937,742)	\$ (2,937,742)	\$ (2,937,742)	\$ (2,937,742)
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS					
INTERIM EMERGENCY BOARD					
FEDERAL					
<b>TOTAL</b>	<b>\$ (2,937,742)</b>	<b>\$ (2,937,742)</b>	<b>\$ (2,937,742)</b>	<b>\$ (2,937,742)</b>	<b>\$ (2,937,742)</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This BA-7 does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The request was mandated by an Executive Order No BJ 2011-25.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impact (positive or negative) that will result from the approval of this BA-7.

*The Southern University System will seek additional on-going reductions through efficiency measures including consolidation of back-office operations such as Human Resources, Information Technology, Accounting and Financial Services and Financial Reporting.*

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY ____ - ____	ADJUSTMENT (+) OR (-)	REVISED FY ____ - ____

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

AGENCY NAME: SU BOARD OF SUPERVISORS  
 PROGRAM NAME: S. U. at Baton Rouge

DATE PREPARED: 12/26/2011  
 AGENCY BA-7 NUMBER: 2

### PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impact (positive or negative) that will result from the approval of this BA-7.  
*The latest reductions as proposed here would negatively impact every aspect of the University, either directly or indirectly. Continued budget reductions over the last three years have seriously impacted SUBR's efforts to fulfill its mission. Every line item in every unit's operating budget has been negatively affected. This latest mid-year budget reduction has resulted in additional cutbacks in travel, supplies, operating services, student laboratory services, faculty and staff development and ultimately, in additional employee lay-offs. Reduced quantity and quality of services to our students; negative impact on recruitment, retention and graduation rates; and drastic low morale of faculty, staff and students are all realities that are directly attributed to ongoing mandated budget reductions like this latest mid-year reduction mandate.*

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY ____ - ____	ADJUSTMENT (+) OR (-)	REVISED FY ____ - ____

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: 12/26/2011

PROGRAM NAME: S.U. Law Center

AGENCY BA-7 NUMBER: 2

### PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impact (positive or negative) that will result from the approval of this BA-7.

**The approval of this BA-7 will cause a loss of services and programs that are needed to meet the needs of a student population that has increased significantly over the past two semesters. In addition, addition, some repairs and renovations to facilities will have to be deferred indefinitely.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2009-2010	ADJUSTMENT (+) OR (-)	REVISED FY 2009-2010

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impact (positive or negative) that will result from the approval of this BA-7.

*Continued budget reductions have seriously impacted SUNO's efforts to fulfill its mission. Every line item in every unit's operating budget has been negatively affected. This latest mid-year budget reduction has resulted in a reduction in positions needed to serve our growing population of students. As a result we must reduce the quantity and quality of services to our students. This reduction coupled with the past cuts also decreases the already low morale of faculty, staff and students. The reductions further impact the University's ability to provide adequate facilities for student learning.*

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY ____ - ____	ADJUSTMENT (+) OR (-)	REVISED FY ____ - ____

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: 12/26/2011

PROGRAM NAME: S.U. at Shreveport

AGENCY BA-7 NUMBER: 2

### PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impact (positive or negative) that will result from the approval of this BA-7.

**The university will have to institute a furlough for civil service, unclassified and non-tenured faculty. Additionally, the university will have to reduce travel, supplies, operating services, and equipment line items to balance fiscal year 2011-2012 General Fund Operating Budget.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY ____ - ____	ADJUSTMENT (+) OR (-)	REVISED FY ____ - ____

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: DECEMBER 26, 2011

PROGRAM NAME: S.U. Agricultural Research & Extension Center

AGENCY BA-7 NUMBER: 2

### PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impact (positive or negative) that will result from the approval of this BA-7. *The mid-year budget reduction will have a negative impact on planned programmatic activities for this current fiscal year. The elimination of one position will require other employees to expand their workload to ensure that these functions are performed. This will cause an overload situation. Finally, supplies and contractual services will be negatively impacted.*

2. Complete the following information for each objective and related performance indicators that will be affected by this

OBJECTIVE 1: To maintain and enhance the competitiveness and sustainability of the State's renewable natural resource based

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2011-2012	ADJUSTMENT (+) OR (-)	REVISED FY 2011-2012
K	Percentage of entrepreneurs adoption rate for	55	2	53
S	Number of educational programs	200	5	195
S	Number of clientele served	180,000	3,600	176,400

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
The reduction in PIs is a result of the 6 percent mid-year budget reductions of the SU Ag Center's State General Funds.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance  
This budget reduction will impact the number of research projects conducted, and the number of clientele served will

