

**ATHLETICS COMMITTEE**  
*(Following the Academic Affairs Committee)*

Friday, August 26, 2011  
Southern University Metro Center  
610 Texas Street  
Shreveport, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
  - A. Governance and Oversight of Intercollegiate Athletics Program Policy, SUBR
  - B. Athletics Budgets 2011-2012
    - 1.) SUSLA
    - 2.) SUNO
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6. Informational Item
  - A. Status report on search for Director of Athletics, SUBR
7. Other Business
8. Adjournment

**MEMBERS**

Atty. Patrick D. Magee – Chair; Mr. Demetrius D. Sumner - Vice Chair  
Atty. Murphy F. Bell, Jr., Mr. Patrick W. Bell, Dr. Eamon M. Kelly  
Mr. Myron K. Lawson, Mrs. Ann A. Smith  
Mr. Darren G. Mire - Ex Officio

<p><b>Name of Policy: Governance and Oversight of Intercollegiate Athletic Programs</b></p> <p><b>Policy Number:</b></p> <p><b>Issuing Authority: SUS Board of Supervisors</b></p> <p><b>Initial Effective Date:</b></p> <p><b>Revision Date:</b></p>	 <p><b>SOUTHERN UNIVERSITY SYSTEM POLICIES AND PROCEDURES</b></p>
<p><input checked="" type="checkbox"/> New Policy Proposal</p> <p><input type="checkbox"/> Major revision of existing policy</p>	<p><input type="checkbox"/> Minor revision to existing policy</p> <p><input type="checkbox"/> Reaffirmation of existing policy</p>

**I. Policy Statement**

The Southern University System’s (SUS) Governance and Oversight of Intercollegiate Athletic Programs Policy delineates the roles of the SUS—Board of Supervisors (Board), its Athletic Committee (Committee), the SUS President (President) and affected campus Chancellors (Chancellors) in the exercise of their oversight and management responsibilities for intercollegiate athletic programs governed by the National Collegiate Athletic Association (NCAA), the National Association of Intercollegiate Athletics (NAIA), the MISS-LOU Conference (MISS-LOU) and Southwestern Athletic Conference (SWAC).

This policy further asserts core principles of Board accountability and responsibility regarding the SUS’s intercollegiate athletic programs in areas such as fiscal integrity, the overall development of student-athletes and compliance with applicable laws and regulations.

**II. Preamble**

Throughout its long and proud history, the SUS has embraced the philosophy that a well-rounded athletics program of intercollegiate competition is an integral part of its educational mission. To preserve this mission, the SUS has safeguarded the well-being of the student body and student-athletes by properly intergrating athletics into its higher education goals and objectives. Accordingly, students have been offered

an opportunity to develop athletic skills and compete with opponents throughout the state, region and nation. By complementing the cultural and social aspects of college life, these programs have additionally helped to foster school spirit during the academic year while being held accountable at the highest of operational standards.

In this process, the SUS has remained firmly committed to gender equity by continually striving to afford both male and female students the opportunity to participate in competitive intercollegiate athletic programs as well as the opportunity to obtain a quality education leading to recognized academic achievement. This commitment has extended to conducting athletic programs which are beyond reproach by ensuring full compliance with all pertinent state and federal laws and rules and regulations promulgated by the NCAA, NAIA, MISS-LOU and SWAC .

### **III. Guiding Principles for Intercollegiate Athletics**

The SUS shall implement and engage in intercollegiate athletics in a manner consistent with the following guiding principles:

- Intercollegiate athletics shall have a mission consistent with the mission of the SUS, emphasizing the pursuit of academic and athletic excellence while honoring the highest commitment of integrity.
- Intercollegiate athletics shall serve the well being of student-athletes by promoting academic and athletic accomplishments, supporting and encouraging their graduation, and supporting their development as individuals in an educational setting.
- Student-athletes shall meet all appropriate academic standards for admission to the SUS and for continued progress toward a degree.
- Student-athletes shall be held to the same academic and social standards, shall receive the same fair and equitable treatment, and shall be afforded the same opportunities to enjoy a well-balanced experience as all students in the SUS.
- Participation in intercollegiate athletics is a privilege, not a right, and student-athletes are expected to adhere to all pertinent NCAA, NAIA, MISS-LOU, SWAC, SUS, department and team rules.

