

# **PERSONNEL AFFAIRS COMMITTEE**

**(Following the Finance Affairs Committee)**

**Monday, March 28, 2011**

Board of Supervisors' Meeting Room  
2<sup>ND</sup> Floor, J.S. Clark Administration Building  
Southern University and A & M College  
Baton Rouge, Louisiana

## **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
  - A. Family Emergency Medical Leave of Absence, SULC
6. Informational Item(s)
7. Other Business
8. Adjournment

## **MEMBERS**

Atty. Warren A. Forstall-Chair; Mr. Patrick W. Bell.–Vice Chair;  
Mr. Richard Caiton, Atty. Patrick O. Jefferson, Mr. Randale Scott,  
Mr. Darren G. Mire – Ex-Officio



# SOUTHERN UNIVERSITY LAW CENTER

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March 11, 2011

**VIA EMAIL AND HAND DELIVERY**

Dr. Ronald Mason  
President  
Southern University System  
J.S. Clark Administration Bldg., 4<sup>th</sup> Floor  
Southern University  
Baton Rouge, LA 70813

Re: Request for Family Emergency Medical Leave of Absence

Dear Dr. Mason:

Professor Cynthia Picou, a 28 year employee of the Southern University Law Center, has requested medical leave as a result of a sudden onset of a disabling medical condition. She is requesting leave with pay from February 17, 2011, with an anticipated date of return on May 31, 2011. She has filed out all pertinent Human Resources forms for FMLA leave and has provided the requisite confidential medical reports in support of her leave request.

I am, therefore, requesting that Professor Picou's leave request be submitted to the Board of Supervisors at its March meeting for final approval. Moreover, I ask that her leave be made retroactive to February 17, the last day of her active service.

I thank you for your assistance and with kind regards, I am

Sincerely,

Freddie Pitcher, Jr. (Judge Ret.)  
Chancellor – SULC

Approved: \_\_\_\_\_

Dr. Ronald Mason  
President - SUS