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to



**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: DECEMBER 26, 2011

PROGRAM NAME: Southern University System

AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUTYEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 57,508,557	\$ (2,937,742)	\$ 54,570,815	\$ -			
Interagency Transfers	1,567,808	-	1,567,808				
Fees & Self-Generated	72,282,528	-	72,282,528				
Statutory Dedications	4,170,342	-	4,170,342				
Interim Emergency Board	584,251	-	584,251				
FEDERAL FUNDS	3,379,752	-	3,379,752				
<b>TOTAL MOF</b>	<b>\$ 139,493,238</b>	<b>\$ (2,937,742)</b>	<b>\$ 136,555,496</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 73,324,406	\$ (1,674,244)	\$ 71,650,162				
Other Compensation	371,477	-	371,477				
Related Benefits	29,384,404	(567,642)	28,816,762				
Travel	792,357	(72,723)	719,634				
Operating Services	17,071,225	(332,387)	16,738,838				
Supplies	1,465,892	(40,677)	1,425,215				
Professional Services	547,440	-	547,440				
Other Charges	11,163,259	(123,069)	11,040,190				
Debt Service	75,542	-	75,542				
Interagency Transfers	3,460,927	(100,000)	3,360,927				
Acquisitions	1,297,898	(2,000)	1,295,898				
Major Repairs	538,411	(25,000)	513,411				
UNALLOTTED	-	-	-				
<b>TOTAL EXPENDITURES</b>	<b>\$ 139,493,238</b>	<b>\$ (2,937,742)</b>	<b>\$ 136,555,496</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
OVER (OR UNDER)	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -
<b>POSITIONS</b>							
Classified	601	(24)	577				
Unclassified	1,030	(35)	995				
<b>TOTAL POSITIONS</b>	<b>1,631</b>	<b>(59)</b>	<b>1,572</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS  
 PROGRAM NAME: Southern University System

DATE PREPARED: DECEMBER 26, 2011  
 AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT FOB	REQUESTED ADJUSTMENT	REVISED FOB	OUTYEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 57,508,557	\$ (2,937,742)	\$ 54,570,815	\$ -			
Interagency Transfers	1,567,808	-	1,567,808				
Fees & Self-Generated	72,282,528	-	72,282,528				
Statutory Dedications	4,170,342	-	4,170,342				
Interim Emergency Board	584,251	-	584,251				
FEDERAL FUNDS	3,379,752	-	3,379,752				
<b>TOTAL MOF</b>	<b>\$ 139,493,238</b>	<b>\$ (2,937,742)</b>	<b>\$ 136,555,496</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 73,324,406	\$ (1,674,244)	\$ 71,650,162				
Other Compensation	371,477	-	371,477				
Related Benefits	29,384,404	(567,642)	28,816,762				
Travel	792,357	(72,723)	719,634				
Operating Services	17,071,225	(332,387)	16,738,838				
Supplies	1,465,892	(40,677)	1,425,215				
Professional Services	547,440	-	547,440				
Other Charges	11,163,259	(123,069)	11,040,190				
Debt Service	75,542	-	75,542				
Interagency Transfers	3,460,927	(100,000)	3,360,927				
Acquisitions	1,297,898	(2,000)	1,295,898				
Major Repairs	538,411	(25,000)	513,411				
UNALLOTTED	-	-	-				
<b>TOTAL EXPENDITURES</b>	<b>\$ 139,493,238</b>	<b>\$ (2,937,742)</b>	<b>\$ 136,555,496</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified	601	(23)	578				
Unclassified	1,030	(36)	994				
<b>TOTAL POSITIONS</b>	<b>1,631</b>	<b>(59)</b>	<b>1,572</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS  
 PROGRAM NAME: Board and System Administration

DATE PREPARED: DECEMBER 26, 2011  
 AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUTYEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 2,300,077	\$ (48,810)	\$ 2,251,267	\$ -			
Interagency Transfers			-				
Fees & Self-Generated			-				
Statutory Dedications			-				
Interim Emergency Board			-				
FEDERAL FUNDS	-		-				
<b>TOTAL MOF</b>	<b>\$ 2,300,077</b>	<b>\$ (48,810)</b>	<b>\$ 2,251,267</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 1,176,475	\$ (21,500)	\$ 1,154,975				
Other Compensation	57,000		57,000				
Related Benefits	405,765	(7,095)	398,670				
Travel	90,131	(9,013)	81,118				
Operating Services	43,500	(6,525)	36,975				
Supplies	15,000	(4,677)	10,323				
Professional Services			-				
Other Charges	12,206		12,206				
Capital Outlay	-		-				
Interagency Transfers	500,000		500,000				
Acquisitions	-		-				
Major Repairs	-		-				
UNALLOTTED	-		-				
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,300,077</b>	<b>\$ (48,810)</b>	<b>\$ 2,251,267</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified			0				
Unclassified	14	(1)	13				
<b>TOTAL POSITIONS</b>	<b>14</b>	<b>(1)</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: DECEMBER 26, 2011