**SUS  
Intercollegiate Athletics  
Page—3**

- The SUS's intercollegiate athletic programs shall conform to all institutional rules and those of the NCAA, NAIA, MISS-LOU, SWAC and other appropriate governing bodies.
- The SUS shall provide equal opportunity in intercollegiate athletics and promote equitable treatment of all sports in a manner consistent with Board, SUS and campus policies and all applicable Title IX requirements.
- The SUS shall honestly and responsibly recruit student-athletes who can benefit from higher education and who can contribute to the SUS as members of its academic and athletic programs.
- The SUS shall promote a culture that integrates intercollegiate athletics into the broader campus community.
- The SUS welcomes the support of and involvement by alumni, booster groups, and others who help serve the outreach mission of intercollegiate athletics provided their activities conform to all applicable laws, NCAA, NAIA, MISS-LOU, SWAC rules, and SUS policies and are subjected to oversight by appropriate personnel.
- Intercollegiate athletic programs shall work cooperatively with all SUS departments to promote the best interests of these programs, the SUS and the university community at large.
- Intercollegiate athletics shall administer its budgetary, financial, and managerial affairs with transparency and shall comply with the uniform business and audit standards of the SUS.
- Intercollegiate athletics shall serve as a window to the SUS with the purpose of fostering institutional pride and goodwill for the state through academic and athletic accomplishments, while providing opportunities to unite the SUS's faculty, staff, students and alumni and citizens of the State of Louisiana.

#### IV. Definitions

As used in this policy, the terms below are defined as follows:

- A. **Gender Equity**—means for student-athletes (1) access to the same quantity of athletic participation opportunities as are substantially proportional to the percentage of females to males in the undergraduate student population, and (2) access to athletic resources of comparable quality, regardless of gender.
- B. **Intercollegiate athletic programs**—encompasses individual sports programs throughout the SUS which include, but are not limited to men's and women's basketball, cross-country track, men's baseball, football, golf, women's tennis, softball, volleyball and soccer.
- C. **Title IX Compliance**—means accommodating the athletic interests and abilities of both men and women to the extent necessary to provide equal athletic opportunity as determined by one of the following: (Part 1) whether opportunities to participate in intercollegiate athletics are provided in numbers substantially proportionate to respective enrollments of male and female students in the undergraduate population, or (Part 2) whether the institution can show a history and continuing practice of program expansion which is demonstrably responsive to the developing interests and abilities of the sex under-represented among intercollegiate athletes, or (Part 3) whether the institution can demonstrate that the interests and abilities of the members of the sex under-represented in intercollegiate athletics have been fully and effectively accommodated by the present athletic program.

#### V. Governance and Oversight Responsibilities

##### A. Board

In providing oversight, the Board will periodically review programs performance, policies, and practices as related to the overall goals of intercollegiate athletics in the SUS. The Board further delegates functional responsibility for oversight of intercollegiate athletics to its Athletic Committee and administrative responsibility for intercollegiate athletics to the President.

**B. Board's Athletic Committee**

In its oversight role, the Board's Athletic Committee has the following areas of responsibility:

1. Delegating administrative responsibility for intercollegiate athletics and the management to the President and lending its full and public support to the President in the execution of his/her duties.
2. Approving, with the President, standards of accountability and benchmarks against which to measure the success of the intercollegiate athletic programs.
3. Holding the President responsible for the appropriate execution of those responsibilities and assessing presidential performance during periodic reviews.
4. Reviewing and approving the athletics budget as part of the regular institutional budget process, including revenue, expenditures compensation procedures for athletic directors and coaches, debt capacity and gift policies in keeping with the Board's overall responsibility as financial stewards of the institution.
5. Reviewing and approving Athletic Departments' mission statements to insure that they reflect the university's mission and academic values.
6. Including in new board member orientation a review of all policies pertaining to athletics. This orientation will be designed to educate board members on their responsibilities concerning intercollegiate athletics and to clarify for the athletic departments its place within the larger community culture and mission and its tone, direction and values. This orientation process will further include a review of: the impact of intercollegiate athletics on campus culture, the academic profile of athletes compared with other students, the institution's financial commitment to athletics, and the relationship of the governing board and its members to the athletic conferences to which the institution belongs.

7. Ensuring the full integration of athletic departments into the administrative structure of the university by working with the President and athletic departments.
8. Conducting a periodic review of governance policies related to intercollegiate athletics.

**C. President**

The President, with authority and responsibility vested in him/her by the Board, leads the intercollegiate athletic programs for the SUS by:

1. Exercising general oversight responsibility for the conduct and control of the athletic departments, including all appropriate personnel decisions (hiring, firing, compensation, etc.) corporate partnerships, television contracts, booster clubs, and affiliated organizations, including their private fundraising efforts.
2. Communicating with the Board's Athletic Committee concerning: compliance with institutional, NCAA, NAIA, MISS-LOU and SWAC rules and regulations.

**D. Chancellors**

Chancellors which have intercollegiate programs on their respective campuses are to exercise their oversight responsibilities by:

1. Developing a mission statement that reflects the SUS's mission and core academic values, and set high standards of behavior for all staff, coaches and student-athletes appropriate to their positions as representatives of the SUS.
2. Providing information concerning measures of accountability to the President, Board and athletic departments in meeting those measures.
3. Overseeing student-athlete educational and student affairs programming consistent with the university's educational objectives and core academic values.

4. Administering financial and managerial affairs with transparency and adherence to SUS business practices.
5. Monitoring and promoting compliance with NCAA, NAIA, MISS-LOU and SWAC rules and regulations through rules awareness programs, self-reporting of violations, and the institution of sound compliance practices.
6. Monitoring and promoting compliance with all federal, state, institutional, NCAA, NAIA, MISS-LOU and SWAC rules and regulations to which the institution is subjected to including provisions concerning gender equity.
7. Reporting and responding to known and alleged NCAA, NAIA, MISS-LOU and SWAC violations according to procedures and informing the Board of any such violations in accordance with established procedures.
8. Reviewing with the Athletic Committee the NCAA institutional self-study and certification process and the institution's compliance with Title IX requirements concerning gender equity, as well as departmental compliance with any other laws and regulations to which the institution is subject.
9. Communicating clearly with the Board, coaches, administrators, students, faculty, boosters, and alumni concerning: compliance with institutional, NCAA, NAIA, MISS-LOU and SWAC rules and regulations; the mission, values, and goals of the Athletic Department; appropriate conduct in managing, recruiting, and contacting donors and student-athletes and specific benefits which individuals may appropriately accept from the SUS's intercollegiate athletic programs.

## **VI. Implementation**

- A. Competition Level.** SUS Intercollegiate athletic programs participating at the NCAA Division 1 and the MISS-LOU Division 1 levels of competition will be guided by the general operational principles set out in this policy.



**B. *Compliance.*** In all areas of intercollegiate athletic programs, the SUS shall comply with the letter and spirit of all federal and state laws, NCAA, NAIA, MISS-LOU and SWAC rules and regulations and all institutional policies and procedures.



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*Office of the Chancellor*

August 8, 2011

Dr. Ronald Mason, Jr., President  
Southern University System  
4<sup>th</sup> Floor, J. S. Clark Administration Building  
Baton Rouge, LA 70813

**RE: SUSLA Athletic Budgets – FY: 2011-2012**

Dear Dr. Mason:

Please find attached the Southern University at Shreveport Louisiana (SUSLA) Athletic Budgets for 2011-2012.

Based on the recommendation of SUSLA's Athletic Department Director and Mr. Benjamin Pugh, Vice Chancellor for Finance and Administration, the enclosed document is submitted for your review and consideration.

It is my hope that this recommendation meets your favorable approval and that of the Southern University Board of Supervisors at their next scheduled meeting.