PROGRAM NAME: S.U. at Baton Rouge

AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUT YEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 31,083,400	\$ (1,670,265)	\$ 29,413,135	\$ -			
Interagency Transfers	1,567,808		1,567,808				
Fees & Self-Generated	44,219,491		44,219,491				
Statutory Dedications	1,869,072		1,869,072				
Interim Emergency Board			-				
FEDERAL FUNDS			-				
<b>TOTAL MOF</b>	<b>\$ 78,739,771</b>	<b>\$ (1,670,265)</b>	<b>\$ 77,069,506</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 40,045,729	\$ (990,004)	\$ 39,055,725				
Other Compensation	236,477		236,477				
Related Benefits	18,107,649	(341,551)	17,766,098				
Travel	284,082	(38,710)	245,372				
Operating Services	9,144,907	(200,000)	8,944,907				
Supplies	843,310		843,310				
Professional Services	285,667		285,667				
Other Charges	8,507,723		8,507,723				
Capital Outlay			-				
Interagency Transfers	752,003	(100,000)	652,003				
Acquisitions	490,775		490,775				
Major Repairs	41,449		41,449				
UNALLOTTED			-				
<b>TOTAL EXPENDITURES</b>	<b>\$ 78,739,771</b>	<b>\$ (1,670,265)</b>	<b>\$ 77,069,506</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified	343	(21)	322				
Unclassified	518	(18)	500				
<b>TOTAL POSITIONS</b>	<b>861</b>	<b>(39)</b>	<b>822</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS  
 PROGRAM NAME: S.U. Law Center

DATE PREPARED: DECEMBER 26, 2011  
 AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUTYEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 4,811,315	\$ (293,234)	\$ 4,518,081	\$ -			
Interagency Transfers			-				
Fees & Self-Generated	9,224,741		9,224,741				
Statutory Dedications	204,050		204,050				
Interim Emergency Board			-				
FEDERAL FUNDS			-				
<b>TOTAL MOF</b>	<b>\$ 14,240,106</b>	<b>\$ (293,234)</b>	<b>\$ 13,946,872</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 7,150,660	\$ (148,213)	\$ 7,002,447				
Other Compensation			-				
Related Benefits	2,211,112	(48,521)	2,162,591				
Travel	190,800	(10,000)	180,800				
Operating Services	1,881,022	(41,500)	1,839,522				
Supplies	156,200	(10,000)	146,200				
Professional Services	152,500		152,500				
Other Charges	379,050	(10,000)	369,050				
Debt Service			-				
Interagency Transfers	966,200		966,200				
Acquisitions	655,600		655,600				
Major Repairs	496,962	(25,000)	471,962				
UNALLOTTED			-				
<b>TOTAL EXPENDITURES</b>	<b>\$ 14,240,106</b>	<b>\$ (293,234)</b>	<b>\$ 13,946,872</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified	26	(1)	25				
Unclassified	135	(3)	132				
<b>TOTAL POSITIONS</b>	<b>161</b>	<b>(4)</b>	<b>157</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: DECEMBER 26, 2011

PROGRAM NAME: S.U. at New Orleans

AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUTYEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 9,932,501	\$ (462,253)	\$ 9,470,248	\$ -			
Interagency Transfers							
Fees & Self-Generated	11,720,862		11,720,862				
Statutory Dedications							
Interim Emergency Board	584,251		584,251				
FEDERAL FUNDS							
<b>TOTAL MOF</b>	<b>\$ 22,237,614</b>	<b>\$ (462,253)</b>	<b>\$ 21,775,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 12,802,162	\$ (264,527)	\$ 12,537,635				
Other Compensation							
Related Benefits	4,718,672	(97,875)	4,620,797				
Travel							
Operating Services	2,235,992		2,235,992				
Supplies	144,666		144,666				
Professional Services							
Other Charges	1,462,030	(99,851)	1,362,179				
Debt Service							
Interagency Transfers	854,092		854,092				
Acquisitions	20,000		20,000				
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$ 22,237,614</b>	<b>\$ (462,253)</b>	<b>\$ 21,775,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified	77		77				
Unclassified	216	(6)	208				
<b>TOTAL POSITIONS</b>	<b>293</b>	<b>(6)</b>	<b>285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: DECEMBER 26, 2011