Respectfully submitted,

Ray L. Belton, Ph.D.  
Chancellor

RLB/cw



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OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS

RECEIVED  
SUSLA

JUL 21 2011

VICE CHANCELLOR  
FINANCE & ADMINISTRATION

MEMORANDUM

TO: Mr. Benjamin Pugh, Vice Chancellor for Fiscal Affairs

THROUGH: Dr. Sharon F. Green, Vice Chancellor for Student Affairs/Athletic Director *SG*

FROM: Coach David Francis, Men's Basketball *DF*  
Coach Jenone Bell, Women's Basketball *JB*

RE: Athletic Budgets (FY 2011-2012)

DATE: July 15, 2011

Attached for your review are the proposed budgets for the Athletic Department for the coming school year 2011-2012.

Please take a moment to look at the budgets and let us know of any adjustments.

Thank you.

/bfp

*approved  
But Pugh  
7/21/11*

*Approved  
Contingent  
upon BOS  
endorsement  
RJK*

**SOUTHERN UNIVERSITY AT SHREVEPORT  
ATHLETIC BUDGET  
2011-2012**

**Men & Women Athletics  
161300 8610 9000/161400 8710 9000**

<b>Revenue</b>	<b>Student Fees</b>		<b>\$450,000.00</b>
	<b>Self-Generated Revenue</b>		<b>\$10,000.00</b>
	<b>General Fund Transfer</b>		<b>\$</b>
	<b>TOTAL</b>		<b>\$460,000.00</b>
<b>Expenditures</b>			
<b>Function</b>			<b>Budget</b>
<b>Code</b>	<b>Category</b>		<b>Amount</b>
1000	Salary-Unclassified		\$63,000.00
1000	Salary-Classified		4,000.00
1040	Wages		3,900.00
2000	Benefits (30%)		20,100.00
2200	Travel		36,633.00
3000	Operating Services		16,817.00
4000	Operating Supplies		8,000.00
5000	Professional Services		10,750.00
8000	Scholarships		20,000.00
8200	Housing		201,600.00
8200	Meals		75,200.00
	<b>TOTAL</b>		<b>\$460,000.00</b>
	<b>PROJECTED FUND BALANCE</b>		<b>\$0.00</b>

**SOUTHERN UNIVERSITY AT SHREVEPORT  
ATHLETIC BUDGET  
2011-2012**

**Women Athletics  
161400 8710 9000**

<b>Function</b>			<b>Budget</b>
<b>Code</b>	<b>Category</b>		<b>Amount</b>
1000	Salary-Unclassified		<b>\$7,000.00</b>
1000	Salary-Unclassified		<b>21,000.00</b>
1000	Salary-Classified		<b>2,000.00</b>
1000	Salary-Unclassified		<b>5,000.00</b>
1040	Wages		<b>1,650.00</b>
2000	Benefits (30%)		<b>10,500.00</b>
2200	Travel		<b>17,766.00</b>
3000	Operating Services		<b>8,059.00</b>
4000	Operating Supplies		<b>4,000.00</b>
5000	Professional Services		<b>4,625.00</b>
8000	Scholarships		<b>10,000.00</b>
8200	Housing		<b>100,800.00</b>
8200	Meals		<b>37,600.00</b>
	<b>TOTAL</b>		<b>\$230,000.00</b>

**SOUTHERN UNIVERSITY AT SHREVEPORT  
ATHLETIC BUDGET**

**Women Basketball Budget  
161400 8710 9000**

<b>FUNCTION CODE</b>	<b>CATEGORY</b>	<b>BUDGET AMOUNT</b>	<b>BUDGET AMOUNT</b>
1000	<u>Salaries</u> Salary-Unclassified-Women's Coach-Part-Time 12 mos.** Salary-Unclassified-Women's Asst. Coach-Full-Time 12 mos. Classified-1 part-time Secretary 12 mos. Athletic Trainer- Part-Time 9 mos.	\$ 7,000.00 21,000.00 2,000.00 5,000.00	<b>\$ 35,000.00</b>
1040	<u>Wages</u> Ticket Seller (1) (\$0 per game) (11 games)-Work Study Student Concession Worker (1) (\$0 per game) (11 games)- Work Study Student Clock Keeper (1) (\$50 per game) (11 games) Score Keeper (1) (\$50 per game) (11 games) Disc Jockey (1) (\$50 per game) (11 games) Statistician (1) (\$0 per game) (11 games)-Work Study Student	\$ 0.00 0.00 550.00 550.00 550.00 0.00	<b>\$ 1,650.00</b>
2000	<u>Fringe Benefits (30%)</u> Coach-Part-Time Asst. Coach-Full-Time Secretary-Part-Time Trainer-Part-Time (9 months)	\$ 2,100.00 6,300.00 600.00 1,500.00	<b>\$10,500.00</b>
2200	<u>Travel</u> Bus Driver Away Games NJCAA Coaches Conferences	\$4,614.50 12,551.50 600.00	<b>\$17,766.00</b>
3000	<u>Operating Services</u> Personal Injury Insurance Copier Rental Gasoline & Van Rental NJCAA Annual Membership Region XXIII Annual Membership LA Athletic Association of Community Colleges Basketball Recruiting Services	\$2,822.00 1,604.00 2,169.00 774.00 250.00 275.00 165.00	<b>\$ 8,059.00</b>
4000	<u>Operating Supplies</u> Office Supplies Concession Athletic Banquet-awards, program paper, decorations, food Uniforms; Warm-up Attire; Practice Gear; t-shirts	\$ 100.00 100.00 200.00 1,500.00	<b>\$ 4,000.00</b>

	<b>Basketball Shoes</b>	2,000.00	
	<b>First-Aid items</b>	100.00	
<b>5000</b>	<b><u>Professional Services</u></b>		<b>\$ 4,625.00</b>
	Assignment Secretary (1) at \$500.00	\$ 500.00	
	Official Referees (3 per game) (\$125) (11 games)	4,125.00	
<b>8000</b>	<b><u>Scholarships</u></b>		<b>\$10,000.00</b>
	Scholarships	\$10,000.00	
<b>8200</b>	<b><u>Room and Board</u></b>		<b>\$138,400.00</b>
	Housing	\$100,800.00	
	Meals	37,600.00	
	<b><u>TOTAL</u></b>		<b>\$230,000.00</b>

**\*\*Note: Employee full-time salary is \$42,000 (\$7,000-Athletics; \$35,000-State).**

**SOUTHERN UNIVERSITY AT SHREVEPORT  
ATHLETIC BUDGET  
2011-2012**

**Men Athletics  
161300 8610 9000**

<b>Function</b>			<b>Budget</b>
<b>Code</b>	<b>Category</b>		<b>Amount</b>
1000	Salary-Unclassified		<b>\$25,000.00</b>
1000	Salary-Unclassified		<b>5,000.00</b>
1000	Salary-Classified		<b>2,000.00</b>
1040	Wages		<b>2,250.00</b>
2000	Benefits (30%)		<b>9,600.00</b>
2200	Travel		<b>18,867.00</b>
3000	Operating Services		<b>8,758.00</b>
4000	Operating Supplies		<b>4,000.00</b>
5000	Professional Services		<b>6,125.00</b>
8000	Scholarships		<b>10,000.00</b>
8200	Housing		<b>100,800.00</b>
8200	Meals		<b>37,600.00</b>
	<b>TOTAL</b>		<b>\$230,000.00</b>