PROGRAM NAME: S.U. at Shreveport

AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUT YEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 6,686,136	\$ (293,818)	\$ 6,392,318	\$ -			
Interagency Transfers							
Fees & Self-Generated	7,117,434		7,117,434				
Statutory Dedications	191,210		191,210				
Interim Emergency Board							
FEDERAL FUNDS							
<b>TOTAL MOF</b>	<b>\$ 13,994,780</b>	<b>\$ (293,818)</b>	<b>\$ 13,700,962</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 7,852,434	\$ (180,000)	\$ 7,672,434				
Other Compensation							
Related Benefits	2,718,546	(57,600)	2,660,946				
Travel	48,675	(15,000)	33,675				
Operating Services	1,972,064	(10,000)	1,962,064				
Supplies	111,107	(16,000)	95,107				
Professional Services	55,233		55,233				
Other Charges	717,250	(13,218)	704,032				
Debt Service	75,542		75,542				
Interagency Transfers	388,632		388,632				
Acquisitions	55,297	(2,000)	53,297				
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,994,780</b>	<b>\$ (293,818)</b>	<b>\$ 13,700,962</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified	139	(2)	137				
Unclassified	65	(4)	61				
<b>TOTAL POSITIONS</b>	<b>204</b>	<b>(6)</b>	<b>198</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

AGENCY NAME: SU BOARD OF SUPERVISORS

DATE PREPARED: DECEMBER 26, 2011

PROGRAM NAME: S.U. Agricultural Research & Extension Center

AGENCY BA-7 NUMBER: 2

MEANS OF FINANCING:	CURRENT EOB	REQUESTED ADJUSTMENT	REVISED EOB	OUTYEAR PROJECTIONS			
				YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
<b>GENERAL FUND BY:</b>							
Direct	\$ 2,695,128	\$ (169,362)	\$ 2,525,766	\$ -			
Interagency Transfers			-				
Fees & Self-Generated			-				
Statutory Dedications	1,906,010		1,906,010				
Interim Emergency Board			-				
FEDERAL FUNDS	3,379,752		3,379,752				
<b>TOTAL MOF</b>	<b>\$ 7,980,890</b>	<b>\$ (169,362)</b>	<b>\$ 7,811,528</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Salaries	\$ 4,296,946	\$ (70,000)	\$ 4,226,946				
Other Compensation	78,000		78,000				
Related Benefits	1,222,660	(15,000)	1,207,660				
Travel	178,669		178,669				
Operating Services	1,793,740	(74,362)	1,719,378				
Supplies	195,609	(10,000)	185,609				
Professional Services	54,040		54,040				
Other Charges	85,000		85,000				
Capital Outlay			-				
Interagency Transfers			-				
Acquisitions	76,226		76,226				
Major Repairs			-				
UNALLOTTED			-				
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,980,890</b>	<b>\$ (169,362)</b>	<b>\$ 7,811,528</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OVER (OR UNDER)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POSITIONS</b>							
Classified	16		16				
Unclassified	82	(1)	81				
<b>TOTAL POSITIONS</b>	<b>98</b>	<b>(1)</b>	<b>97</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>






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**OFFICE OF THE CHANCELLOR**

**MEMORANDUM**

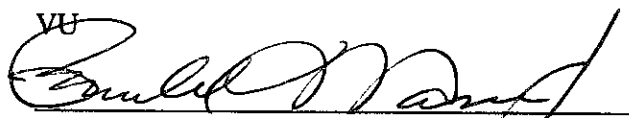
To: Ronald Mason, Jr., J.D.  
President, Southern University System

From: Victor Ukpolo, Ph.D.  
Chancellor 

Date: January 3, 2012

Re: Addendum to January meeting of the Board of Supervisors

I request your approval to add to the January agenda for meeting of the Board of Supervisors a salary supplement for nine Southern University at New Orleans faculty and staff members who contributed greatly to SUNO's successful SACS review by working during the 2010 holiday period. The SUNO Foundation's board has agreed to fund the salary supplement for these individuals; the salary supplement will not exceed \$1,000 for each person. Thanks for your consideration.

VU  
  
Approval: Ronald Mason, Jr., J.D., President