**SOUTHERN UNIVERSITY AT SHREVEPORT  
ATHLETIC BUDGET**

**Men Basketball Budget  
161300 8610 9000**

FUNCTION CODE	CATEGORY	BUDGET AMOUNT	BUDGET AMOUNT
1000	<u>Salaries</u> Salary-Unclassified-Men's Coach-Part-Time 12 mos.** Classified-1 part-time Secretary-Part-time 12 mos. Athletic Trainer- Part-Time 9 mos.	\$ 25,000.00 2,000.00 5,000.00	<b>\$ 32,000.00</b>
1040	<u>Wages</u> Ticket Seller (1) (\$0 per game) (15 games) Concession Worker (1) (\$0 per game) (15 games) Clock Keeper (1) (\$50 per game) (15 games) Score Keeper (1) (\$50 per game) (15 games) Disc Jockey (1) (\$50 per game) (15 games) Statistician (1) (\$0 per game) (15 games)	\$ 0.00 0.00 750.00 750.00 750.00 0.00	<b>\$ 2,250.00</b>
2000	<u>Fringe Benefits (30%)</u> Coach-Part-Time Secretary-Part-Time Trainer-Part-Time (9 months)	\$ 7,500.00 600.00 1,500.00	<b>\$9,600.00</b>
2200	<u>Travel</u> Bus Driver Away Games Recruitment NJCAA Coaches Conferences LA Coaches Meeting	\$4,367.00 13,000.00 500.00 500.00 500.00	<b>\$18,867.00</b>
3000	<u>Operating Services</u> Personal Injury Insurance Copier Rental Gasoline & Van Rental NJCAA Annual Membership Region XXIII Annual Membership LA Association of Basketball Coaches Basketball Recruiting Services	\$3,200.00 1,750.00 2,169.00 799.00 400.00 275.00 165.00	<b>\$8,758.00</b>
4000	<u>Operating Supplies</u> Office Supplies Concession Athletic Banquet-awards, program paper, decorations, food Uniforms; Warm-up Attire; Practice Gear; t-shirts Basketball Shoes First-Aid items	\$ 100.00 100.00 200.00 1,500.00 2,000.00 100.00	<b>\$4,000.00</b>

5000	<u>Professional Services</u> Assignment Secretary (1) at \$500.00 Official Referees (3 per game) (\$125) (15 games)	\$ 500.00 5625.00	<b>\$ 6,125.00</b>
8000	<u>Scholarships</u> Scholarships	\$10,000.00	<b>\$10,000.00</b>
8200	<u>Room and Board</u> Housing Meals	\$100,800.00 37,600.00	<b>\$138,400.00</b>
	<b>TOTAL</b>		<b>\$230,000.00</b>

**\*\*Note: Employee full-time salary is \$47,500 (\$25,000-Athletics; \$22,500-Student Union).**



**SOUTHERN UNIVERSITY *at* NEW ORLEANS**

**DEPARTMENT OF ATHLETICS**

**6400 Press Drive • New Orleans, Louisiana 70126**

**Direct 504.286.5197 • Fax 504.284.5440**

**MEMORANDUM**

To: Dr. Victor Ukpolo  
Chancellor  
Southern University at New Orleans

From: Coach Elston King <sup>EK</sup>  
Director of Athletics

Date: May 24, 2011

Re: 2011-2012 Athletic Budget

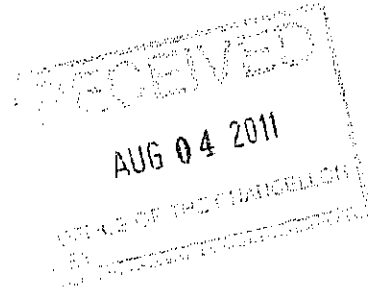
I am requesting your approval and the Board of Supervisors for my Athletic Budget for the 2011-2012 school year.

Sincerely,

/EK

A handwritten signature in black ink, appearing to read "Victor Ukpolo".

Dr. Victor Ukpolo  
Chancellor



**Southern University at New Orleans Athletic Budget**

<b>Expense Category</b>	<b>All Athletic Admin/General</b>	<b>Other Men's Bball</b>	<b>All Men's Sports</b>	<b>Women's Athletic</b>	<b>Total</b>
Salaries/Wages/Student	58,426	35,000	24,000	29,000	146,426
Fringe Benefits	18,404	11,025	7,560	9,135	46,124
Athletic Scholarships	90,000	90,000	90,000	180,000	450,000
Med. Ins/Injury Claims	80,000				80,000
Travel		9,000	9,000	27,000	45,000
Equipment		8,000	8,000	24,000	40,000
<b>Operating Services</b>					
NAIA Membership	6,300				6,300
GCAC Tournaments and Dues	12,000				12,000
Lab Coach Assoc.	300				300
Bus Service	30,000				30,000
Trainer	10,000				10,000
Professional Services	18,000				18,000
Supplies	4,100				4,100
<b>Total Athletic Expenses</b>	<b>327,530</b>	<b>153,025</b>	<b>138,560</b>	<b>269,135</b>	<b>888,250</b>

X E. St. Key 5/29/11  
 Director of Athletics                      Date

X W. White 8/4/11  
 Vice Chancellor for Admin. & Finance      Date

X [Signature] 8/8/11  
 Chancellor                                      Date